

Southern Nevada Area Communications Council

MEETING MINUTES



Date: April 15, 2015
Location: Las Vegas Valley Water District
Mead 3 Conference Room
Las Vegas, NV 89107

Time: 10:00 A.M.

Board members present: Dane Mattoon, Chair
Jerry Keating
Jeff Buchanan
Lou Amell, Vice Chair
Brian Nebeker
Jeff Lytle
Frank Milligan
Kevin Nicholson

Call to Order

- Meeting was called at 10:00 am by Chairman Jerry Keating.
- The Chairman requested a roll call of the Board Members

Public Comment: None Given

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time

- 1. Approve the agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the April 15, 2015 meeting (*FOR DISCUSSION/ACTION*)**
 - Director Frank Milligan asked for some clarification on Item #6 & 7 of the April 15, 2015 agenda. Administrator Dave Goss explained that SNACC Technical Working Group reviewed this program and the costs for purchasing radios and to maintain them would not have a return on the investment of these radios.
 - AMR is the one customer that uses the most about 150 rental radios per year. Motorola gave SNACC a quote for \$114,000.00 for 150 radios. It would take over 10 years to recover the monies spent. The recommendation from the Technical Working Group was that this program would not be a feasible program for SNACC. Chairman Keating commented that this was a correct statement from the SNACC Administrator. Chief Lytle commented that there will be further discussion on the other options on having spare radios for renting and will continue to work on that path.

- In regards to Item #7 Administrator Dave Goss commented that the board agreed that there should be a fee for programming and usage of the system since one does not exist at the moment. SNACC is not looking to profit with these programming fees but trying to recover the time taken to program the radios. The District Attorney requested him to meet with McIntosh for getting a contract together. Lou Amell commented that he wanted more clarification on what kind contract needed, for individual events there might be something agreed on, but not just with McIntosh. District Attorney Steven Sweikert commented that there are some policies that can be formulated as a contract. McIntosh is the primary company that has these clients bring in these radios for programming and SNACC needs to communicate with them on what SNACC intends on doing. Lou Amell commented that he agrees that there need to be rates set up but not just with McIntosh.
 - Administrator Dave Goss mentioned that \$43.50 per hour is the cost that Clark County Finance came up with.
 - Frank Milligan questioned if this will be an item that the Administrator is working on. Frank Milligan wants to make sure this item does not fall through the cracks and continues on and/or what the process is. District Attorney suggested Director Milligan hold his comments for the Agenda policy Item #5 to discuss his concerns. Director Milligan commented that he has a concern on these items that tabled to have some type of tracking so that they aren't forgotten and brought back to the Board. Brian Nebeker asked Administrator if these fees include airtime. Administrator Goss answered that airtime was not included in the rates. Lou Amell suggested that the Administrator pick a dollar amount that would be charged, this would be an item for the Technical working group to work on. A motion was made approve the minutes; motion passed unanimously.
- 2. Administrator's Report including discussion on new customers, strategic planning, staging trip to Schaumburg, IL, and P25 update project (FOR DISCUSSION)**
- Administrator Dave Goss mentioned Jason and Motorola have been meeting on the sites for the p25 migration. In Schaumburg, IL staging, they have tested the radios on the P25 system and the equipment was all set up for the SNACC group to view. There are 208 codeplugs to upgrade; SNACC and Motorola are currently working on this.
 - There is an upgrade for Genesis that quote will be brought to the next meeting for the 7.14 system upgrade to the SNACC Board.
 - On April 21, 2014 the office specialist position will be posted for the public to apply. Clark County Human Resource is in touch with the Administrator on this process.
 - Administrator will be meeting with Brian Szalewski from Clark County IT for further discussion on adding or removing radios from the SNACC System.
 - Administrator requested help on updating the Strategic Plan from the board. Lou Amell suggested that the Strategic Plan needs to be updated by the Operations Governance Working Group and would like this to be an item on the next meeting in May. Chief Lytle wanted to make a comment on the discussion of the Strategic Plan and would like the Administrator to bring some recommendations to the board so that then they can proceed from there. Chairman Keating agreed with Jeff Lytle and requested that the administrator make this a priority.
 - Administrator mentioned he is continuing to meet with new customers as time permits. Frank Milligan commented that there is need to be a report on the customer outreach that was requested from him by the Board. Lou Amell directed a question to Milligan on what this request actual consists of. Frank Milligan commented that it came from the Memorandum from the SNACC Chairman to the SNACC Administrator on

February 9, 2015 with an outline and turn around dates with expectations from the Board. Lou Amell questioned again what exactly it is that was requested. Frank Milligan commented that there needs to be a plan with details on how the Administrator is to reach out to new customers because of the big bill SNACC has for this new upgrade. Lou Amell commented he will get clarification with Chairman Keating. Lou Amell asked the Administrator if he is clear on the request of the Board and he answered that he has been reaching out to customers and new contacts but he did not write out a plan. District Attorney Steven Sweikert commented that reaching out to customers should be part of the Strategic Plan and should include a procedure on new customers. He also suggested that at the next meeting the strategic plan should include identifying industries and develop a good way to convince these potential customers on joining SNACC. Keating wanted to clarify that directions were clear and discussions were collectively put together with the Clark County IT CIO. There needs to be a plan presented to the Board because there has been questions on what the Job of the Administrator and how he can be successful. This plan was put together for the success of the Administrator. Chairman Keating agrees this Customer reach out plan to be brought as part of the Strategic Plan does not want any delay on this agrees it is the board's responsibility to help. Chairman Keating would like the SNACC Administrator to use some foresight and come up with a plan on obtaining new customers.

- Keating commented that the credit for the Healthcare Preparedness coalition credit should be given to Jeff Lytle.
- Chairman Keating also wanted to reiterate for the administrator to pay close attention on the memorandum that will be reevaluated in August by the board.
- Keating asked about the tower and wanted feedback on this project that is not part of the administrator's report. Administrator Goss mentioned that this project is still in the works with three different quotes being worked on and he is still waiting to see about the property management having to get involved in this project. Keating commended the Administrator on knowing his job.
- Dane Mattoon asked whether there would be any board members present at the April 22, 2015 meeting with the HCPC. Lou Amell said he will be present and will also be helping out with the presentation by answering any questions that the HCPC might have. Vice Chairman Amell says he estimates that there will be about 1,500 radios added to the system if the HCPC agrees to join SNACC. Jeff Lytle commented that he feels the HCPC is ready to join SNACC.
- Administrator Dave Goss welcomed Jeff Buchanan to the SNACC Board.

3. Receive a report from the Nevada Public Safety Communications Council from SNACC's representative member (*FOR DISCUSSION*)

- Vice Chairman Lou Amell, the representative on the Nevada Public Safety Communications Council SNACC member, announced that there will be a meeting in June. Director Amell mentioned there was no meeting in March and April. The Vice Chairman will make sure send out a memo on the meeting will be sent to anyone wishing to attend. L.A. RICS (Los Angeles Regional Interoperable Communications System) Project was put on hold, building out their system in LA - adding antennas to their buildings; fire and police stations. The folks in the buildings questioned how much exposure to RF they're getting. They are trying to force everyone to merge to P25 that process of combining LTE, First Net mode and P25. Los Angeles has put a stop to that. Nevada needs to learn from that so that we do not make the same mistake. The committee is still waiting for the set date of the meeting.

4. Accept the resignation of the current Chairman and nominate, elect, and deliberate on a new Chairman (*FOR DISCUSSION/ACTION*)

- Jerry Keating wanted to say thank you to the Board on all of their help in getting the P25 online and everyone helping and knocking on doors and could not have happened without the close relationship that Motorola and SNACC have and the partnership is appreciated. Keating would like to thank Louis Carr for the relationship established and working with the Administrator Goss on the inner workings and with the SNACC board. Keating wanted to leave the Board with is for the board to continue on road on the SNACC the policies and procedures to have a better road map for future boards to follow. He thanked Steven Sweikert for getting SNACC on the right path. It is important not to have the mind set of nothing personal it is system establish for the entire Valley and it should be for the best interest in the Valley, the SNACC board will be successful if they continue to follow these policies. A motion was made for Dane Mattoon of Henderson to become Chairman of SNACC; motion passed unanimously.

5. Adopt a Policy for the SNACC agenda preparation, approval, and presentation (FOR DISCUSSION/ACTION)

- The Administrator mentioned the attached documents with the dates on when the item are due. And there was another list of dates and the location of the meetings. Director Nicholson question if this is just for approval of the dates and later to bring a process of the agenda. Lou Amell commented that the Governance Working Group will need to work on the presentation of the agendas and create a policy for the agenda preparation. The Board agreed there needs to be a policy on the preparation. Steven Sweikert wanted to make the “continued items” added to the following items and this should be part of the agenda presentation. Lytle wanted to add this to this Policy item that the OPS/GOV meeting along with the other policies such as the bylaws for the vacancies of the chairman and vice chairman. District Attorney Steven Sweikert mentioned on having a binder with all of the policies that the board have approved and that would get the bylaws started.

COMMENTS BY THE GENERAL PUBLIC:

- Lou Amell wanted to mention that the state is looking at the system they are trying to implement. There is a potential on what is accepted to the state. SNACC and Metropolitan wanted to make it a point that these two agencies can help the state switch over to the latest technology. At the moment the state has not commented on what direction they are going to take. The State might want to partner with Metro and SNACC.
- Lou Amell welcomed Dane Mattoon on board as the new Chairman of SNACC.
- Brian Nebeker thanked Jerry Keating for all of his hard work as the SNACC Chairman.

NEXT MEETING DATE/ADJOURN: The next meeting is scheduled for May 20, 2015 at 10:00 a.m. The meeting adjourned at 11:13 a.m.

Respectfully submitted:

Dane Mattoon, Chairman
Attachments