

**AGENDA**  
**SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING**

**10:00 A.M. – FEBRUARY 17, 2016**  
**Mead 3 Conference Room - Las Vegas Valley Water District**  
**1001 S. Valley View Blvd, Las Vegas, NV 89107**  
**702-455-7390**

**ALL ITEMS LISTED ON THIS AGENDA ARE FOR ACTION BY THE BOARD OF DIRECTORS, UNLESS OTHERWISE INDICATED. ITEMS MAY BE TAKEN OUT OF ORDER. THE BOARD OF DIRECTORS MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, AND/OR MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSIONS RELATING TO AN ITEM ON THE AGENDA AT ANY TIME. COPIES OF WRITTEN MATERIALS PROVIDED TO THE BOARD MEMBERS IN ADVANCE OR AT THE MEETING MAY BE OBTAINED FROM DAVE GOSS, SNACC OFFICE, 6000 EAST ROCHELLE, LAS VEGAS, NV OR BY CALLING (702) 455-7390.**

**COMMENTS BY THE GENERAL PUBLIC**

**NO ACTION MAY BE TAKEN:** At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

**ITEM NO.**

1. **FOR POSSIBLE ACTION:** Approve agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the January 20, 2016 meeting.
2. **FOR DISCUSSION:** Receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member.
3. **FOR DISCUSSION:** Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade, SNACC Monthly Budget Report, Airtime Monthly Report, Detailed Busies and Push-To-Talks for the month of January 2016.
4. **FOR DISCUSSION:** Receive a report from the Chairman on the trip to Reno where future operations with the State were discussed.

**COMMENTS BY THE GENERAL PUBLIC**

**NO ACTION MAY BE TAKEN:** At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

**NEXT MEETING DATE/ADJOURN**

**LOCATIONS OF POSTING**

This is a public meeting. In conformance with the Nevada Open Meeting Law, this agenda has been posted in the following locations:

Clark County Government Center – 500 S. Grand Central Parkway, Las Vegas, NV 89155  
Clark County Water Reclamation District - 5857 E Flamingo Rd, Las Vegas, NV 89122  
Clark County Courthouse - 200 Lewis Ave, Las Vegas, NV 89101  
Las Vegas Valley Water District - 1001 S. Valley View Boulevard, Las Vegas, NV 89107  
[www.snacconline.com](http://www.snacconline.com) & <https://notice.nv.gov>

**PLEASE POST**

**Chair:** Dane Mattoon **Vice Chair:** Jeff Buchanan **Board Members:** Lou Amell, Scott Mazick, Bill Baltas, Jeff Lytle, Frank Milligan, Brian Nebeker & Kevin Nicholson

**Southern Nevada Area Communications Council  
Agenda Item**

<b>Issue:</b> Approve agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the January 20, 2016 meeting.	<b>Date:</b> February 17, 2016
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 1
<b>Recommendation - FOR POSSIBLE ACTION:</b> That the Board approve agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the January 20, 2016 meeting and/or take action as necessary.	

**Fiscal Impact:** None

**Background:**

The Southern Nevada Area Communications Council operates an 800 megahertz (MHz) Public Safety radio communications system in the Clark County/Las Vegas urban area. This will be a reoccurring item.

**Respectfully Submitted:**



**DAVID L. GOSS**

SNACC Administrator

# Southern Nevada Area Communications Council

## MEETING MINUTES

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Date: January 20, 2016

Location: Las Vegas Valley Water District  
Mead 3 Conference Room  
1001 S. Valley Boulevard  
Las Vegas, NV 89107

Time: 10:00 A.M.

Board members present:	Dane Mattoon, Chair	Jeff Buchanan, Vice Chair
	Brian Nebeker	Keith Isenock
	Frank Milligan	Lou Amell
	Jeff Lytle	Kevin Nicholson
	Bill Baltas	

### Call to Order

Public Comment: NONE GIVEN

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time

1. Approve the agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the January 20, 2016 meeting. (*FOR POSSIBLE ACTION*)
  - Motion was to approve; motion passed unanimously.
2. Receive a report from the Nevada Public Safety Communications Committee (NPSCC) from SNACC's Representative member. (*FOR DISCUSSION*)
  - Lou Amell reported that on January 13, 2015, the NPSCC met. In his reoccurring report to NPSCC Lou informed them that SNACC has completed about 25% of all of the SNACC radio subscribers on

the P25 system. Half of the infrastructure has been switched to the P25 system. The NPSCC is very happy with what SNACC has accomplished. Current time table is end of March 2016. Another subject that came up was grant funding. NPSCC will need some guidance from Homeland Security on what Homeland Security is looking for. NPSCC has a subcommittee reviews requests. The state will be announcing who was hired as the new SWIC (Statewide Interoperability Coordinator).

- Lou also mentioned that FirstNet will be meeting with the NPSCC within the next six months. Jeff Lytle questioned if FirstNet is moving. Lou responded that FirstNet is interested in staying in Nevada primarily Clark County.

**3. Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade, Airtime Monthly Report, Detailed Busies, and Push-To-Talks for the month of January 2016. (FOR DISCUSSION)**

**SNACC Administrators Report**

**January 20, 2016**

**P25 and Console Upgrades-**

- Clark County Coroner, OEM, and IT radios have been completed.
- College of Southern Nevada Police radios have been done
- Henderson Utilities, Marshals, Business Licensing, Attorneys, Alternative Sentencing, and Court Marshals have been completed.
- Henderson Department is being re-programmed at this time, Henderson Fire and Jail will taking place soon after with a tentative completion date of 01/26/16.
- Moapa Tribal Police radios will be completed at the end of the month.
- Planning is underway for the reprogramming and upgrading of McCarran radios, tentatively scheduled for the beginning of February.

**Administrative Issues**

- SNACC FY2017 Budget to be delivered to the SNACC Board for approval

**Technical Working Group**

- The Technical Working Group met and discussed the placement of two P25 sites. The system administrator will be developing coverage maps and information as to possible expansion of the SNACC system. When this information is accepted by the TGW it will be brought to the SNACC Board for discussion.

**System Issues**

- There were no issues with the system over the New Year's Eve event. SNACC did not receive any calls on the system at all.
- City of Las Vegas departments with the exception of first responders, Clark County School Police and Attendance Officers have all been moved to work primarily on the 5 Channel P25 Simulcast side of the system. Las Vegas Detention and Enforcement was also moved over.

## System Reports

The following reports are attached;

- Airtime Monthly Report – January 2016
- Detailed Busies Report - January 2015
- Push-to-Talks Report - January 2015

- Administrator Dave Goss wanted to let all users know that they need to call SNACC if there is excessive busies with their communications.
  - Administrator Dave Goss wanted all dispatch centers to know that there is an 'ALL DISPATCH CTR' talkgroup/resource for all dispatch centers to communicate if ever there is a phone line issue. Dane Mattoon mentioned that his dispatch center was asking him questions on this talkgroup. Chris Vasquez suggested there be a MOU (Memorandum of Understanding) between all dispatch centers on way this talkgroup will be used. Lou Amell mentioned that he spoke with some of his Senior Dispatch Operators and this talkgroup was tested out with North Las Vegas Police Department.
  - Frank Milligan asked what the Longevity is on the Budget Report for December. Administrator Dave Goss informed him that this is a benefit from Clark County that all County employees receive and it is separate from salary and benefits.
  - Dane Mattoon suggested that the New Year's event stay as a reoccurring work day for SNACC due to such a high demand for communications for Public Safety.
  - Administrator Dave Goss mentioned that if there are users on analog, the analog can be shut off and/or have the user removed on analog in order to avoid system issues.
- 4. Approve travel to Reno for Board members to discuss future operations with SNACC and the Sate on January 29, 2016. (FOR POSSIBLE ACTION)**
- Dane Mattoon commented the Jeff Lytle made it possible for SNACC to meet with Caleb Cage to discuss statewide radio system to that SNACC can offer up the leverage of our system for statewide since we have the infrastructure along with Las Vegas Metropolitan Police Department. The flights were booked or Lou Amell, Jeff Lytle, and himself. The total cost for the trip is \$1475 with inclusion of rental. Jeff Lytle commented that this would be great interoperability statewide and having Lou Amell at this trip would be essential on getting the state on board.
  - Dane Mattoon wanted to let the Board know that he will be contacting Teri McGeachy in finance to see if it is possible for SNACC to be able to book their own flights without going back and forth with Clark County on booking these last minute trips.
  - Motion was to approve; motion passed unanimously

**COMMENTS BY THE GENERAL PUBLIC:** Dave Goss mentioned that Daniela has emailed everyone the instructions on how to switch over to digital.

**NEXT MEETING DATE/ADJOURN:** The next meeting is scheduled for March 16, 2015 at 10:00A.M. The meeting adjourned at 10:38 A.M.

Respectfully submitted:

Dane Mattoon, Chairman  
Attachments

**Southern Nevada Area Communications Council  
Agenda Item**

<b>Issue:</b> Receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member.	<b>Date:</b> February 17, 2016
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 2
<b>Recommendation - FOR DISCUSSION:</b> That the Board receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member.	

**Fiscal Impact:** None

**Background:**

The Nevada Public Safety Communications Committee are to meet at least quarterly to discuss statewide communications, interoperability goals, and FirstNet LTE. In 2014 the Governor appointed SNACC to have a representative serve as a member of the Nevada Public Safety Communications Committee. Please refer to: [http://dem.nv.gov/homeland\\_security/Nevada\\_Public\\_Safety\\_Communications\\_Committee\\_\(NPSCC\)/](http://dem.nv.gov/homeland_security/Nevada_Public_Safety_Communications_Committee_(NPSCC)/)  
This will be a reoccurring agenda item.

**Respectfully Submitted:**



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**DAVID L. GOSS**  
SNACC Administrator

**Southern Nevada Area Communications Council  
Agenda Item**

<b>Issue:</b> Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade, SNACC Monthly Budget, Airtime Monthly Report, Detailed Busies, and Push-To-Talks for the month of January 2016.	<b>Date:</b> February 17, 2016
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 3
<b>Recommendation - FOR DISCUSSION:</b> That the Board receive the Administrator's report with the inclusion of the status on the P25 migration upgrade, SNACC Monthly Budget, Airtime Monthly Report, Detailed Busies, and Push-To-Talks for the month of January 2016.	

**Fiscal Impact:** None

**Background:**

The Board gave the request to the SNACC Administrator, in June 2015, to have the SNACC Budget presented in his Administrator's report on a monthly basis. This was requested to inform the board on what the monthly SNACC expenses and to show what is currently available. The Administrator also includes any current system issues, deficiencies and/or updates and the Airtime Monthly, Push-To-Talk, and Detailed Busies reports.

**Respectfully Submitted:**



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**DAVID L. GOSS**  
SNACC Administrator



## **SNACC Administrators Report**

**February 17, 2016**

### **P25 and Console Upgrades**

- Motorola is continuing work with the RTC and Xerox to begin work on the conversion to P25 operations.
- City of Henderson radios have been reprogrammed and are using the P25 system.
- McCarran Airport reprogramming is underway at this time.
- Customers will be provided a form (attached) to fill out to help SNACC and Motorola address any issues concerning the cutover and radio operations.
- The following sites have been converted to P25 operation:
  - Nye West
  - Boulder City Water tank
  - Beacon
  - Spirit Mountain
  - Lake Mead
  - Lake Las Vegas
  - Presently 11 channels are operating P25 on the Simulcast system
- The following site still need to be upgraded to P25:
  - Big Horn (Primm)
  - Oatman
  - Low Potosi
  - Elkhorn Simulcast
  - Completion of final 9 channels on simulcast system

### **Administrative Items**

- SNACC FY2017 Budget to be delivered to the SNACC Board for approval

### **Technical Working Group**

- The Technical Working Group met and discussed the placement of two P25 sites. The system administrator will be developing coverage maps and information as to possible expansion of the SNACC system. Also discussed was the interconnection of LVMPD's dispatch to SNACC consoles on the dispatch only channel. I have a meeting next month to talk to both Hoover Dam and National Park Service personnel about a location for a site. I will update the Technical working Group and Board with more information.

### **System Issues**

- North Las Vegas is experiencing some audio level issues between dispatch and field units. Chris Vasquez is working with the Motorola team to find a solution.
- There has been some garbled communications in the US95 area of east Henderson, and Motorola will be performing tests in this area to find out what is causing this issue.
- Coverage and quality issues are being addressed as they become known to SNACC.

### **System Reports Attached:**

- SNACC Monthly Budget Report – January 2016
- Airtime Monthly Report- January 2016
- Detailed Busies Report- January 2016
- Push-to-Talks Report- January 2016

# SNACC P-25 Upgrade Project

## Cutover Open Concerns Form

Customer Name: \_\_\_\_\_

Customer Email: \_\_\_\_\_

Customer Phone: \_\_\_\_\_

SNACC Agency: \_\_\_\_\_

Time/Date/Location: \_\_\_\_\_

Description of Concern: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please include the following in your description if applicable:**

Location, Date, Time, Product Serial Numbers, Model Type/Number, Frequency, and impact to agency.

**Submit to:**

**Chuck Gilchrist**

**[Chuck.gilchrist@motorolasolutions](mailto:Chuck.gilchrist@motorolasolutions)**

**480-262-0944**

**MSI Assigned #: \_\_\_\_\_**

FUND 2520.000

Southern Nevada Area Communications Council

SNACC BUDGET REPORT: JANUARY 2016

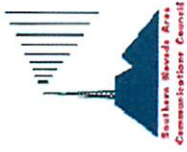
CATEGORY	BUDGET	ACTUALS TO DATE	JANUARY ACTUALS	% REMAINING
Annual Radio Fees and Buy Ins Billed	1,833,225.00	1,821,158.97	8,959.60	
Cost Recovery Billed (Console SUA II)	156,560.00			
Interest	12,613.00	8,549.40	2,432.59	
<b>TOTAL REVENUES</b>	<b>2,002,398.00</b>	<b>1,829,708.37</b>	<b>11,392.19</b>	<b>-</b>
Salaries & Benefits	372,977.00	217,200.45	32,619.98	41.8%
Standby/Travel Time	5,000.00			
Longevity	10,795.00	10,782.54		
Overtime	7,500.00	11,312.64	1,927.37	-50.8%
Call Back	2,500.00	1,440.66	163.49	42.4%
Professional services	4,000.00			100.0%
Janitorial	5,000.00			100.0%
Equipment maintenance to include Motorola contract	527,045.00	489,869.80		7.1%
Site rentals	7,000.00	7,034.07		-0.5%
Office space (Water Reclamation)	12,000.00	12,000.00		0.0%
Storage fees (Mobile Mini)	1,500.00	847.00	121.00	43.5%
Software Support (Genesis)	5,280.00			100.0%
Business liability insurance	23,000.00	21,752.85		5.4%
Data circuits	2,568.00	1,070.00	428.00	58.3%
Operating supplies (keys)	250.00			100.0%
Office supplies	1,500.00	472.74		68.5%
Software	7,500.00	7,472.00		0.4%
Minor equip (tools, cables)	4,500.00	1,915.57	792.00	57.4%
Computers and supplies	5,750.00	6,240.09		-8.5%
Electricity for repeater sites	22,030.00	13,638.95	1,654.87	38.1%
Freight	100.00	433.08		-333.1%
Travel/Training	10,000.00	176.94		98.2%
Vehicle Maint.	17,500.00	8,962.44	1,630.35	48.8%
Telecommunications	4,520.00	1,797.06	715.16	60.2%
Print/Reproduction	2,000.00	830.34	118.66	58.5%
CC Agreement, ERP, IT Support, etc.	25,177.00	19,033.06	3,497.66	24.4%
Genesis hardware	9,500.00	9,450.00		0.5%
<b>P25 PROJECT</b>				
SUA II	440,302.00			100.0%
Capital lease interest	173,520.00	88,714.69		48.9%
Capital lease principal	409,062.00	202,576.22		50.5%
<b>TOTAL EXPENSES</b>	<b>2,119,376.00</b>	<b>1,135,023.19</b>	<b>43,668.54</b>	<b>46.4%</b>

Fund balance as of report date: 3,018,635.40  
 Estimated ending fund balance at end of current fiscal year; 2,206,972.22

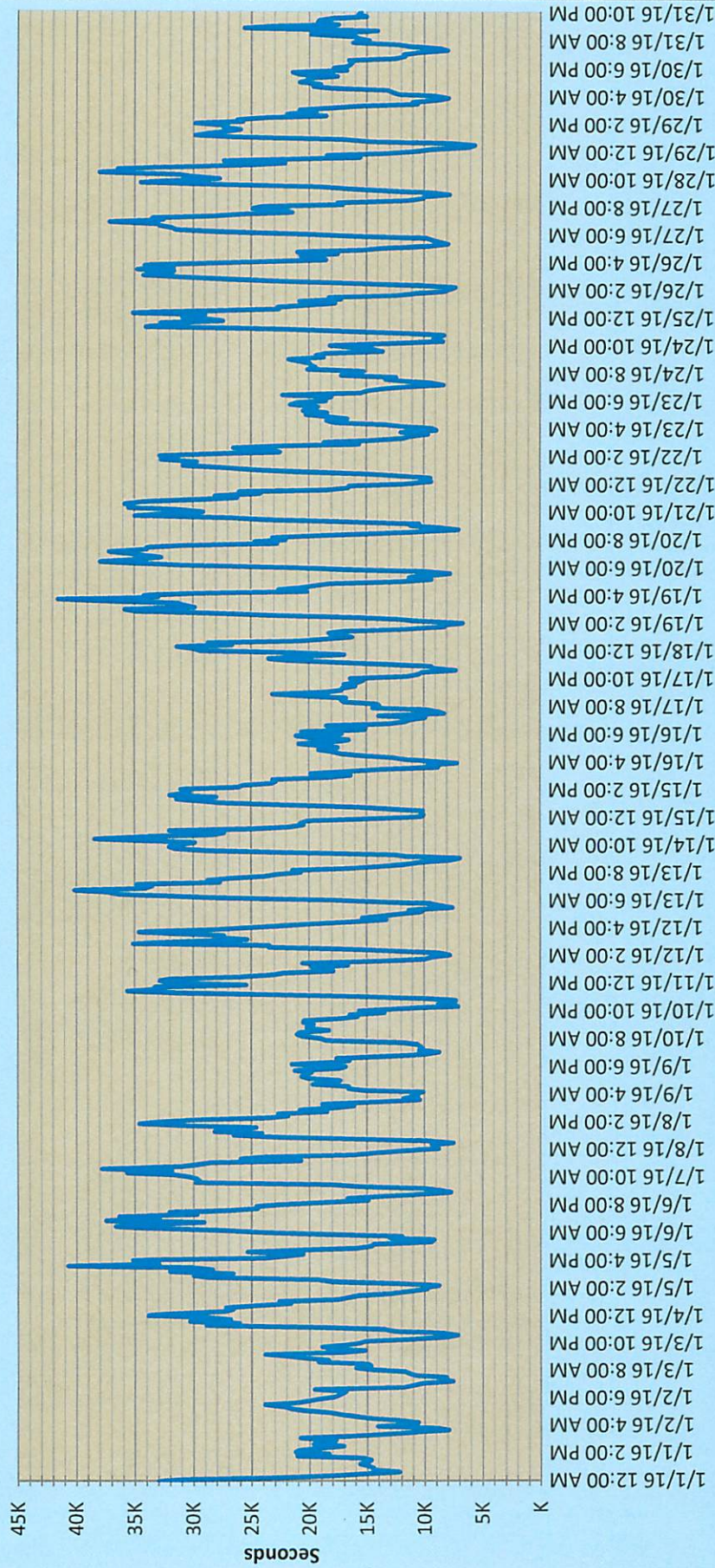


# SNACC SYSTEM

## Airtime - Monthly Report



### Airtime (seconds) - January 2016



	Dec-15	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Ttl Airtime (hrs):</b>	4,085.3	4,419.3											
<b>Maximum (min):</b>	777.6	692.3											
<b>Minimum (min):</b>	100.8	94.2											
<b>Average (min):</b>	329.5	332.2											



# SNACC SYSTEM

## Detailed Busies - Monthly Report



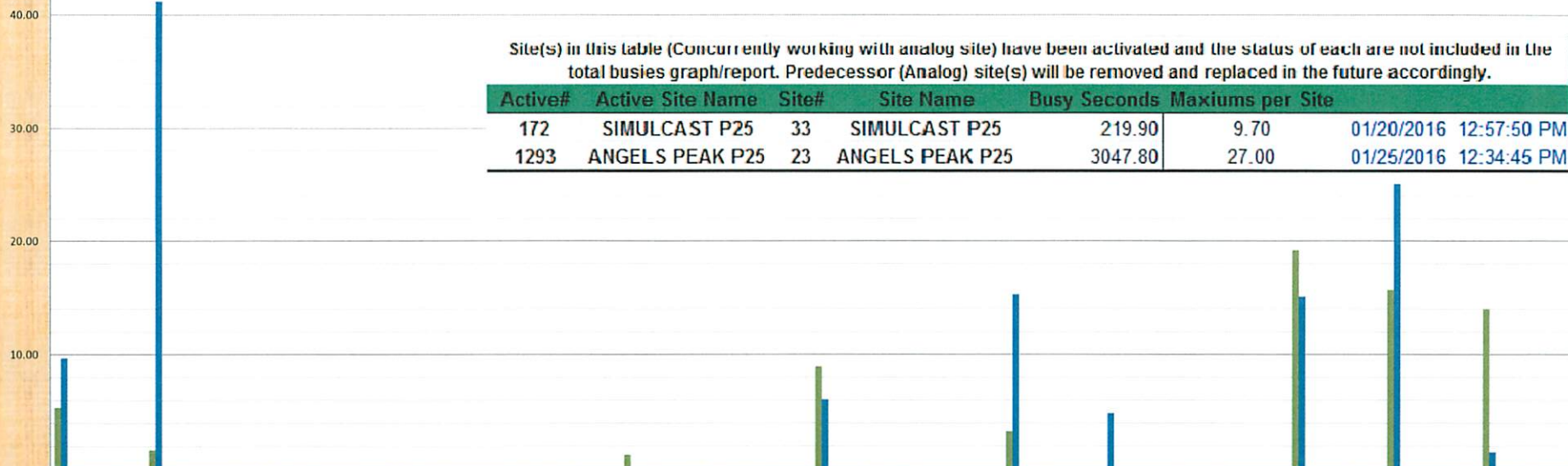
**January 2016**

Busies	Dec-15	Jan
Ttl. # of Busies	1,432	3,124
# of Sites Busied:	8	8
Max. (Seconds):	19.20	41.20
Min. (Seconds):	0.00	0.00
Average (Seconds):	1.75	2.28
Ttl. Time (Minutes):	43.54	174.58

Site(s) in this table (Concurrently working with analog site) have been activated and the status of each are not included in the total busies graph/report. Predecessor (Analog) site(s) will be removed and replaced in the future accordingly.

Active#	Active Site Name	Site#	Site Name	Busy Seconds	Maxiums per Site		
172	SIMULCAST P25	33	SIMULCAST P25	219.90	9.70	01/20/2016	12:57:50 PM
1293	ANGELS PEAK P25	23	ANGELS PEAK P25	3047.80	27.00	01/25/2016	12:34:45 PM

Seconds



	Site # 2	Site # 3	Site # 4	Site # 5	Site # 6	Site # 7	Site # 8	Site # 9	Site # 10	Site # 11	Site # 12	Site # 18	Site # 20	Site # 21	Site # 22	Site # 32
Dec-14: Peak	5.40	1.70					1.30		9.00	6.10	3.30	4.90		19.20	15.70	14.00
Jan-15: Peak	9.70	41.20									15.30			15.10	25.10	1.50
Feb-15: Peak																
Mar-15: Peak																
Apr-15: Peak																
May-15: Peak																
June-15: Peak																
July-15: Peak																
Aug-15: Peak																
Sept-15: Peak																
Oct-15: Peak																
Nov-15: Peak																
Dec-15: Peak																



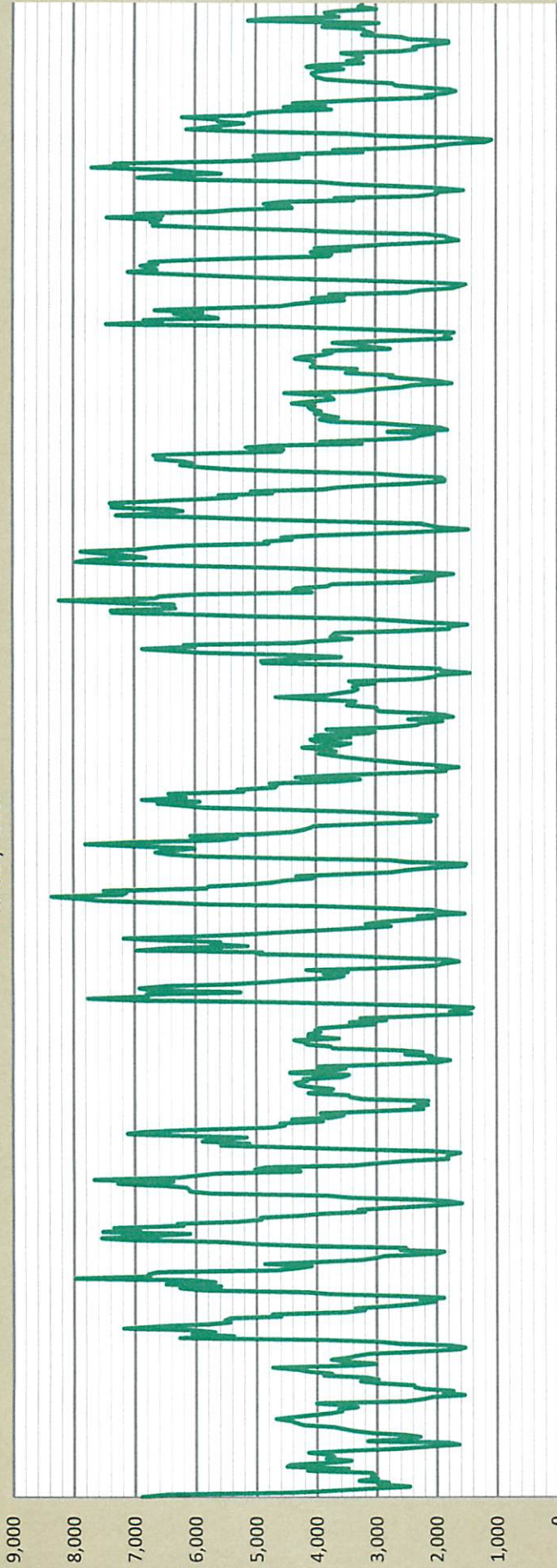
# SNACC SYSTEM

## Push-to-Talks - Monthly Report



### Number of PTTs - January 2016

— January - 2016



TR # of PTTs	Dec 15.	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
3,012,111	3,038,290												
Maximum:	9,646	8,363											
Minimum:	1,286	1,077											
Average:	4,049	4,084											

Southern Nevada Area Communications Council (SNACC)  
 6000 E. Rochelle Ave.  
 Las Vegas, NV

Phone: (702) 455-7390  
 Fax: (702) 434-4276

**Southern Nevada Area Communications Council  
Agenda Item**

<b>Issue:</b> Receive a report from the Chairman on the trip to Reno where future operations with the State were discussed.	<b>Date:</b> February 17, 2016
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 4
<b>Recommendation - FOR DISCUSSION:</b> That the Board receive a report from the Chairman on the trip to Reno where future operations with the State were discussed.	

**Fiscal Impact:** None

**Background:**

Lou Amell, Jeff Lytle, and Dane Mattoon met with State Emergency Manager Caleb Cage and DPS Director James Wright about the state wide radio project. Metro Director Mike Barnbec was on conference call. SNACC and Metro wanted to make sure the State knew about the investment that has already been in the south with the Motorola P-25 system and that we both offer up or systems to be leveraged by the State as they build out the new state wide system. Very short one hour meeting.

**Respectfully Submitted:**



\_\_\_\_\_  
DAVID L. GOSS

SNACC Administrator