

AGENDA
SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL
BOARD OF DIRECTORS
REGULAR MEETING

10:00 A.M. – FEBRUARY 18, 2015
Mead 3 Conference Room - Las Vegas Valley Water District
1001 S. Valley View Boulevard, Las Vegas, NV 89107
702-455-7390

ALL ITEMS LISTED ON THIS AGENDA ARE FOR ACTION BY THE BOARD OF DIRECTORS, UNLESS OTHERWISE INDICATED. ITEMS MAY BE TAKEN OUT OF ORDER. THE BOARD OF DIRECTORS MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, AND/OR MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSIONS RELATING TO AN ITEM ON THE AGENDA AT ANY TIME. COPIES OF WRITTEN MATERIALS PROVIDED TO THE BOARD MEMBERS IN ADVANCE OR AT THE MEETING MAY BE OBTAINED FROM DAVE GOSS, SNACC OFFICE, 6000 EAST ROCHELLE, LAS VEGAS, NV OR BY CALLING (702) 455-7390.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

ITEM NO.

1. FOR POSSIBLE ACTION: Approve agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the meeting of December 17, 2014.
2. FOR POSSIBLE ACTION: Approve Setting SNACC Buy-In Fee at \$500 (Five Hundred Dollars) Per Unit
3. FOR POSSIBLE ACTION: Adopt Membership for SNACC Operations/Governance Working Group
4. FOR POSSIBLE ACTION: Approve and authorize expenditure for SNACC representative(s) to attend staging for the P25 system equipment at Motorola in Schaumburg IL. This would be tentatively in March 2015.
5. FOR DISCUSSION: Receive the SNACC Monthly Budget Report for the month of January 2015.
6. FOR DISCUSSION: Administrator's Report
7. FOR DISCUSSION: Receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member.
8. FOR POSSIBLE ACTION: Approve and authorize the Administrator to execute a Settlement Agreement with Sprint/Nextel on Re-banding Issue.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

NEXT MEETING DATE/ADJOURN

AFFIDAVIT OF POSTING

This is a public meeting. In conformance with the Nevada Open Meeting Law, this agenda has been posted in the following locations:

Clark County Government Center
Clark County Water Reclamation District
Clark County Courthouse Annex
Las Vegas Valley Water District

PLEASE POST

Chairman: Jerry Keating **Vice Chairman:** Lou Amell **Board Members:** Bill Baltas, Karl Lee, Jeff Lytle, Dane Mattoon, Frank Milligan, Brian Nebeker & Kevin Nicholson

**Southern Nevada Area Communications Council
Agenda Item**

Issue: Approve agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the meeting of December 17, 2014.	Date: 02-18-2015
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 1
Recommendation - FOR POSSIBLE ACTION: That the board approve the agenda with the inclusion of the tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the December 17, 2014 or take action as necessary.	

Fiscal Impact:

Background: The Southern Nevada Area Communications Council operates an 800 megahertz (MHz) public safety radio communications system in the Clark County/Las Vegas urban area. This will be a reoccurring item for the SNACC agenda.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

**SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL
MEETING MINUTES
DECEMBER 17, 2014**

The Southern Nevada Area Communications Council (SNACC) held its monthly meeting in the Mead 3 Conference Room, Las Vegas Valley Water District, on December 17, 2014, at 10:00 a.m. Board members present were Jerry Keating, Lou Amell, Jeff Lytle, Dane Mattoon, Ed Babauta, Frank Milligan and Brian Nebeker.

COMMENTS BY THE GENERAL PUBLIC: George Molnar, Statewide Interoperability Coordinator, announced the State of Nevada will hold a public meeting for the initial consultation with FirstNet in Carson City on January 7, 2015 at 8:30am with a video teleconference to Southern Nevada.

1. **FOR POSSIBLE ACTION: Approve agenda with the inclusion of tables and/or reconsidered items, emergency items, and approve the minutes of the November 19, 2014 meeting:** Item #4 was pulled from the agenda. Chairman Keating publicly announced his appreciation to all for their due diligence and efforts in getting the Motorola contract approved and discussed issues that arose with the State Board of Taxation. The agenda for December 17, 2014 and the minutes from the SNACC meeting held on November 19, 2014 were unanimously approved.
2. **FOR POSSIBLE ACTION: Election of a new Chairman and Vice Chairman:** Nominations were made to re-elect Jerry Keating as Chairman and Lou Amell as Vice Chairman. Both were unanimously approved.
3. **FOR POSSIBLE ACTION: Selection of volunteer members for the Operations Governance Committee:** This item will be a discussion item at a future meeting. The Administrator is to provide the Board with a list of existing members and recommendations.
4. **FOR DISCUSSION/ACTION: Administrator's Evaluation:** Item #4 was pulled from agenda.
5. **FOR DISCUSSION: Status and/or update on the Motorola P25 contract:** The contract was signed by the Board on December 1, 2014. Jeff Share, Clark County Budget Manager, discussed the communication issues with the Board and the County regarding the State Board of Taxation requirements. Failure to obtain approval prior to signing the contract resulted in the County receiving a violation of NRS.350.089. Administrator Goss has been tasked to provide Clark County Finance within the next two weeks all pertinent data for the process of how the Motorola Contract was obtained.
6. **FOR DISCUSSION: Receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member:** Vice Chair Amell shared that a Grants Subcommittee will be formed and that the next generation 9-1-1 could have an impact on dispatch centers. The next meeting will be January 7 with FirstNet.

SNACC Board of Directors Meeting

December 17, 2014

Page 2

7. **FOR DISCUSSION: Administrator's Report:** See attached. Director Milligan asked if Administrator Goss could report on new members and new business.

COMMENTS BY THE GENERAL PUBLIC: None given

NEXT MEETING DATE/ADJOURN: The next meeting is scheduled for January 25, 2015 at 10:00 a.m.
The meeting adjourned at 11:10 a.m.

Respectfully submitted:

Jerry Keating, Chairman
Attachments

**Southern Nevada Area Communications Council
Agenda Item**

Issue: Approve Setting SNACC Buy-In Fee at \$500 (Five Hundred Dollars) Per Unit.	Date: 02-18-2015
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 2
Recommendation - FOR POSSIBLE ACTION: That the board approve setting SNACC buy-in fee at \$500 (five hundred dollars) per unit and/or take action as necessary.	

Fiscal Impact:

Future fund balances as calculated in the P25 migration scenario were not dependent on this buy-in revenue. Buy-in revenue will accumulate in fund balance and may be used for future capital replacement.

Background:

The Southern Nevada Area Communications Council buy-in fee is currently \$1460. This fee was set in 2004 initially for the infrastructure to build out the SNACC radio system.

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator

SNACC Buy-in Rate

In 2004, SNACC set its buy-in rate to \$1460.00 to coincide with the COPS Grant, which provided approximately 1500 radios to the fire departments in the Las Vegas Valley. This also allowed SNACC to get special pricing for an additional 1500 radios. This buy-in allowed SNACC to expand the system which increased coverage and provided additional capacity for the users.

Since this rate has been in effect it has allowed the SNACC system to grow to 7 Simulcast sites in the valley and 11 remote sites in both Clark and Nye County. SNACC has approximately 10,000 subscriber units and 8 dispatch centers on the system at this time.

With the contract approval for the new P25 upgrade to the SNACC system, all upgrades are included in the lease used to move forward to the P25 platform. This will allow SNACC to lower the new unit buy-in rate to a suggested \$500.00 dollar per unit rate, which will potentially add more users, grow the system, and provide improved interoperability between agencies.

Many agencies have not joined SNACC due to the present buy-in rate and have expressed interest in joining, if the rates were more affordable. Existing customers have also been hesitant to add to their existing fleet of radios because of the current buy-in fee.

The suggested buy-in is in line with many government systems in the western United States.

In summary, if SNACC lowers its buy-in rate, it could increase its user base, thus increasing interoperations between many governmental agencies.

**Southern Nevada Area Communications Council
Agenda Item**

Issue: Adopt Membership for SNACC Operations/Governance Working Group	Date: 02-18-2015
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 3
Recommendation - FOR POSSIBLE ACTION: That the board adopt membership of SNACC Operations/Governance Working Group and/or take action as necessary.	

Fiscal Impact: None

Background: The Southern Nevada Operations/Governance was formed to develop operational and Standard Operation Procedures (SOP).

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

Southern Nevada Area Communications Council Agenda Item

Issue: Approve and authorize expenditure for SNACC Representative(s) to attend staging for the P25 system equipment at Motorola in Schaumburg, IL. This would be tentatively in March 2015.	Date: 02-18-2015
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 4
Recommendation - FOR POSSIBLE ACTION: That the board approve and authorize expenditure for SNACC Representative(s) to attend staging for the P25 system equipment at Motorola in Schaumburg, IL. This would be tentatively in March 2015.	

Fiscal Impact:

The cost of staging trip would be approximately \$1800 per person, including airfare, lodging, and meals.

Background:

Motorola stages new customer systems in their plant to verify proper operations before shipment. Customers sign off on all functions during this event.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

**Southern Nevada Area Communications Council
Agenda Item**

Issue: Receive the SNACC Monthly Budget Report for the month of January 2015.	Date: 02-18-2015
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 5
Recommendation - FOR DISCUSSION: That the board receive the SNACC Monthly Budget Report for the month of January 2015 and/or take action as necessary.	

Fiscal Impact:

Background:

This will be a reoccurring agenda item.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

SNACC FUND FINANCIAL ACTIVITY: JULY 2014 THRU JUNE 2015

	FY15 BUDGET	JAN '15	DESCRIPTION	TOTAL ACTUALS	ENCUMBRANCES	AVAIL. BUDGET
Radio Fees	\$ 1,735,120	92		\$ 1,794,311		\$ (59,191)
Interest Income	\$ 12,597	-		\$ 21,299		\$ (8,702)
TOTAL REVENUES	\$ 1,747,717	92		\$ 1,815,610		\$ (67,893)
Salaries & Benefits	\$ 326,881	27,682		\$ 190,299		\$ 136,582
Temp Personnel	\$ 41,500	2,131		\$ 16,374	\$ 1,102	\$ 24,024
Equipment Repair & Maintenance	\$ 505,000	-		\$ 485,460	\$ 5,312	\$ 14,228
Site Rentals	\$ 40,000	-		\$ 6,776	\$ -	\$ 33,224
Business Liability Insurance	\$ 40,000	-		\$ 27,706	\$ 29,309	\$ (17,015)
Professional Svc Contracts/Licenses	\$ 213,350	-		\$ 194,850	\$ 14,525	\$ 3,975
Office/Space Leases	\$ 13,500	121		\$ 12,847	\$ 653	\$ -
Equipment	\$ 23,500	119		\$ 1,473	\$ 4,870	\$ 17,157
Utilities	\$ 33,745	1,756		\$ 16,234	\$ 8,877	\$ 8,634
Vehicle Maint.	\$ 15,000	794		\$ 7,331	\$ -	\$ 7,669
Supplies/Misc.	\$ 3,500	428		\$ 1,410	\$ 1,355	\$ 735
Travel/Training	\$ 10,000	-		\$ 1,803	\$ -	\$ 8,197
Overhead	\$ 20,153	4,870		\$ 16,064	\$ -	\$ 4,089
TOTAL OPERATING EXPENSES	\$ 1,286,129	37,901		\$ 978,628	\$ 66,004	\$ 241,497
P25 Switch change order	\$ 32,989			\$ 32,988		\$ 1
SNACC HQ Tower	\$ 150,000					\$ 150,000
TOTAL CAPITAL EXPENSES	\$ 182,989	-		\$ 32,988	\$ -	\$ 150,000
TOTAL EXPENDITURES	\$ 1,469,118	37,901		\$ 1,011,616	\$ 66,004	\$ 391,498

Memo: SNACC Board Approved Budget

Operating \$ 1,091,279
 Capital \$ 377,839

FY15 Beginning Fund Balance \$ 5,045,718
 FY15 Revenues \$ 1,815,610

FY15 Expenditures \$ 4,011,616
 FY15 Commitments \$ 95,314
 60-Day Operating Reserves \$ 181,880
 Past Due (30+ days) A/R \$ 30,660

Unallocated Funds Avail. for Capital \$ 2,391,858

**Southern Nevada Area Communications Council
Agenda Item**

Issue: Administrator's Report	Date: 02-18-2015
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 6
Recommendation - FOR DISCUSSION: That the board receive the SNACC Administrator's report.	

Fiscal Impact:

Background:

The report provided includes any current system issues, deficiencies and/or updates. This also includes the Airtime Monthly Report, Detailed Busies, and Push-to-Talks for the month of December 2014 and January 2015.

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator

SNACC Administrator's Report

February 18, 2015

P25 and Console Upgrade Project

- Motorola and SNACC have started performing site walks at customer console locations, which includes the R-56 reviews of each facility.
- Simultaneously - In the first week of March:
 - Console presentations will be made to each agency.
 - Radio or RF site walks will be conducted.
- This project has been fast tracked by Motorola due to the availability of the Version 7.14 Upgrade team. This upgrade will be taking place from March 5th 2015 thru May 15th 2015.
- With the upgrade to 7.14 Genesis equipment will need to be replaced and will have quotes and pricing from Genesis at the next SNACC Board meeting.

New Hire Progress

- SNACC in cooperation with both Clark County Finance and Clark County IT have initiated the process and documentation for the Personnel Review Committee (PRC) to have a Position Action Request (PAR) readied for the Clark County Board of Commissioners.
- I will be meeting with Gary Dalcher of the Clark County IT Department to put together a job analysis prior to the February SNACC meeting.

Customer Contacts

- Potential and existing customers - Communicated with the following agencies:
 - **DEA:** 80-170 possible units (Potential).
 - **Clark County:** 500 possible units (Potential).
 - **Boulder City Public Works:** 55 units (Potential).
 - **Nevada Gaming Control:** Provided advice on equipment needed (Existing).
 - **Hospitals:** SNACC will be giving a presentation to the Southern Healthcare Preparedness Coalition in March on what SNACC can offer them (Potential).

Training

- Jose Suarez has completed a Project Management class earning a certificate of achievement and 35 PDU's (Professional Development Units). This is the preliminary step to acquiring his PMP Certification.
- Dave Goss attended Clark County's ODC class on Customer Service: Resolving Customer Conflict.

System Issues

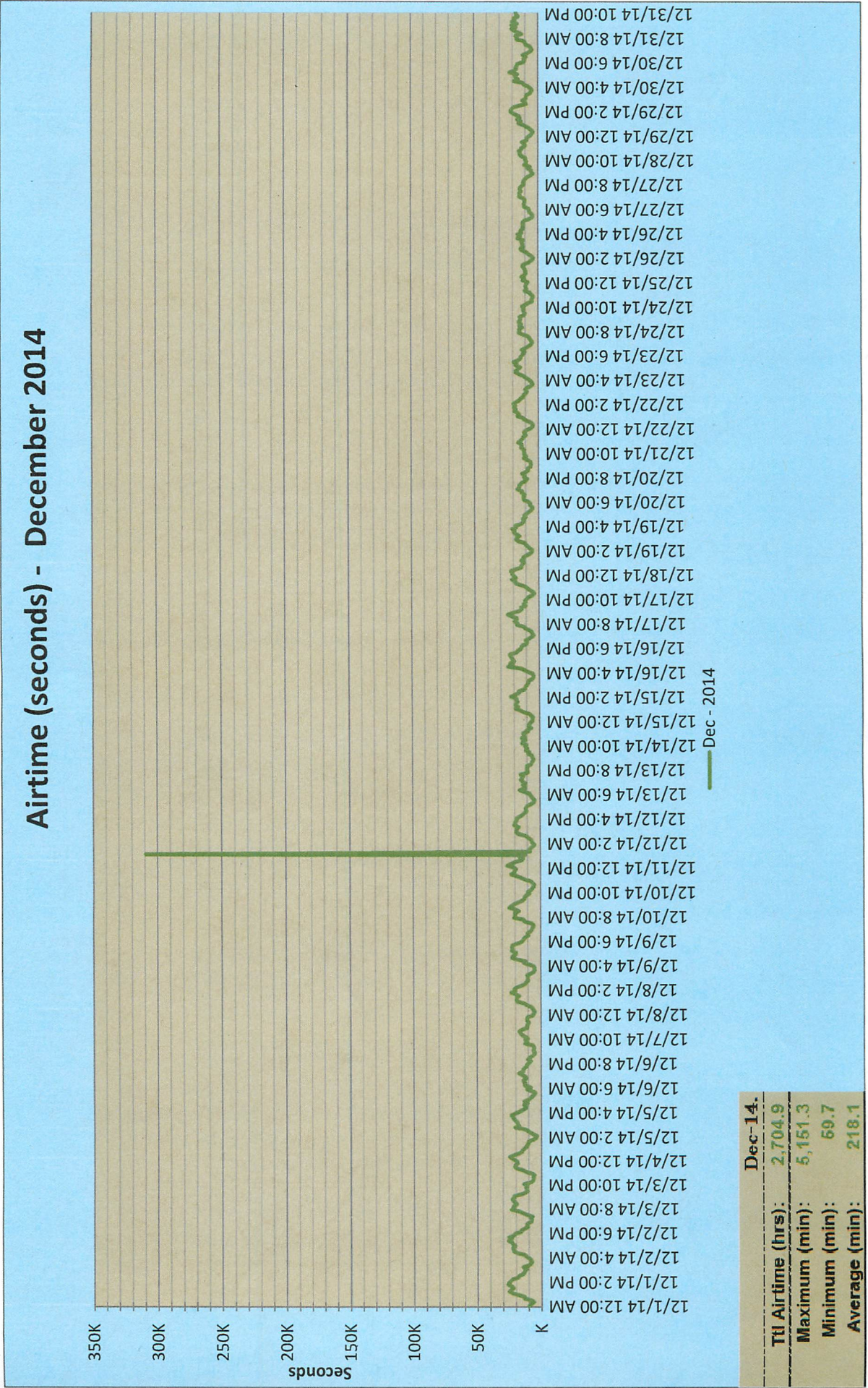
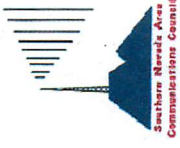
- In Astro Digital Mode some interference has been noticed in the Centennial Hospital area. We have been unable to locate source at this time.
- With the exception to the aforementioned, all channels are online with no further issues noted.
- LVMPD has agreed to give SNACC two T1 circuits from the Suncoast site to Elkhorn. We are presently on an unlicensed link, which has some interference on it at times. The LVMPD link is on a licensed microwave and is free of interference.

System Reports

- *Airtime Monthly Report:* December 2014 and January 2015
- *Detailed Busies Report:* December 2014 and January 2015
- *Push-To-Talks Report:* December 2014 and January 2015

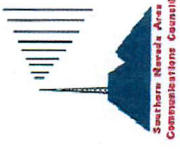
SNACC SYSTEM

Airtime - Monthly Report

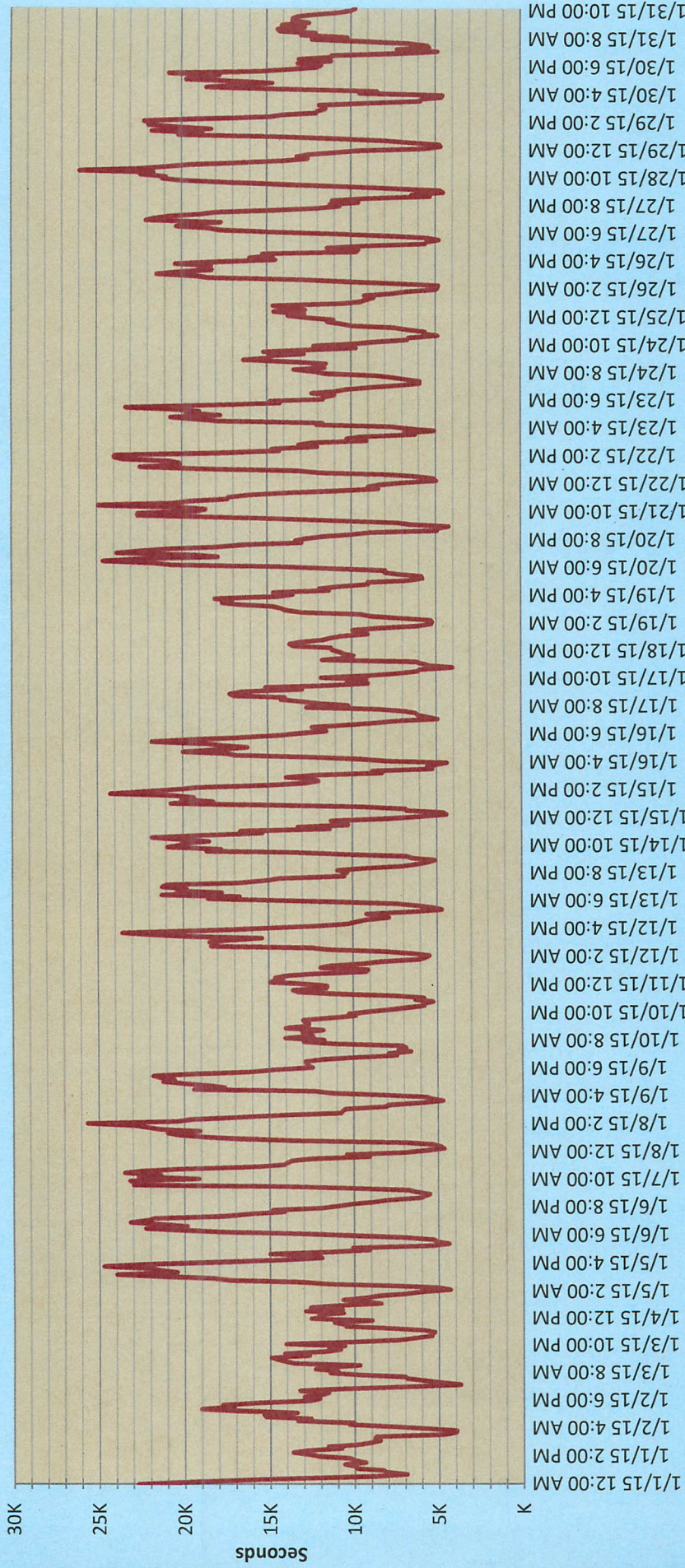


SNACC SYSTEM

Airtime - Monthly Report



Airtime (seconds) - January 2015



Jan - 2015

	Dec-14.	Jan
TU Airtime (hrs):	2,704.9	2,610.4
Maximum (min):	5,151.3	432.4
Minimum (min):	69.7	61.9
Average (min):	218.1	210.5

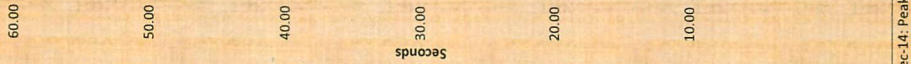
SNACC SYSTEM

Detailed Busies - Monthly Report



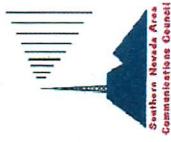
December 2014

Busies	Dec-14
Ttl. # of Busies	67
# of Sites Busied	4
Max. (Seconds)	10.90
Min. (Seconds)	0.10
Average (Seconds)	2.19
Ttl. Time (Minutes)	2.44



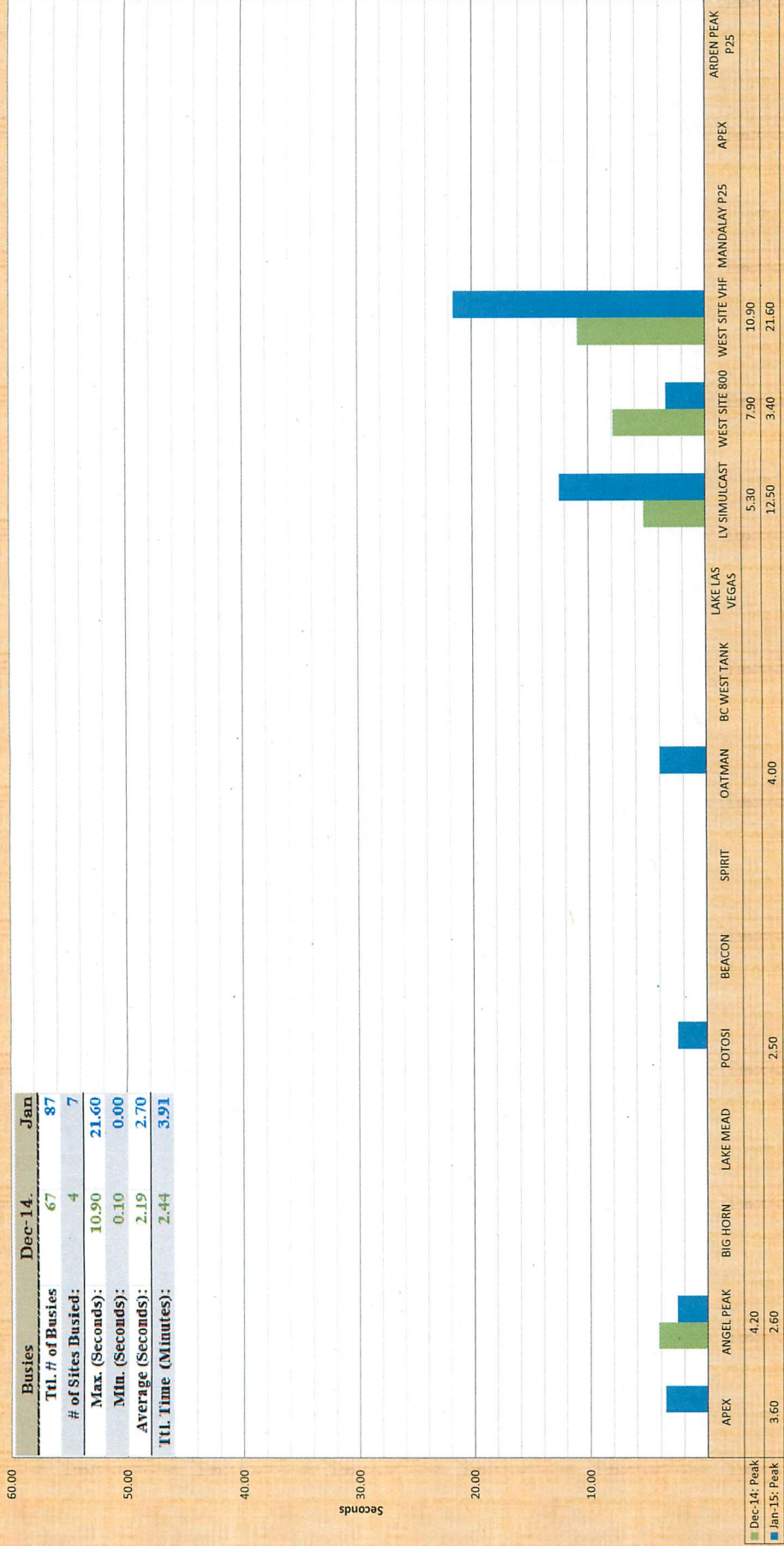
SNACC SYSTEM

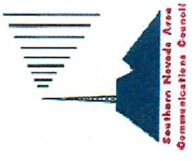
Detailed Busies - Monthly Report



January 2015

Busies	Dec-14	Jan
Ttl. # of Busies	67	87
# of Sites Busied:	4	7
Max. (Seconds):	10.90	21.60
Min. (Seconds):	0.10	0.00
Average (Seconds):	2.19	2.70
Ttl. Time (Minutes):	2.44	3.91



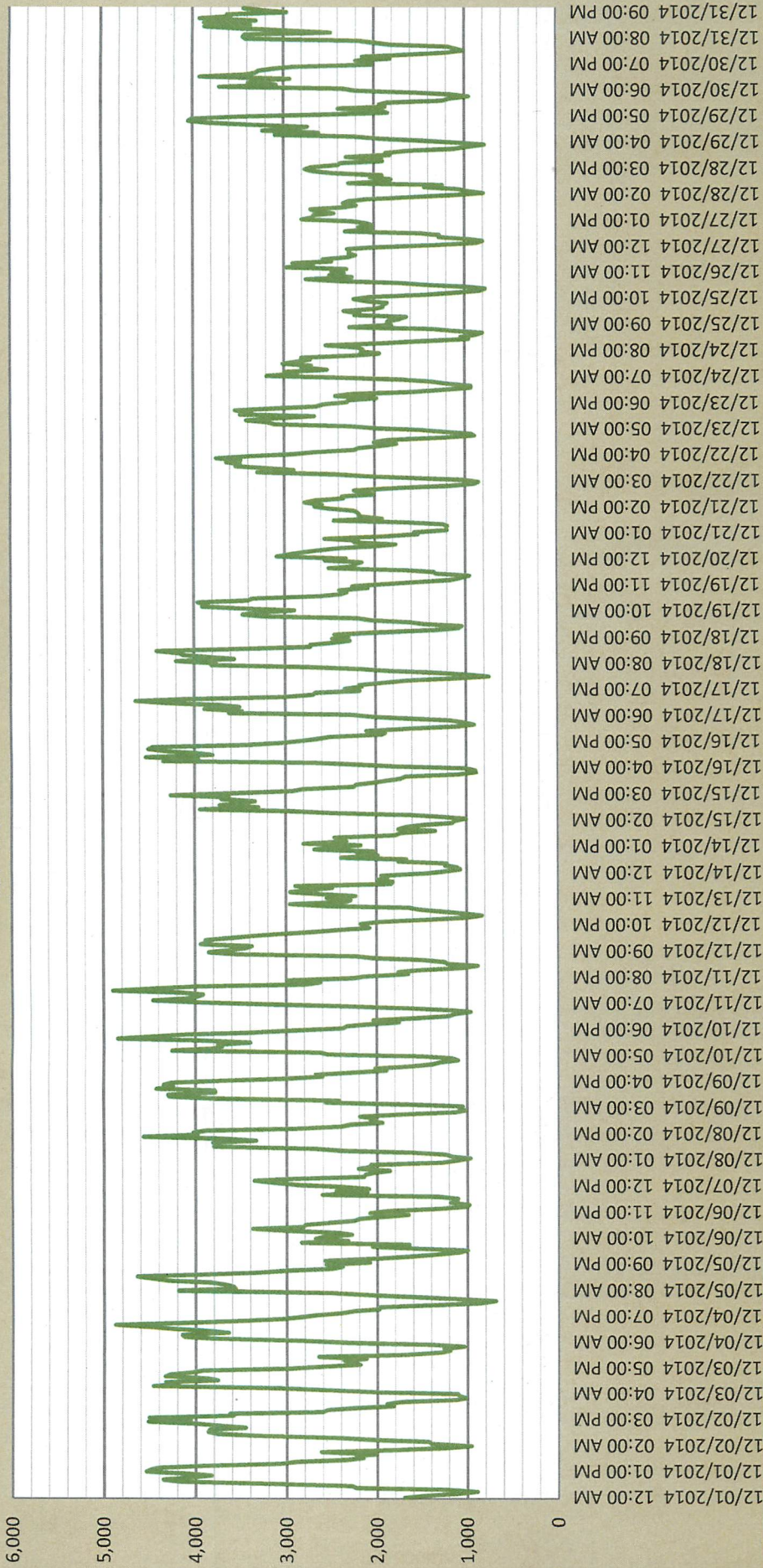


SNACC SYSTEM

Push-to-Talks - Monthly Report

Number of PTTs - December 2014

— Dec - 2014



Dec-14.

TU # of PTTs 1,815,874
Maximum: 4,900
Minimum: 691
Average: 2,441

**Southern Nevada Area Communications Council
Agenda Item**

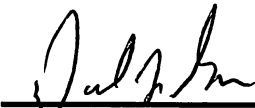
Issue: Receive a report on the Nevada Public Safety Communications Committee from SNACC's representative member.	Date: 02-18-2015
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 7
Recommendation - FOR DISCUSSION: That the board receive a report on the Nevada Public Safety Communications Committee from SNACC's representative member.	

Fiscal Impact:

Background:

This will be a reoccurring agenda item.

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator

**Southern Nevada Area Communications Council
Agenda Item**

Issue: Approve and authorize the Administrator to execute a Settlement Agreement with Sprint/Nextel on Re-banding Issue.	Date: 02-18-2015
Petitioner: Steven Sweikert, Deputy District Attorney	Agenda Item: 8
Recommendation - FOR POSSIBLE ACTION: That the board approve and authorize the Administrator to execute a settlement agreement with Sprint/Nextel on re-banding issue and or take action as necessary.	

Fiscal Impact: SNACC will retain the \$40,000 it received from Sprint/Nextel.

Background:

Re-banding was done to correct interference from competing systems in the 800 band. This was done by creating an 800 megahertz (MHz) Public Safety sub band. As no time records for employees were kept during the project, Sprint/Nextel wanted a full refund of all payments to SNACC. It was negotiated that SNACC would keep what monies it has been paid.

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator