

**AGENDA**  
**SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING**

**10:00 A.M. – DECEMBER 14, 2015**  
**ODC 3 – Clark County Government Center**  
**500 S Grand Central Pkwy, Las Vegas, NV 89155**  
**702-455-7390**

**ALL ITEMS LISTED ON THIS AGENDA ARE FOR ACTION BY THE BOARD OF DIRECTORS, UNLESS OTHERWISE INDICATED. ITEMS MAY BE TAKEN OUT OF ORDER. THE BOARD OF DIRECTORS MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, AND/OR MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSIONS RELATING TO AN ITEM ON THE AGENDA AT ANY TIME. COPIES OF WRITTEN MATERIALS PROVIDED TO THE BOARD MEMBERS IN ADVANCE OR AT THE MEETING MAY BE OBTAINED FROM DAVE GOSS, SNACC OFFICE, 6000 EAST ROCHELLE, LAS VEGAS, NV OR BY CALLING (702) 455-7390.**

**COMMENTS BY THE GENERAL PUBLIC**

**NO ACTION MAY BE TAKEN:** At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

**ITEM NO.**

- 1. FOR POSSIBLE ACTION:** Approve agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the November 18, 2015 meeting.
- 2. FOR DISCUSSION:** Receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member.
- 3. FOR DISCUSSION:** Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade, SNACC Monthly Budget Report, Airtime Monthly Report, Detailed Busies and Push-To-Talks for the month of November 2015.
- 4. FOR POSSIBLE ACTION:** Elect the new Chairman and Vice Chairman for 2016.
- 5. FOR POSSIBLE ACTION:** Approve the SNACC Board meeting dates and location for 2016.

**COMMENTS BY THE GENERAL PUBLIC**

**NO ACTION MAY BE TAKEN:** At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

**NEXT MEETING DATE/ADJOURN**

**LOCATIONS OF POSTING**

This is a public meeting. In conformance with the Nevada Open Meeting Law, this agenda has been posted in the following locations:

Clark County Government Center – 500 S. Grand Central Parkway, Las Vegas, NV 89155  
Clark County Water Reclamation District - 5857 E Flamingo Rd, Las Vegas, NV 89122  
Clark County Courthouse - 200 Lewis Ave, Las Vegas, NV 89101  
Las Vegas Valley Water District - 1001 S. Valley View Boulevard, Las Vegas, NV 89107  
[www.snacconline.com](http://www.snacconline.com) & <https://notice.nv.gov>

**PLEASE POST**

**Chair:** Dane Mattoon **Vice Chair:** Lou Amell **Board Members:** Scott Mazick, Bill Baltas, Jeff Buchanan, Jeff Lytle, Frank Milligan, Brian Nebeker & Kevin Nicholson

**Southern Nevada Area Communications Council  
Agenda Item**

<b>Issue:</b> Approve agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the November 18, 2015 meeting.	<b>Date:</b> December 14, 2015
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 1
<b>Recommendation - FOR POSSIBLE ACTION:</b> That the Board approve agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the November 18, 2015 meeting and/or take action as necessary.	

**Fiscal Impact:** None

**Background:**

The Southern Nevada Area Communications Council operates an 800 megahertz (MHz) Public Safety radio communications system in the Clark County/Las Vegas urban area. This will be a reoccurring item.

**Respectfully Submitted:**



**DAVID L. GOSS**

**SNACC Administrator**

# Southern Nevada Area Communications Council

## MEETING MINUTES

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Date: November 18, 2015

Location: Las Vegas Valley Water District  
Mead 3 Conference Room  
1001 S. Valley Boulevard  
Las Vegas, NV 89107

Time: 10:00 A.M.

Board members present:	Dane Mattoon, Chair	Lou Amell, Vice Chair
	Brian Nebeker	Keith Isennock
	Frank Milligan	Jeff Buchanan
	Jeff Lytle	Kevin Nicholson
	Bill Baltas	

### Call to Order

Public Comment: NONE GIVEN

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time

1. Approve the agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the November 18, 2015 meeting. (*FOR POSSIBLE ACTION*)
  - Motion was to approve; motion passed unanimously.
2. Receive a report from the Nevada Public Safety Communications Committee (NPSCC) from SNACC's Representative member. (*FOR DISCUSSION*)
  - Lou Amell commented that there has not been a meeting and there will be a meeting in December.

- Lou Amell mentioned that Dennis Cobb is contacting some agencies and is looking for the data survey information for FirstNet for the state.
3. **Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade, Airtime Monthly Report, Detailed Busies, and Push-To-Talks for the month of November 2015. (FOR DISCUSSION)**

**SNACC Administrator's Report  
November 18, 2015**

**P25 and Console Upgrade-**

- NLV Police and Fire Department programming has been completed.
- Las Vegas Municipal departments have been completed
- Nevada Gaming Control Board is complete
- Paiute Police Department will be completed this week
- CCSDPD, CCSD Attendance Officers, Community Ambulance to be started next week.
- Clark County support agencies to start end of the month

**Administrative Issues**

- SNACC FY2017 Budget to be delivered to the SNACC Board for approval

**System Issues**

- Work Continues on the P25 Migration. There will be no system affecting work done until after the New Year's Eve event.

**System Reports**

- The following reports are attached:
- Airtime Monthly Report – October 2015
- Detailed Busies Report – October 2015
- Push-To-Talks Report – October 2015

4. **Approve the SNACC Budget for Fiscal Year 2016-2017. (FOR POSSIBLE ACTION)**

- Administrator Goss presented a power point of the SNACC Budget. (Available upon request)
- Teri McGeachy stated that the steadily increasing fund balance will continue to increase with the radio yearly fee increasing 5.7% every year.
- Jeff Lytle suggested that all users should receive a letter with the increase of the yearly fee so that the users have this before they start working on their fiscal year budgets.
- Administrator Goss wanted to give Teri McGeachy of Clark County Finance credit for her work on this report.

## **5. Review the draft of the SNACC Strategic Plan. (FOR DISCUSSION)**

- Jeff Buchanan commented that his idea on the Strategic Plan was to just bring some ideas to the board and see if this was the right direction.
- Dane Mattoon commented that this was an item that would be worked on further with the Operations Governance Working Group (OGWOG).
- Jeff Buchanan changed some verbiage, added performance measurements, and baseline. He wanted to follow the previous format and flowed through the draft.
- Jeff Buchanan asked Administrator Goss if there were SOP's. Administrator Goss then answered that there aren't any current SOP's.
- Jeff Lytle mentioned that the SNACC Bylaws are what can be used instead of the SOP's.
- Jeff Buchanan said the main focus was to bring short term and long term goals and wanted to know if this mirrors what SNACC wants to achieve.
- Dane Mattoon commended Jeff Buchanan on his work on the draft presented and wanted to bring this to the Board so that there would be an idea on what the OGWOG is working on.
- Jeff Buchanan stated that the group needs to come up with more ideas for developing a COOP with goals, customer service feedback, and emergency plan. Administrator Goss stated that he has begun to work on getting an Emergency Plan together.

### **COMMENTS BY THE GENERAL PUBLIC:**

- Chris Vasquez from North Las Vegas stated that the U.S. Marshals service requested to have some North Las Vegas channels in their radios and says they work with some of their SWAT and Henderson's SWAT. Chris suggested giving them like a test run with ID's and they were told that the U.S. Marshals have Metro's key. Administrator Goss says he doesn't feel comfortable giving out system keys out. Lou Amell agrees that if there are keys being given to more than one then the system will get over flowed.

**NEXT MEETING DATE/ADJOURN:** The next meeting is scheduled for December 14, 2015 at 10:00A.M. The meeting adjourned at 10:53 A.M.

Respectfully submitted:

Dane Mattoon, Chairman  
Attachments

# Southern Nevada Area Communications Council Agenda Item

<b>Issue:</b> Receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member.	<b>Date:</b> December 14, 2015
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 2
<b>Recommendation - FOR DISCUSSION:</b> That the Board receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member.	

**Fiscal Impact:** None

**Background:**

The Nevada Public Safety Communications Committee are to meet at least quarterly to discuss statewide communications, interoperability goals, and FirstNet LTE. In 2014 the Governor appointed SNACC to have a representative serve as a member of the Nevada Public Safety Communications Committee. Please refer to: [http://dem.nv.gov/homeland\\_security/Nevada\\_Public\\_Safety\\_Communications\\_Committee\\_\(NPSCC\)/](http://dem.nv.gov/homeland_security/Nevada_Public_Safety_Communications_Committee_(NPSCC)/)  
This will be a reoccurring agenda item.

**Respectfully Submitted:**



**DAVID L. GOSS**  
SNACC Administrator

**Southern Nevada Area Communications Council  
Agenda Item**

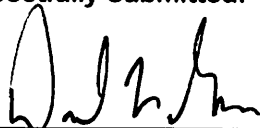
<b>Issue:</b> Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade, SNACC Monthly Budget, Airtime Monthly Report, Detailed Busies, and Push-To-Talks for the month of November 2015.	<b>Date:</b> December 14, 2015
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 3
<b>Recommendation - FOR DISCUSSION:</b> That the Board receive the Administrator's report with the inclusion of the status on the P25 migration upgrade, SNACC Monthly Budget, Airtime Monthly Report, Detailed Busies, and Push-To-Talks for the month of November 2015.	

**Fiscal Impact:** None

**Background:**

The Board gave the request to the SNACC Administrator, in June 2015, to have the SNACC Budget presented in his Administrator's report on a monthly basis. This was requested to inform the board on what the monthly SNACC expenses and to show what is currently available. The Administrator also includes any current system issues, deficiencies and/or updates and the Airtime Monthly, Push-To-Talk, and Detailed Busies reports.

**Respectfully Submitted:**



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**DAVID L. GOSS**  
SNACC Administrator

# **SNACC Administrator's Report**

**December 14, 2015**

## **P25 and Console Upgrade Project**

- CCSD Police Department was completed.
- CCSD Attendance Officers was completed.
- Community Ambulance was completed.
- Programming continues at the SNACC office for various County departments, College of Southern Nevada Police Department, and Clark County Water Reclamation District.

## **Administrative Items**

- The SNACC Administrator and Staff will be on call for any issues during the New Year's Eve event.
- The SNACC Administrator and the North Las Vegas Radio System Administrator (Chris Vasquez), to look at future coverage for the developing area at US 93 and I-15 (Apex Industrial Area).
- SNACC Monthly Budget Report for the month of November 2015 (Attached)

## **Operations and Governance Working Group**

- The Ops/Gov group discussed an emergency replacement plan. This plan is currently under development.
- Discussed the development of agreements for system usage for non-member agencies, to include public and private entities.

## **System Issues**

- There were no system issues to report in November.

## **System Reports**

- *Airtime Monthly Report: Nov 2015*
- *Detailed Busies Report: Nov 2015*
- *Push-To-Talks Report: Nov 2015*



FUND 2520.000

Southern Nevada Area Communications Council

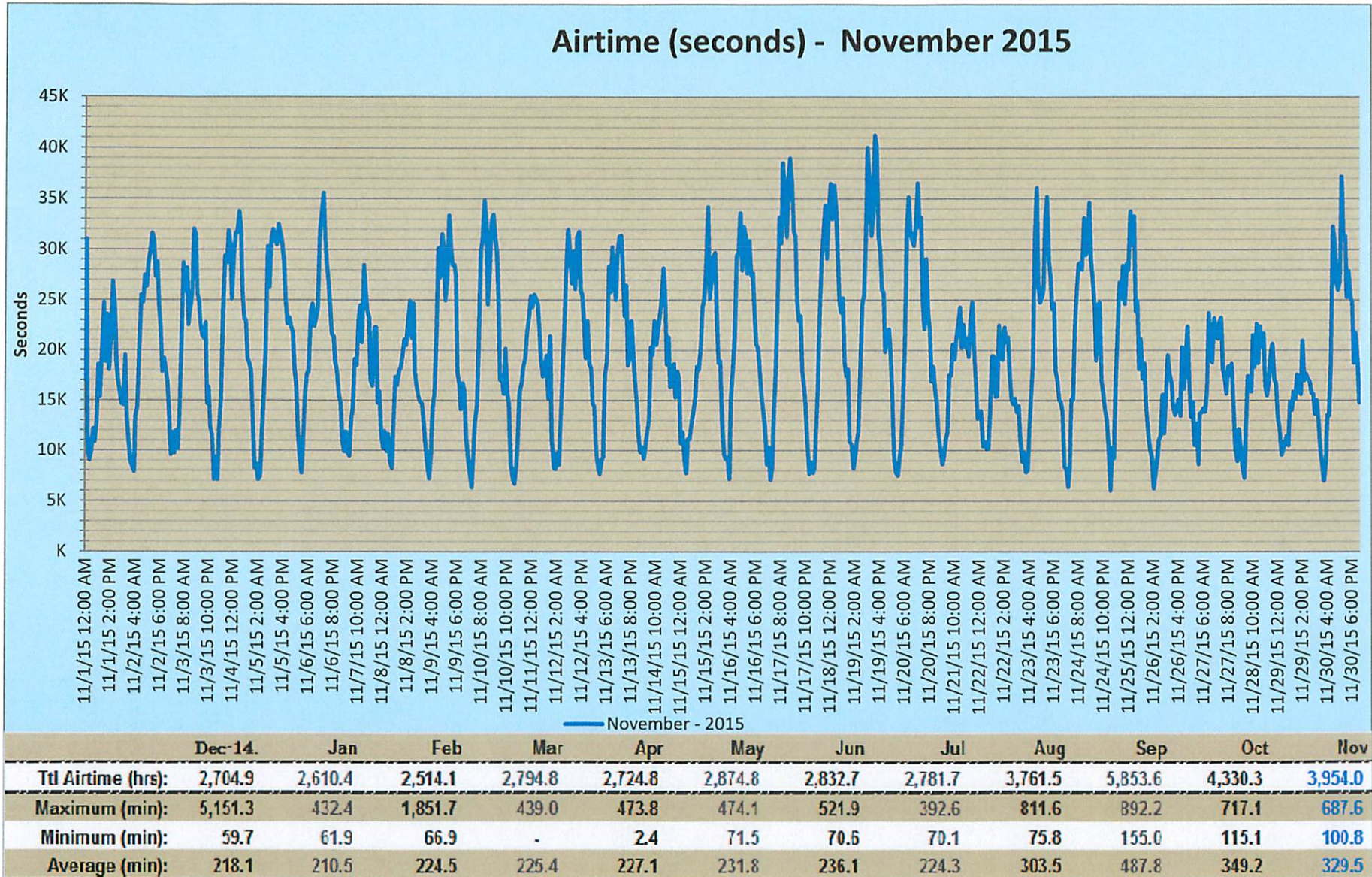
SNACC BUDGET REPORT: NOVEMBER 2015

CATEGORY	BUDGET	ACTUALS TO DATE	NOVEMBER ACTUALS	% REMAINING
Annual Radio Fees and Buy Ins Billed	1,833,225.00	1,810,677.99	563.52	
Cost Recovery Billed (Console SUA II)	156,560.00			
Interest	12,613.00	961.78		
<b>TOTAL REVENUES</b>	<b>2,002,398.00</b>	<b>1,811,639.77</b>	<b>563.52</b>	<b>-</b>
Salaries & Benefits	372,977.00	151,121.14	28,281.22	59.5%
Standby/Travel Time	5,000.00			
Longevity	10,795.00	10,782.54		
Overtime	7,500.00	8,738.84	1,176.35	-16.5%
Call Back	2,500.00	1,277.17	163.49	48.9%
Professional services	4,000.00			100.0%
Janitorial	5,000.00			100.0%
Equipment maintenance to include Motorola contract	527,045.00	489,869.80	1,487.50	7.1%
Site rentals	7,000.00	7,034.07		-0.5%
Office space (Water Reclamation)	12,000.00			100.0%
Storage fees (Mobile Mini)	1,500.00	605.00	121.00	59.7%
Software Support (Genesis)	5,280.00			100.0%
Business liability insurance	23,000.00	21,752.85		5.4%
Data circuits	2,568.00	642.00	428.00	75.0%
Operating supplies (keys)	250.00			100.0%
Office supplies	1,500.00			100.0%
Software	7,500.00	7,472.00		0.4%
Minor equip (tools, cables)	4,500.00	1,123.57	203.94	75.0%
Computers and supplies	5,750.00	6,240.09	310.44	-8.5%
Electricity for repeater sites	22,030.00	10,840.61	703.14	50.8%
Freight	100.00	433.08		-333.1%
Travel/Training	10,000.00	176.94		98.2%
Vehicle Maint.	17,500.00	5,275.34	504.83	69.9%
Telecommunications	4,520.00	1,079.73	715.36	76.1%
Print/Reproduction	2,000.00	593.02	118.66	70.3%
CC Agreement, ERP, IT Support, etc.	25,177.00	10,880.32		56.8%
Genesis hardware	9,500.00	9,450.00		0.5%
<b>P25 PROJECT</b>				
SUA II	440,302.00			100.0%
Capital lease interest	173,520.00	88,714.69	88,714.69	48.9%
Capital lease principal	409,062.00	202,576.22	202,576.22	50.5%
<b>TOTAL EXPENSES</b>	<b>2,119,376.00</b>	<b>1,036,679.02</b>	<b>325,504.84</b>	<b>51.1%</b>

Fund balance as of report date: 3,106,174.07  
 Estimated ending fund balance at end of current fiscal year; 2,214,235.32

# SNACC SYSTEM

## Airtime - Monthly Report



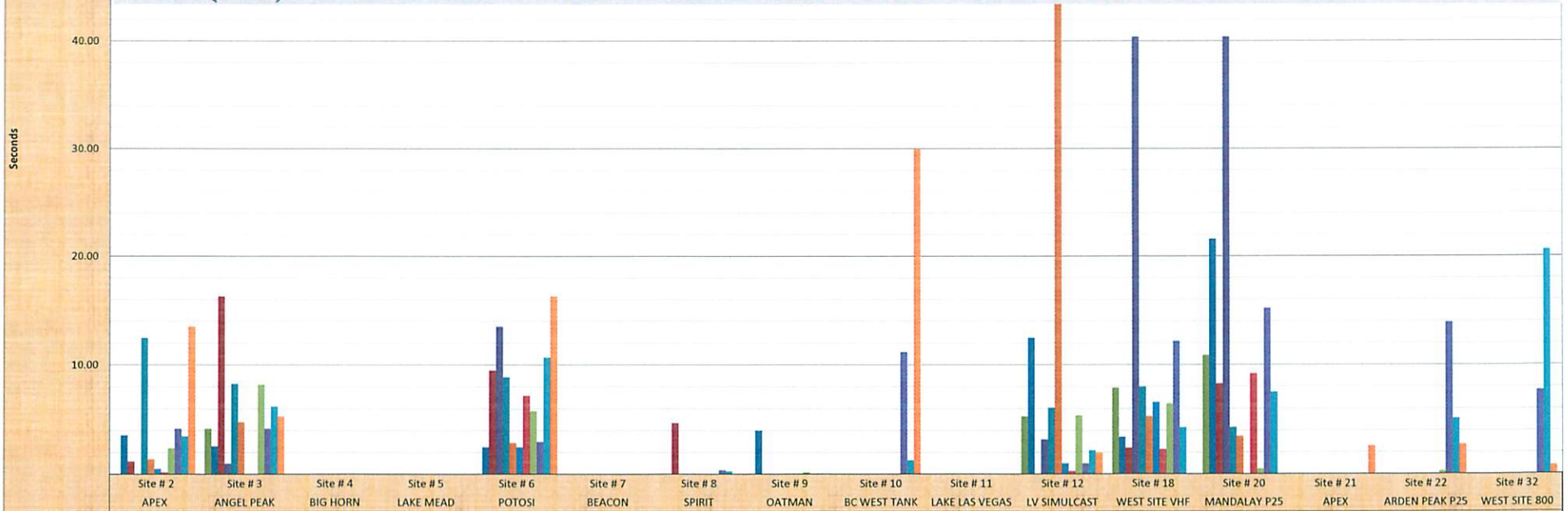
# SNACC SYSTEM

## Detailed Busies - Monthly Report



### November 2015

Busies	Dec-14	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Ttl. # of Busies	67	87	68	205	143	148	16	24	5,989	12,519	224	777
# of Sites Busied:	4	7	6	5	6	6	4	5	8	10	10	9
Max. (Seconds):	10.90	21.60	16.30	40.40	12.50	57.60	6.60	9.20	8.20	15.20	20.60	30.00
Min. (Seconds):	0.10	0.00	0.00	0.00	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00
Average (Seconds):	2.19	2.70	1.89	4.50	2.16	1.57	1.28	2.02	1.35	1.84	1.60	1.78
Ttl. Time (Minutes):	2.44	3.91	2.14	15.38	5.15	3.87	0.34	0.81	135.00	384.38	5.96	31.43



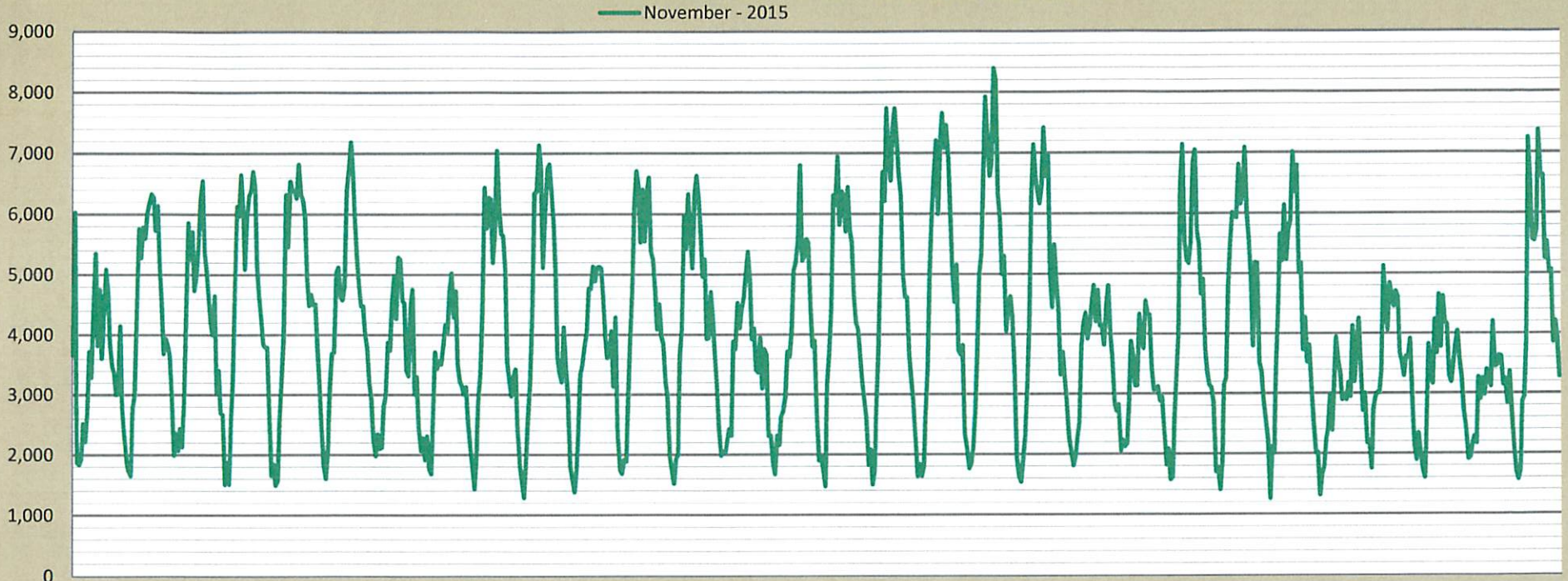
	Site # 2 APEX	Site # 3 ANGEL PEAK	Site # 4 BIG HORN	Site # 5 LAKE MEAD	Site # 6 POTOSI	Site # 7 BEACON	Site # 8 SPIRIT	Site # 9 OATMAN	Site # 10 BC WEST TANK	Site # 11 LAKE LAS VEGAS	Site # 12 LV SIMULCAST	Site # 18 WEST SITE VHF	Site # 20 MANDALAY P25	Site # 21 APEX	Site # 22 ARDEN PEAK P25	Site # 32 WEST SITE 800
Dec-14: Peak		4.20									5.30	7.90	10.90			
Jan-15: Peak	3.60	2.60			2.50			4.00			12.50	3.40	21.60			
Feb-15: Peak	1.20	16.30			9.50		4.70					2.40	8.30			
Mar-15: Peak		1.00			13.50						3.20	40.40	40.40			
Apr-15: Peak	12.50	8.30			8.90						6.10	8.00	4.30			
May-15: Peak	1.40	4.80			2.90						57.60	5.30	3.50			
June-15: Peak	0.50				2.50						1.00	6.60				
July-15: Peak	0.20				7.20						0.30	2.30	9.20			
Aug-15: Peak	2.40	8.20			5.80			0.20			5.40	6.50	0.50		0.30	
Sept-15: Peak	4.20	4.20			3.00		0.40		11.20		1.00	12.20	15.20		13.90	7.70
Oct-15: Peak	3.50	6.20			10.70		0.30		1.30		2.20	4.30	7.50		5.10	20.60
Nov-15: Peak	13.50	5.30			16.30				30.00		2.00	0.10		2.60	2.70	0.80

# SNACC SYSTEM

## *Push-to-Talks - Monthly Report*



### Number of PTTs - November 2015



Date	11/01/2015 12:00 AM	11/01/2015 01:00 PM	11/02/2015 02:00 AM	11/02/2015 03:00 PM	11/03/2015 04:00 AM	11/03/2015 05:00 PM	11/04/2015 06:00 AM	11/04/2015 07:00 PM	11/05/2015 08:00 AM	11/05/2015 09:00 PM	11/06/2015 10:00 AM	11/06/2015 11:00 PM	11/07/2015 12:00 PM	11/08/2015 01:00 AM	11/08/2015 02:00 PM	11/09/2015 03:00 AM	11/09/2015 04:00 PM	11/10/2015 05:00 AM	11/10/2015 06:00 PM	11/11/2015 07:00 AM	11/11/2015 08:00 PM	11/12/2015 09:00 AM	11/12/2015 10:00 PM	11/13/2015 11:00 AM	11/14/2015 12:00 AM	11/14/2015 01:00 PM	11/15/2015 02:00 AM	11/15/2015 03:00 PM	11/16/2015 04:00 AM	11/16/2015 05:00 PM	11/17/2015 06:00 AM	11/17/2015 07:00 PM	11/18/2015 08:00 AM	11/18/2015 09:00 PM	11/19/2015 10:00 AM	11/19/2015 11:00 PM	11/20/2015 12:00 PM	11/21/2015 01:00 AM	11/21/2015 02:00 PM	11/22/2015 03:00 AM	11/22/2015 04:00 PM	11/23/2015 05:00 AM	11/23/2015 06:00 PM	11/24/2015 07:00 AM	11/24/2015 08:00 PM	11/25/2015 09:00 AM	11/25/2015 10:00 PM	11/26/2015 11:00 AM	11/27/2015 12:00 AM	11/27/2015 01:00 PM	11/28/2015 02:00 AM	11/28/2015 03:00 PM	11/29/2015 04:00 AM	11/29/2015 05:00 PM	11/30/2015 06:00 AM	11/30/2015 07:00 PM
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	Dec-14	Jan	Feh	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Ttl # of PTTs	1,815,874	1,835,070	1,755,107	1,965,277	1,911,314	2,013,273	1,957,119	1,938,960	2,723,784	4,520,179	3,189,070	2,917,134
Maximum:	4,900	4,949	5,230	5,164	5,115	5,376	5,852	4,574	9,477	11,298	8,661	9,391
Minimum:	691	725	800	-	31	890	886	851	886	1,934	1,490	1,260
Average:	2,441	2,466	2,612	2,642	2,655	2,706	2,718	2,606	3,663	6,278	4,286	4,052

**Southern Nevada Area Communications Council  
Agenda Item**

<b>Issue:</b> Elect a new Chairman and Vice Chairman for 2016	<b>Date:</b> December 14, 2015
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 4
<b>Recommendation - FOR POSSIBLE ACTION:</b> That the Board elect a new Chairman and Vice Chairman for 2016 and/or take action as necessary.	

**Fiscal Impact:** None

**Background:**

There is an election of a SNACC Chairman and Vice Chairman at the end of every year and that takes place in the month of December.

**Respectfully Submitted:**



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**DAVID L. GOSS**  
SNACC Administrator

**Southern Nevada Area Communications Council  
Agenda Item**

<b>Issue:</b> Approve the SNACC Board meeting dates and location for 2016	<b>Date:</b> December 14, 2015
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 5
<b>Recommendation - FOR POSSIBLE ACTION:</b> That the Board approve the SNACC Board meeting dates and locations for 2016 and/or take action as necessary.	

**Fiscal Impact:** None

**Background:**

Every December the Board approves the meeting dates and location for the upcoming year.

**Respectfully Submitted:**



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**DAVID L. GOSS**  
SNACC Administrator

## 2016 SNACC Board Meeting Dates

<i>Meetings are held on the 3rd Wednesday of each month at 10:00 a.m.</i>	<i>Location</i>
January 20, 2016	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
February 17, 2016	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
March 16, 2016	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
April 20, 2016	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
May 18, 2016	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
June 15, 2016	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
July 20, 2016	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
August 17, 2016	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
September 21, 2016	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
October 19, 2016	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
November 16, 2016	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
December 21, 2016	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas