

Southern Nevada Area Communications Council

MEETING MINUTES



Date: June 17, 2015

Location: Las Vegas Valley Water District
Mead 3 Conference Room
1001 S. Valley Boulevard
Las Vegas, NV 89107

Time: 10:00 A.M.

Board members present:	Dane Mattoon, Chairman	Lou Amell, Vice Chairman
	Brian Nebeker	Scott Mazick
	James Morwood	Ed Babauta
	Jeff Lytle	Bill Baltas

Call to Order

- Meeting was called at 10:19 A.M. by Chairman Dane Mattoon.

Public Comment: None Given

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time

1. **Approve the agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the June 17, 2015 meeting (*FOR POSSIBLE ACTION*)**
 - Motion to approve the agenda was made; motion passed unanimously.
2. **Receive a detailed report on the SNACC Budget, including expenditures as of June 9, 2015. (*FOR DISCUSSION*)**
 - Administrator stated that the Budget was requested quarterly from the Board with more details and a different format.
 - Jeff Lytle requested that the budget report be brought to the Board on a monthly basis.
 - Deputy District Attorney Steven Sweikert suggested that the budget report may be added to the Administrator's Report.

- Brian Nebeker suggested if the report would have the past month highlighted so that when the board reviews it will be easier for the board to see exactly what was spent and not have to look for it, this would make it stand out.
3. **Approve the renewal contract of annual membership in the Nevada Public Agency Insurance Pool, for limited blanket insurance for the period of July 1, 2015 to July 1, 2016 at the rate of \$21,752.85, inclusive of commission. (FOR POSSIBLE ACTION)**
- Administrator said that the membership is the same it is just a renewal of the insurance policy
 - Scott Mazick questioned the dates on the policy provided. Scott wanted to clarify if the dates of July 1, 2015 to July 1, 2016 are accurate or should they be from July 1, 2015 to June 30, 2016. Administrator Goss said he would look into this.
 - Motion was made to approve the renewal Nevada Public Agency Insurance Pool; motion passed unanimously.
4. **Receive the Administrator's Report with the inclusion of the Airtime Monthly Report, Detailed Busies, and Push-To-Talks for the month of May 2015, and status of the P25 migration upgrade. (FOR DISCUSSION)**
- Administrator Goss reported the following:
 - **P25 and Console Upgrade Project**
 - *Met with Motorola to go over the cutover plan to P25 operations. This included customer re-programming schedules and also work that needed to happen on the radio sites.*
 - *Preliminary work such as planning and reconfiguring some site installations in order to make the transition to P25 as painless as possible to our customers is underway.*

New Hire Progress

Daniela Soto-Leon has accepted the open position of Office Specialist, and will begin as a Clark County employee on June 22nd.

Customer Contacts

Potential and existing customers - *Communicates with the following agencies:*

Clark County Fire Department- *SNACC met with Clark County Fire Chief and Deputy Chief. This meet was set up to see if the Clark County Fire Department had any issues or ideas for the SNACC System. The CCFD was very pleased with the overall operation and reliability of the SNACC system. The replacement of older radios in the future was also discussed.*

LVMPD - *SNACC and LVMPD met on its scheduled bi-monthly meeting. It was decided to formalize the meeting with people providing agenda items for future meetings. Also discussed was a identifying character for each agency preceding channel names. (i.e. Henderson PD Channel East 1 displayed as "HP-East 1 on radio).*

Boulder City Police Department - *SNACC met with the Boulder City Police Department to discuss any upcoming changes to their fleetmap and to answer any questions they had about the transition to P25 operations.*

City of Henderson - *SNACC and Henry Johnson of Motorola met with the City of Henderson Dispatch Coordinator to look into various ways to direct connect the expanded Green Valley Dispatch site to the SNACC switch. SNACC will continue to work with the Henderson IT department to develop the best solution.*

Administrative Issues

The SNACC Administrator *was on vacation from May 26th through May 29th.*

Training - *The SNACC Administrator attended Fair Employment Law training at the Clark County Government Center.*

Technical Working Group- The group discussed the priorities of expansion of the system to provide increased coverage in the Northwest, Northeast, and Hoover Dam area. These priorities can be changed as this is a long-term project and needs may change. Sites for development were initially prioritized as follows: **1-** KPEX (intersection of 93 and I-15), **2-** Mesquite area (Utah Hill), **3-** Hoover Dam (Possible joint project with LVMPD?) **4-** Indian Springs.

Also discussed was the possibility of using Kenwood radios on system. A dealer will be providing demo units to SNACC for testing. If the radios prove to work reliably on the system SNACC will approve them for access to the system.

Operations/Governance Working Group - The Ops/Gov. working group met and began working on the development of SNACC by-laws. The strategic plan was discussed and it was decided that input from the board was needed to complete this project. The next Governance meeting will be held after the publishing of this report and pertinent items will be brought before the board if necessary.

System Issues

There were no system issues to be reported for the last month.

System Reports

- Airtime Monthly Report: May 2015
- Detailed Busies Report: May 2015
- Push-To-Talks Report: May 2015

- Brian Nebeker wanted to know when SNACC was going to begin programming the radios for the P25 upgrades and flashing. Administrator Goss said that this will begin August 2015.
 - Jeff Lytle wanted to know if the board had the paperwork that OPS/GOV Working Group has been working on. The Chair, Dane Mattoon informed Jeff Lytle that those documents are going to be brought back to the board at the next meeting.
 - Deputy District Attorney Steven Sweikert suggested that the Administrator add the status on the SNACC website and how it is being updated at the next SNACC Board meeting.
 - Brian Nebeker asked if SNACC would be able to link the SNACC files into Clark County website. Unfortunately, the Administrator said that was not possible.
- 5. Receive a report from the Nevada Public Safety Communications Committee (NPSCC) from SNACC's representative member. (FOR DISCUSSION)**
- Vice Chairman Lou Amell reported that there was an informational presentation on Rivada Network systems which was put together by a former California Fire Chief. They possibly going to use D Block as their solutions.
 - FirstNet is requesting that all SNACC agencies fill out a survey, Daniela Soto from SNACC sent out this survey to everyone. This survey is to size the data consumption and see how much traffic there is for each SNACC agency. Lou Amell with the City of Las Vegas stated he sent that survey to his I.T. Department.
 - Regional Emergency Coordination Working Group has a member from SNACC; Administrator Dave Goss is that member. Administrator Goss has not heard from this group just yet.
 - Lou Amell gave the updates on the SNACC system to the NPSCC with regard to the future updates on the consoles and the infrastructure.

COMMENTS BY THE GENERAL PUBLIC: None Given

NEXT MEETING DATE/ADJOURN: The next meeting is scheduled for July 15, 2015 at 10:00 a.m. The meeting was adjourned at 10:50 a.m.

Respectfully submitted:

Dane Mattoon, Chairman
Attachments