

AGENDA
SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL
BOARD OF DIRECTORS
REGULAR MEETING

10:00 A.M. – NOVEMBER 19, 2014
Mead 3 Conference Room
Las Vegas Valley Water District
1001 S. Valley View Boulevard, Las Vegas, NV 89107
702-455-7390

ALL ITEMS LISTED ON THIS AGENDA ARE FOR ACTION BY THE BOARD OF DIRECTORS, UNLESS OTHERWISE INDICATED. ITEMS MAY BE TAKEN OUT OF ORDER. THE BOARD OF DIRECTORS MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, AND/OR MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSIONS RELATING TO AN ITEM ON THE AGENDA AT ANY TIME. COPIES OF WRITTEN MATERIALS PROVIDED TO THE BOARD MEMBERS IN ADVANCE OR AT THE MEETING MAY BE OBTAINED FROM DAVE GOSS, SNACC OFFICE, 6000 EAST ROCHELLE, LAS VEGAS, NV OR BY CALLING (702) 455-7390.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

ITEM NO.

1. **FOR POSSIBLE ACTION:** Approve the agenda with the inclusion of tables and/or reconsidered items, emergency items, and approve the minutes of the October 15, 2014 meeting.
2. **FOR POSSIBLE ACTION:** Approve the Amendment to the existing State Gaming Control Board contract providing access to SNACC's two-way system which extends the termination date from December 1, 2014 to June 30, 2015.
3. **FOR POSSIBLE ACTION:** Approve the 2015-2016 SNACC Budget
4. **FOR DISCUSSION/ACTION:** SNACC Annual Fee Increase
5. **FOR DISCUSSION/ACTION:** Acceptance of Motorola P25 Upgrade Contract
6. **FOR DISCUSSION:** SNACC Financing SUAII and Maintenance on area dispatch console users.
7. **FOR DISCUSSION:** Administrator's Report
8. **FOR DISCUSSION:** Receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member.
9. **FOR DISCUSSION:** Potential settlement with Sprint concerning re-banding migration costs.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

NEXT MEETING DATE/ADJOURN

AFFIDAVIT OF POSTING

This is a public meeting. In conformance with the Nevada Open Meeting Law, this agenda has been posted in the following locations:

Clark County Government Center
Clark County Water Reclamation District
Clark County Courthouse Annex
Las Vegas Valley Water District
PLEASE POST

Chairman: Jerry Keating

Vice Chairman: Lou Amell

Board Members: Brian Nebeker, Jeff Lytle, Dane Mattoon, Kevin Nicholson, Frank Milligan, Bill Baltas, & Karl Lee

**Southern Nevada Area Communications Council
Agenda Item**

Issue: Approve the agenda with the inclusion of tables and/or reconsidered items, emergency items, and approve the minutes of the October 15, 2014 meeting.	Date: 11-19-2014
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 1
Recommendation - FOR POSSIBLE ACTION: That the board approve the agenda with the inclusion of tables and/or reconsidered items, emergency items, and approve the minutes of the October 15, 2014 meeting and/or take action as necessary.	

Fiscal Impact:

Background:

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator

**SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL
MEETING MINUTES
October 15, 2014**

The Southern Nevada Area Communications Council (SNACC) held its monthly meeting in the Mead 3 Conference Room, Las Vegas Valley Water District, on October 15, 2014, at 10:00 a.m. Board members present were Louis Amell, Brian Nebeker, Ed Babauta, Kevin Nicholson, Dane Mattoon, Chris Vasquez, James Morwood, and Karl Lee.

COMMENTS BY THE GENERAL PUBLIC: George Molnar, Nevada Statewide Interoperability Coordinator announced that there will be a Webinar on October 16, 2014 & October 30, 2014 and handed out instructions for those who wanted to attend the meeting.

Ed Babauta from Clark County Department of Aviation introduced himself to the SNACC Board as the new alternate representative for Clark County.

1. **FOR POSSIBLE ACTION: Approve agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the meetings of September 24, 2014:** The agenda for October 15, 2014 and the minutes from the SNACC meetings held on September 24, 2014 were unanimously approved.
2. **FOR DISCUSSION/ACTION: Approve a Resolution to delegate managerial functions to the Administrator:** A motion was made to approve the resolution; motion passed unanimously.
3. **FOR POSSIBLE ACTION: Approve to create a permanent Office Specialist position for SNACC pending approval by the Clark County BCC:** A motion was made to create a permanent Office Specialist position for SNACC; motion passed unanimously.
4. **FOR DISCUSSION: SNACC Technical Working Group Report:** The technical working group and Teri McGeachy, Clark County Finance has been meeting with Motorola every two weeks to get the financial aspects of their Proposal on the P25 migration contract squared away.
5. **FOR DISCUSSION: SNACC Operations/Governance Report:** The committee has not met since September 24, 2014. No further meetings are scheduled.
6. **FOR DISCUSSION: Administrator's Report:** See attached report.
7. **FOR DISCUSSION: Receive a report on the Nevada Public Safety Communications Committee (NPSCC) from SNACC's Representative Member:** Lou Amell the NPSCC SNACC representative announced that there will be another meeting held at the Grant Sawyer State Office building, Room 4412, on Tuesday, October 21, 2014 at 1:00p.m.

(TOP of PAGE 2) SNACC Board of Directors Meeting
October 15, 2014
Page 2

COMMENTS BY THE GENERAL PUBLIC: None.

NEXT MEETING DATE/ADJOURN: The next meeting is scheduled for October 22, 2014 at 10:00 a.m. The meeting adjourned at 10:43 a.m.

Respectfully submitted:

Jerry Keating, Chairman
Attachments

**Southern Nevada Area Communications Council
Agenda Item**

Issue: Approve the amendment to the existing State Gaming Control Board contract providing access to SNACC's two-way system which extends the termination date from December 1, 2014 to June 30, 2015	Date: 11-19-2014
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 2
Recommendation - FOR POSSIBLE ACTION: That the board approve the amendment to the existing State Gaming Control Board contract providing access to SNACC's two-way system which extends the termination date from December 1, 2014 to June 30, 2015	

Fiscal Impact:

Background:

State Gaming Control Board has been on the SNACC system for approximately 10 years.

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator

AMENDMENT # 4 TO CONTRACT

Between the State of Nevada
Acting By and Through Its

State Gaming Control Board
P O Box 8003, 1919 College Parkway
Carson City, Nevada 89702-8003
Telephone: 775-684-7714
FAX: 775-684-7723

and

Southern Nevada Area Communications Council "SNACC"
6000 E. Rochelle Ave.
Las Vegas, NV 89122
Telephone: 702-455-7390
FAX: 702-734-6111

1. **AMENDMENTS.** For and in consideration of mutual promises and/or their valuable consideration, all provisions of the original contract, as amended, dated April 20, 2011 attached hereto as Exhibit A, remain in full force and effect with the exception of the following:

A. This is the fourth amendment to the original contract, which provides access to an 800 Mhz two-way radio system in support of the Gaming Control Board's Enforcement Division field operations in Southern Nevada. This amendment extends the termination date from December 31, 2014 to June 30, 2015 due to the continued need for these services.

Current Contract Language:

3. **CONTRACT TERM.** This Contract shall be effective from April 18, 2011, to December 31, 2014, unless sooner terminated by either party as specified in paragraph ten (10).

6. **CONSIDERATION.** The parties agree that Contractor will provide the services specified in paragraph five (5) at a cost of \$1,460.00 per radio the State places in service with SNACC system, and additionally the State will pay an annual user fee of \$185.00 per radio per year or partial year said radio is used on the SNACC system for the period April 11, 2011 through June 30, 2014, and a semi-annual fee of \$100.00 per radio for the period July 1, 2014 through December 31, 2014 (state the exact cost or hourly, daily, or weekly rate exclusive of travel or per diem expenses) with the total Contract or installments payable: upon activation for each radio activated and annually thereafter for each radio used on the SNACC system, for the period April 11, 2011 through June 30, 2014, and semi-annually for the period July 1, 2014 through December 31, 2014, upon receipt of state approved invoice, not to exceed \$35,000.00. The State does not agree to reimburse Contractor for expenses unless otherwise specified in the incorporated attachments. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the results of legislative appropriation may require.

Amended Contract Language:

3. **CONTRACT TERM.** This Contract shall be effective from April 18, 2011, to June 30, 2015, unless sooner terminated by either party as specified in paragraph ten (10).

6. **CONSIDERATION.** The parties agree that Contractor will provide the services specified in paragraph five (5) at a cost of \$1,460.00 per radio the State places in service with SNACC system, and additionally the State will pay an annual user fee of \$185.00 per radio per year or partial year said radio is used on the SNACC system for the period April 11, 2011 through June 30, 2014, and a semi-annual fee of \$100.00 per radio for the periods July 1, 2014 through December 31, 2014, and January 1, 2015 through June 30, 2015 (state the exact cost or hourly, daily, or weekly rate exclusive of travel or per diem expenses) with the total Contract or installments payable: upon activation for each radio activated and annually thereafter for each radio used on the SNACC system, for the period April 11, 2011 through June 30, 2014, and semi-annually for the period July 1, 2014 through June 30, 2015, upon receipt of state approved invoice, not to exceed \$35,000.00. The State does not agree to reimburse Contractor for expenses unless otherwise specified in the incorporated attachments. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the results of legislative appropriation may require.

2. **INCORPORATED DOCUMENTS.** Exhibit A (Original Contract, as amended) is attached hereto, incorporated by reference herein and made a part of this amended contract.

3. **REQUIRED APPROVAL.** This amendment to the original contract shall not become effective until and unless approved by the Nevada State Board of Examiners.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to the original contract to be signed and intend to be legally bound thereby.

_____	_____	_____
Independent Contractor's Signature	Date	Independent's Contractor's Title
_____	_____	_____
Signature	Date	Chief Administration Title
_____	_____	_____
Signature	Date	Title
_____	_____	APPROVED BY BOARD OF EXAMINERS
Signature - Board of Examiners		On _____
Approved as to form by:		(Date)
_____	_____	On _____
Deputy Attorney General for Attorney General		(Date)

**Southern Nevada Area Communications Council
Agenda Item**

Issue: Approve the 2015-2016 SNACC Budget	Date: 11-19-2014
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 3
Recommendation - FOR POSSIBLE ACTION: That the board approve the 2015-2016 SNACC Budget and/or take action as necessary.	

Fiscal Impact:

Background:

This is a re-occurring agenda item to discuss any budget concerns.

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator

<u>Salaries, Wages, and Benefits</u>	PROPOSED
Manager's Compensation	\$ 85,030
Technician's Compensation	\$ 73,870
Technician's Compensation	\$ 55,420
Admin Compensation	\$ 34,320
Overtime	\$ 7,500
Standby	\$ 5,000
Call Back	\$ 2,500
Benefits	\$ 134,747
Total	\$ 398,387

Supplies and Office Equipment

Professional Services (Engineering and Coordination)	\$ 4,000
Contracted Services (Janitorial, etc.)	\$ 5,000
Maintenance Contracts (Communications Equipment, Hardware, and Software)	\$ 497,944 Motorola annual agreement
Governmental Interlocals (Building Lease, Tower Lease, etc)	\$ 12,000 Rental of SNACC offices w/Water Rec
	\$ 1,500 Mobile Mini
	\$ - Genesis
Software Support	\$ -
Insurance, Business	\$ 25,000
Office Supplies	\$ 4,000
Computer Software	\$ 1,000
Minor Equipment	\$ 7,000 Includes office equipment, tools, cables, etc.
Computer Hardware	\$ 7,000
Utilities (Power and Telephone)	\$ 25,000 Power bill for repeater sites
Licenses & Taxes	\$ 7,500 FCC Licensing
Freight	\$ 100
Travel/Training	\$ 18,000 Includes training, conferences, etc.
Vehicle Maintenance	\$ 17,500
Liability Insurance	\$ 2,000
Phones (desktop)	\$ 1,750
Phones (long distance)	\$ 20
Cellular Telephone and Paging Services	\$ 2,750
Print Shop/Toshiba Lease	\$ 2,000
SEC Lending Expense	\$ -
Host Department Overhead	\$ 11,350
ERP Billing	\$ 800
IT Support Services	\$ 8,934
Total	\$ 662,148

<u>Site Rentals</u>	\$ 7,000
Total	\$ 7,000

<u>Projects</u>	\$ 400,000
Total	\$ 400,000

Total Operating Budget	\$ 1,467,535
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SNACC FY15 OPERATING BUDGET	
Salaries & Benefits (incl. temp staff)	\$ 398,387
Motorola Annual Maint. Contract	\$ 497,944
Site Rentals	\$ 7,000
Business Liability Insurance	\$ 27,000
Professional Service Contracts	
- Engineering, Janitorial, Consulting, etc.	\$ 9,000
Office/Space Leases	
- Water Rec, Mobile Mini	\$ 13,500
Equipment	
- Incl. s/w, licensing, & maint.	\$ 15,000
Utilities	\$ 25,000
Vehicle Maint.	\$ 17,500
Supplies/Misc.	\$ 18,120
Travel/Training	\$ 18,000
Overhead	
- CC Agreement, ERP, IT Support, etc.	\$ 21,084
TOTAL OPERATING BUDGET	\$ 1,067,535
SNACC FY15 CAPITAL BUDGET	
Capital Projects	\$ 400,000
TOTAL CAPITAL BUDGET	\$ 400,000
TOTAL BUDGET	\$ 1,467,535

<u>Salaries, Wages, and Benefits</u>	PROPOSED
Manager's Compensation	\$ 85,030
Technician's Compensation	\$ 73,870
Technician's Compensation	\$ 55,420
Admin Compensation	\$ 34,320
Overtime	\$ 7,500
Standby	\$ 5,000
Call Back	\$ 2,500
Benefits	\$ 134,748
Total	\$ 398,388

<u>Supplies and Office Equipment</u>		
Professional Services (Engineering and Coordination)	\$ 4,000	
Contracted Services (Janitorial, etc.)	\$ 5,000	
Maintenance Contracts (Communications Equipment, Hardware, and Software)	\$ 440,302	Motorola SUAll/ maintenance, includes console coverage which is billed back to customers
Governmental Interlocals (Building Lease, Tower Lease, etc)	\$ 12,000	Rental of SNACC offices w/Water Rec
	\$ 1,500	Mobile Mini
Software Support	\$ -	Genesis
Insurance, Business	\$ 25,000	
Office Supplies	\$ 4,000	
Computer Software	\$ 1,000	
Minor Equipment	\$ 7,000	Includes office equipment, tools, cables, etc.
Computer Hardware	\$ 7,000	
Utilities (Power and Telephone)	\$ 25,000	Power bill for Brooks, Boulder City, LVVWD, & Mandalay Bay (maybe) repeater sites
Licenses & Taxes	\$ 5,000	FCC Licensing
Freight	\$ 100	
Travel/Training	\$ 15,000	Includes training, conferences, etc.
Vehicle Maintenance	\$ 17,500	
Liability Insurance	\$ 2,000	
Phones (desktop)	\$ 1,750	
Phones (long distance)	\$ 20	
Cellular Telephone and Paging Services	\$ 2,750	
Print Shop/Toshiba Lease	\$ 2,000	
SEC Lending Expense	\$ -	
Host Department Overhead	\$ 11,350	
ERP Billing	\$ 800	
IT Support Services	\$ 8,934	
Total	\$ 599,006	

<u>Site Rentals</u>	\$ 7,000
Total	\$ 7,000

<u>Projects</u>	\$ 1,170,043
Total	\$ 1,170,043

Total Operating Budget	\$ 2,174,437
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SNACC FY15 OPERATING BUDGET	
Salaries & Benefits (incl. temp staff)	\$ 398,388
Motorola Annual Maint. Contract	\$ 440,302
Site Rentals	\$ 7,000
Business Liability Insurance	\$ 27,000
Professional Service Contracts	
- Engineering, Janitorial, Consulting, etc.	\$ 9,000
Office/Space Leases	
- Water Rec, Mobile Mini	\$ 13,500
Equipment	
- Incl. s/w, licensing, & maint.	\$ 15,000
Utilities	\$ 25,000
Vehicle Maint.	\$ 17,500
Supplies/Misc.	\$ 15,620
Travel/Training	\$ 15,000
Overhead	
- CC Agreement, ERP, IT Support, etc.	\$ 21,084
TOTAL OPERATING BUDGET	\$ 1,004,394
SNACC FY15 CAPITAL BUDGET	
Motorola P25 Phase I annual lease payment	\$ 1,170,043
TOTAL CAPITAL BUDGET	\$ 1,170,043
TOTAL BUDGET	\$ 2,174,437

**Southern Nevada Area Communications Council
Agenda Item**

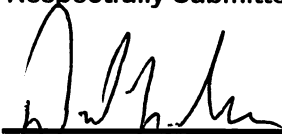
Issue: SNACC Annual Fee Increase	Date: 11-19-2014
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 4
Recommendation - FOR DISCUSSION/ACTION: That the board approve the SNACC annual fee increase and/or take action as necessary.	

Fiscal Impact:

Background:

SNACC has not had an increase in approximately 10 years. The SNACC system needs to be updated and fee increases will be needed to accomplish this update.

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator

**Southern Nevada Area Communications Council
Agenda Item**

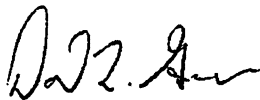
Issue: Acceptance of Motorola P25 upgrade contract	Date: 11-19-2014
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 5
Recommendation - FOR DISCUSSION/ACTION: That the board accept the Motorola P25 upgrade contract and/or take action as necessary.	

Fiscal Impact: \$21,901,916.00

Background:

The P25 upgrade is necessary due to the aged equipment SNACC presently has. This upgrade will keep our system current for the next 12 years and allow for better interoperability with other agencies.

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator

Southern Nevada Area Communications Council Agenda Item

Issue: SNACC Financing SUA II and Maintenance on area dispatch console users.	Date: 11-19-2014
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 6
Recommendation - FOR DISCUSSION: That the board discuss SNACC financing SUA II and maintenance on area dispatch console users.	

Fiscal Impact:

Background:

The Southern Nevada Area Communications Council operates an 800 megahertz (MHz) public safety trunked radio communications system in the Clark County/Las Vegas urban area.

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator

**Southern Nevada Area Communications Council
Agenda Item**

Issue: Administrator's Report	Date: 11-19-2014
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 7
Recommendation - FOR DISCUSSION: The report provided is to the Board on any current system issues, deficiencies and/or updates. This also includes the Airtime Monthly Report, Detailed Busies, and Push-to-Talks for the month of October 2014.	

Fiscal Impact:

Background:

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator

SNACC Administrative Report

Wednesday, November 19, 2014

System Status- All channels are on line and there are no system alarms.

October Stats

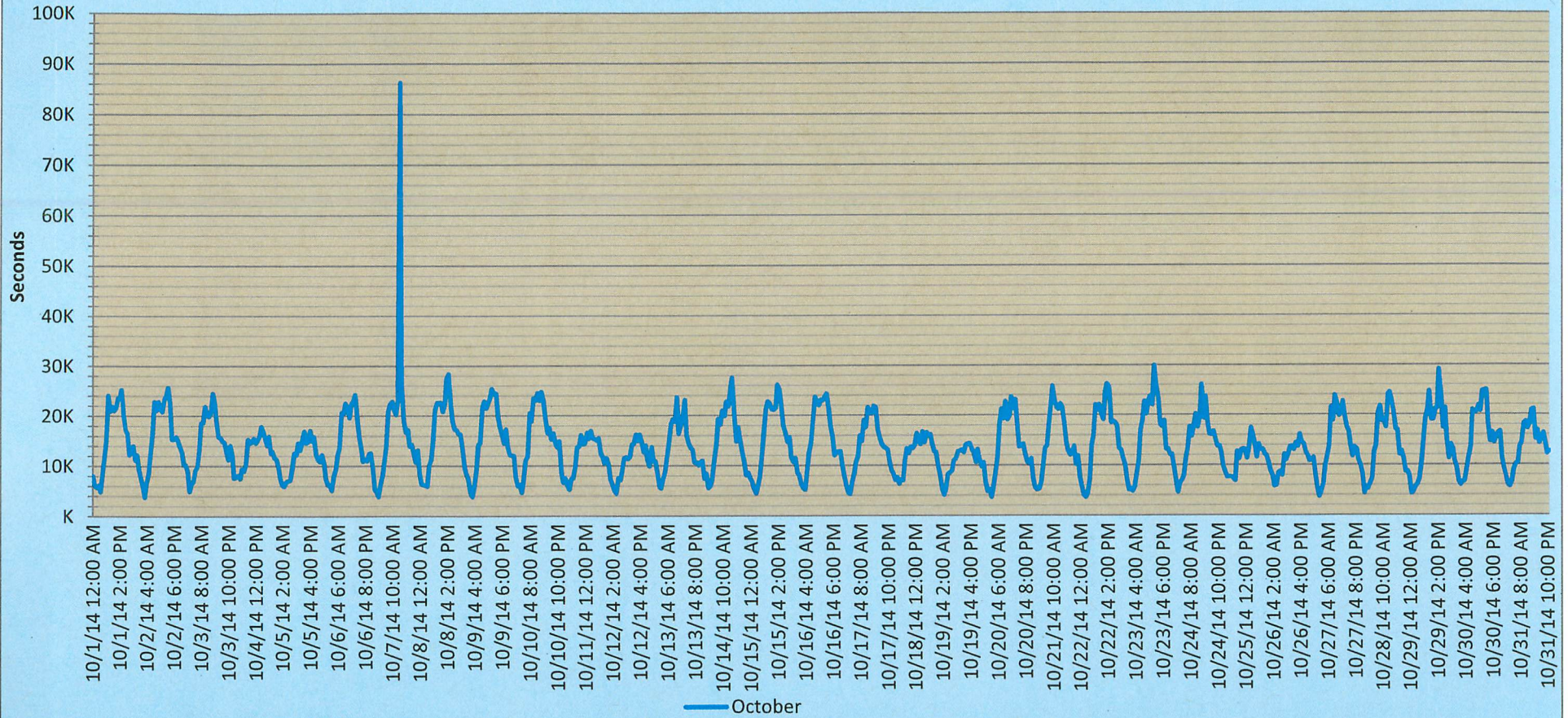
System PTT's	1,866,002	1,866,002
Airtime in hours		2927.8
System busies		61
Busy Durations is seconds	2.56 seconds	

SNACC SYSTEM

Airtime - Monthly Report



Airtime (seconds) - October 2014



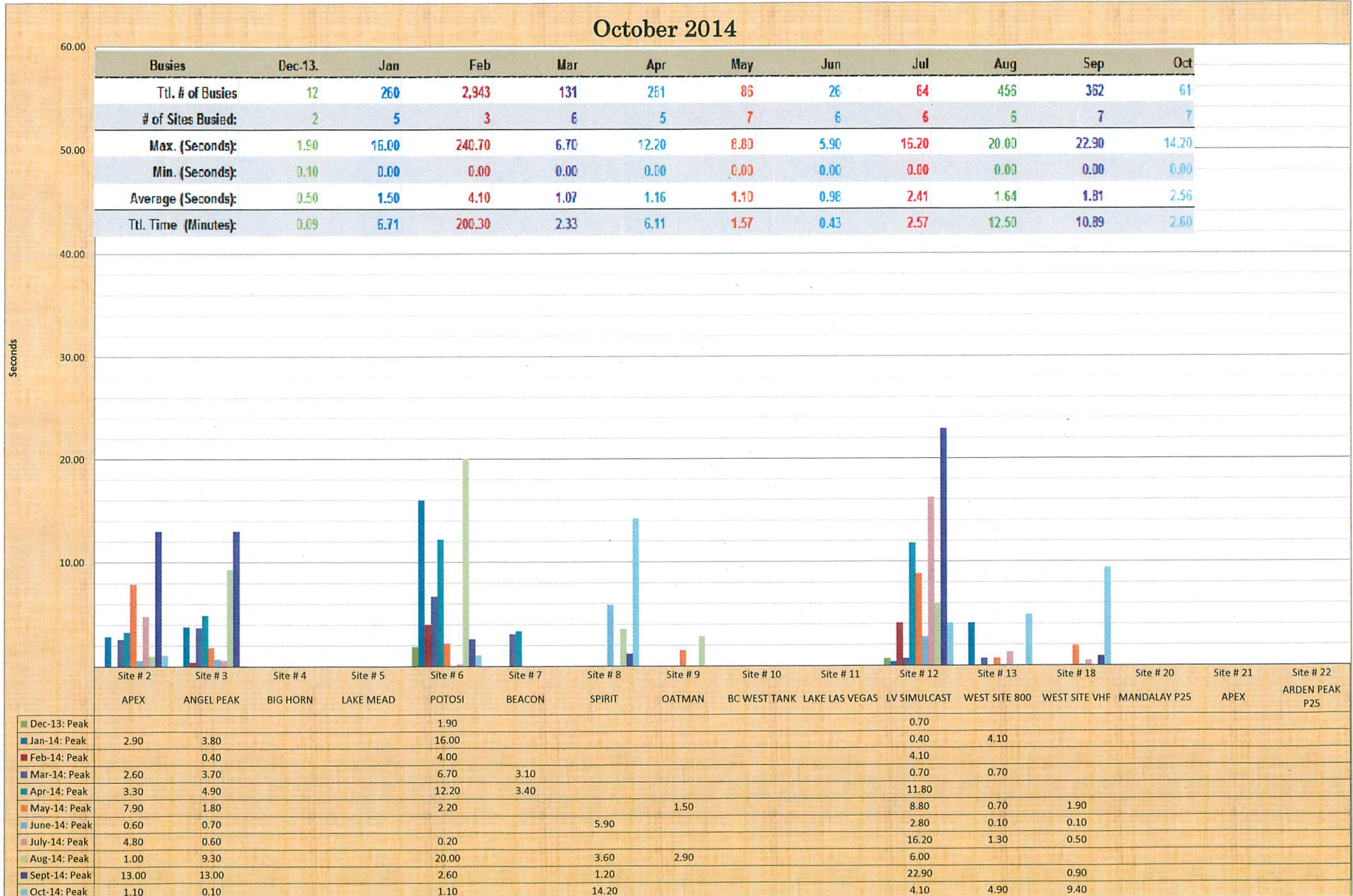
	Dec-13	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Ttl Airtime (hrs):	2,606.6	2,745.6	2,511.0	2,948.7	2,883.7	3,125.6	2,871.2	2,830.8	2,928.6	2,882.1	2,927.8
Maximum (min):	468.1	561.6	766.1	1,379.3	527.5	538.3	727.5	1,108.2	5,977.2	543.9	1,437.1
Minimum (min):	60.8	62.9	68.3		72.6	72.0	63.6	67.4	62.9	67.0	61.3
Average (min):	210.2	222.3	228.3	237.8	240.3	252.1	239.3	228.3	236.2	240.2	236.1

SNACC SYSTEM

Detailed Busies - Monthly Report



October 2014



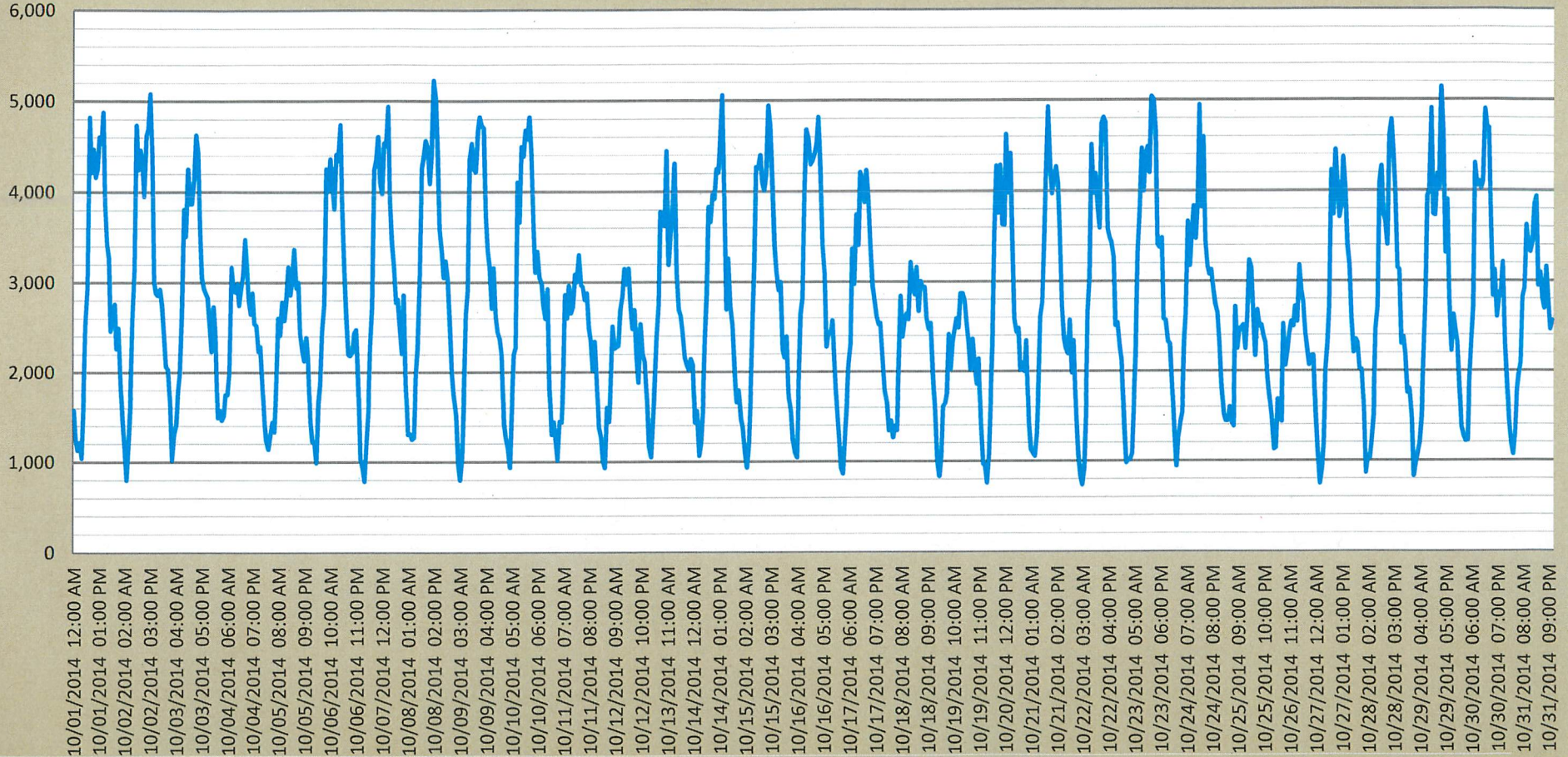
SNACC SYSTEM

Push-to-Talks - Monthly Report



Number of PTTs - October 2014

— October



	Dec-13	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Ttl # of PTTs	1,840,809	1,969,333	1,774,364	2,054,123	2,001,469	2,150,826	1,965,552	1,966,341	1,955,100	2,004,672	2,030,573
Maximum:	5,454	6,637	7,037	6,020	6,151	6,049	5,767	5,008	5,321	5,548	5,225
Minimum:	700	713	817	831	831	819	755	813	773	831	736
Average:	2,474	2,647	2,688	2,761	2,780	2,891	2,730	2,643	2,628	2,784	2,729

**Southern Nevada Area Communications Council
Agenda Item**

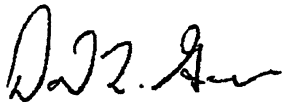
Issue: Receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member.	Date: 11-19-2014
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 8
Recommendation - FOR DISCUSSION: That the board receive a report from the Nevada Public Safety Communications Committee from SNACC 's representative member.	

Fiscal Impact:

Background:

This will be a re-occurring agenda item.

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator

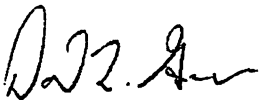
**Southern Nevada Area Communications Council
Agenda Item**

Issue: Potential Settlement with Sprint concerning re-banding Migration costs.	Date: 11-19-2014
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 9
Recommendation - FOR DISCUSSION: That the board receive a report on the potential settlement with Sprint concerning re-banding migration costs.	

Fiscal Impact:

Background:

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator