

# Southern Nevada Area Communications Council

## MEETING MINUTES

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Date: September 16, 2015

Location: Las Vegas Valley Water District  
Mead 3 Conference Room  
1001 S. Valley Boulevard  
Las Vegas, NV 89107

Time: 10:00 A.M.

Board members present:

Dane Mattoon, Chair	Lou Amell, Vice Chair
Brian Nebeker	Scott Mazick
Frank Milligan	Ed Babauta
Jeff Lytle	Kevin Nicholson
Bill Baltas	

### Call to Order

- Meeting was called at 10:00 A.M. by the Chair, Dane Mattoon.

**Public Comment:** None given.

**Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time**

- 1. Approve the agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the September 16, 2015 meeting (*FOR POSSIBLE ACTION*)**
  - Item #4 was pulled by the Chair. Director Barnbeck is out of town and could not attend today's meeting.
  - Motion was made to approve the agenda and minutes; motion passed unanimously
- 2. Receive a report from the Nevada Public Safety Communications Committee (NPSCC) from SNACC's Representative member. (*FOR DISCUSSION*)**
  - Lou Amell, the NPSCC SNACC Representative, stated that there was a NPSCC meeting on September 15, 2015 and FirstNet gave a presentation. A topic that came up was the 'Mobile Data Survey'. This needs to be

completed in order for FirstNet to properly design the system for our needs. If this survey has not been completed the Lou Amell urges everyone to get this submitted for their records.

- The Statewide Interoperability Coordinator (SWIC) position was also brought up and the NPSCC will be having a separate meeting to discuss this.
- Frank Milligan asked who was going to replace George Molnar. Lou Amell responded that George Molnar was the SWIC that was contracted by the State of Nevada and is not aware of who will be replacing him.

**3. Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade, Airtime Monthly Report, Detailed Busies, and Push-To-Talks for the month of August 2015. (FOR DISCUSSION):**

**SNACC Administrator's Report**

**September 16, 2015**

**P25 and Console Upgrade Project**

- All consoles are essentially complete with the exception of the RTC and City of Henderson.
- Jason & Jose have been going out to program radios in cooperation with the Motorola Integration teams.

**Administrative Items**

- Administrator has met with Las Vegas Metropolitan Police Department (LVMPD). LVMPD has also provided 86 ID's to SNACC for interoperability with K9, SWAT, and ARMOR.

**Technical Working Group (TWG)**

- The TWG has not met this month and will be meeting on Monday, October 12, 2015.

**Operations and Governance Working Group (OGWOG)**

- The OGWOG met on Tuesday, September 8, 2015 and discussed the current Request for Proposal (RFP) for the Clark County School District Transportation Department (Buses).

**Customer Contacts**

- SNACC will be meeting Jon Howard, Sr. Transportation Director for Clark County School District Transportation Department and Scott Castleberry, CCSD Fleet Manager on Monday, September 14, 2015.

**System Issues**

- SNACC experienced no system issues other than P25 testing and integration.

**System Reports**

- Airtime Monthly Report: August 2015
- Detailed Busies Report: August 2015
- Push-To-Talks Report: August 2015
- Monthly Budget Report: August 2015

- Administrator Dave Goss stated that SNACC is moving some of the Airport's talkgroups over to the IR Sites to free Simulcast.
  - The Chair asked how we are doing with reprogramming and the Administrator responded that everything is running smoothly
  - The Vice Chair stated that Cyndi Sexton (Motorola Project Manager) let him know that currently 25% of the SNACC subscribers have been programmed.
  - Administrator mentioned that CCSD Police Department mentioned that if possible there would be a better chance to have this scheduled during the Holidays. Administrator responded that if there is a need for special scheduling, he urges the members to call and request specific times if needed.
- 4. Receive a report from Las Vegas Metropolitan Police Department on their 9-1-1 upgrade status. (FOR DISCUSSION)**
- ITEM WAS PULLED FROM THE AGENDA PER THE CHAIR.
- 5. Approval of the SNACC Bylaws. (FOR POSSIBLE ACTION)**
- Civil District Attorney Steven Sweikert requested to have some of the sentences in the SNACC Bylaws rearranged and pointed out his corrections. This document may be requested at [snacc@clarkcountynv.gov](mailto:snacc@clarkcountynv.gov)
  - A motion was made to approve the SNACC Bylaws with modifications and accept with changes; motion passed unanimously.
- 6. Review the draft of the SNACC Strategic Plan. (FOR DISCUSSION)**
- Dane Mattoon questioned the Emergency Plan, currently SNACC does not have one and that is something that needs to be put together. The Chair also mentioned the Clark County Microwave, in the event the generator would have a malfunction, would there be priority on servicing this? And what would the time frame be?
  - Rory Nesland is working on the Emergency Plan for SNACC as we speak, per the SNACC Administrator.
  - Lou Amell commented that since Motorola is contracted under a maintenance contract, Motorola should provide an Emergency Plan to know what to expect and a time frame.
  - Jeff Lytle asked if there would be a loss of communication and what the priority would be.
  - Bill Baltas asked who would be in charge if two of SNACC personnel are missing, who would be in charge? Lou Amell added that it would need to be decided by the Board as far as who would be in charge of SNACC in the event that the SNACC Administrator is not present.
  - Jeff Lytle requested that this format be changed to understand it better and have more strategic bullet points and tactical objectives.
  - Dane Mattoon mentioned that he has a format that is more detailed.
  - Jeff Lytle requested more goals to be added to this document and how to achieve these goals.
  - Frank Milligan wanted to make it a point to keep Metro interoperability as a goal. Brian Nebeker suggested that it should be widened a bit, without having only a focus on Metro. It should be worded to have growth with outside entities as a goal.
  - Dane Mattoon requested to have this item tabled until the OPS/GOV Working Group reviews further.

**COMMENTS BY THE GENERAL PUBLIC:** Steven Sweikert mentioned that the OPS/GOV and Technical Working Group should have a sign in sheet at each SNACC Board meeting and whoever wants to attend the meeting would sign this sheet to avoid having a quorum. Dane Mattoon commented that there are set number of members for these working groups. If someone shows up and makes it a quorum, someone will be asked to leave.

Lou Amell stated that he failed mentioning the N CORE system for interoperability in his NPSCC report. The N CORE system was brought up by Danny Cordero at the NPSCC meeting. This system should be utilized by all

agencies that are tied into it. Lou Amell also mentioned that the State and Wasco County are tied into the NCORE System. Lou Amell requested that the NCORE instructions be sent to Daniela Soto at SNACC so she can distribute to the Board. The Chair sent the email to Daniela to distribute to the board.

**NEXT MEETING DATE/ADJOURN:** The next meeting is scheduled for October 21, 2015 at 10:00A.M. The meeting adjourned at 10:58 A.M.

Respectfully submitted:

Dane Mattoon, Chairman  
Attachments