

AGENDA
SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL
BOARD OF DIRECTORS
REGULAR MEETING

10:00 A.M. – MARCH 16, 2016
Mead 3 Conference Room - Las Vegas Valley Water District
1001 S. Valley View Blvd, Las Vegas, NV 89107
702-455-7390

ALL ITEMS LISTED ON THIS AGENDA ARE FOR ACTION BY THE BOARD OF DIRECTORS, UNLESS OTHERWISE INDICATED. ITEMS MAY BE TAKEN OUT OF ORDER. THE BOARD OF DIRECTORS MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, AND/OR MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSIONS RELATING TO AN ITEM ON THE AGENDA AT ANY TIME. COPIES OF WRITTEN MATERIALS PROVIDED TO THE BOARD MEMBERS IN ADVANCE OR AT THE MEETING MAY BE OBTAINED FROM DAVE GOSS, SNACC OFFICE, 6000 EAST ROCHELLE, LAS VEGAS, NV OR BY CALLING (702) 455-7390.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

ITEM NO.

1. FOR POSSIBLE ACTION: Approve agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the February 17, 2016 meeting.
2. FOR DISCUSSION: Receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member.
3. FOR DISCUSSION: Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade, SNACC Monthly Budget Report, Airtime Monthly Report, Detailed Busies and Push-To-Talks for the month of February 2016.
4. FOR POSSIBLE ACTION: Approve Guardian Elite Medical Services, LLC on joining the SNACC system.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

NEXT MEETING DATE/ADJOURN

LOCATIONS OF POSTING

This is a public meeting. In conformance with the Nevada Open Meeting Law, this agenda has been posted in the following locations:

Clark County Government Center – 500 S. Grand Central Parkway, Las Vegas, NV 89155
Clark County Water Reclamation District - 5857 E Flamingo Rd, Las Vegas, NV 89122
Clark County Courthouse - 200 Lewis Ave, Las Vegas, NV 89101
Las Vegas Valley Water District - 1001 S. Valley View Boulevard, Las Vegas, NV 89107
www.snacconline.com & https://notice.nv.gov

PLEASE POST

Chair: Dane Mattoon **Vice Chair:** Jeff Buchanan **Board Members:** Lou Amell, Scott Mazick, Bill Baltas, Jeff Lytle, Frank Milligan, Brian Nebeker & Kevin Nicholson

**Southern Nevada Area Communications Council
Agenda Item**

| | |
|---|-----------------------------|
| Issue: Approve agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the February 17, 2016 meeting. | Date: March 16, 2016 |
| Petitioner: David L. Goss, SNACC Administrator | Agenda Item: 1 |
| Recommendation - FOR POSSIBLE ACTION: That the Board approve agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the February 17, 2016 meeting and/or take action as necessary. | |

Fiscal Impact: None

Background:

The Southern Nevada Area Communications Council operates an 800 megahertz (MHz) Public Safety radio communications system in the Clark County/Las Vegas urban area. This will be a reoccurring item.

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator

Southern Nevada Area Communications Council

MEETING MINUTES



Date: February 17, 2016

Location: Las Vegas Valley Water District
Mead 3 Conference Room
1001 S. Valley Boulevard
Las Vegas, NV 89107

Time: 10:00 A.M.

Board members present: Jeff Buchanan, Vice Chair
Scott Mazick
Frank Milligan
Jeff Lytle
Bill Baltas

Lou Amell
Kevin Nicholson

Call to Order

Public Comment: NONE GIVEN

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time

1. Approve the agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the January 20, 2016 meeting. *(FOR POSSIBLE ACTION)*
 - Motion was to approve; motion passed unanimously.
2. Receive a report from the Nevada Public Safety Communications Committee (NPSCC) from SNACC's Representative member. *(FOR DISCUSSION)*
 - Lou Amell reported that there have not been any meetings since their last meeting. There is planning for additional meetings for FirstNet. State 9-1-1 coordinator position is in the works. There is a stand

still while the requirements are created for this position so that this can be brought to the Governor at next year's legislative session.

3. **Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade, Airtime Monthly Report, Detailed Busies, and Push-To-Talks for the month of February 2016. (FOR DISCUSSION)**

SNACC Administrators Report

February 17, 2016

P25 and Console Upgrades

- Motorola is continuing work with the RTC and Xerox to begin work on the conversion to P25 operations.
- City of Henderson radios have been reprogrammed and are using the P25 system.
- McCarran Airport reprogramming is underway at this time.
- Customers will be provided a form (attached) to fill out to help SNACC and Motorola address any issues concerning the cutover and radio operations.
- The following sites have been converted to P25 operation:
 - Nye West
 - Boulder City Water tank
 - Beacon
 - Spirit Mountain
 - Lake Mead
 - Lake Las Vegas
 - Presently 11 channels are operating P25 on the Simulcast system
- The following site still need to be upgraded to P25:
 - Big Horn (Primm)
 - Oatman
 - Low Potosi
 - Elkhorn Simulcast
 - Completion of final 9 channels on simulcast system

Administrative Items

- SNACC FY2017 Budget to be delivered to the SNACC Board for approval

Technical Working Group

- The Technical Working Group met and discussed the placement of two P25 sites. The system administrator will be developing coverage maps and information as to possible expansion of the SNACC system. Also discussed was the interconnection of LVMPD's dispatch to SNACC consoles on the dispatch only channel. I have a meeting next month to talk to both Hoover Dam and National Park Service personnel about a location for a site. I will update the Technical working Group and Board with more information.

System Issues

- North Las Vegas is experiencing some audio level issues between dispatch and field units. Chris Vasquez is working with the Motorola team to find a solution.
- There has been some garbled communications in the US95 area of east Henderson, and Motorola will be performing tests in this area to find out what is causing this issue.
- Coverage and quality issues are being addressed as they become known to SNACC.

System Reports Attached:

- SNACC Monthly Budget Report – January 2016
- Airtime Monthly Report- January 2016
- Detailed Busies Report- January 2016
- Push-to-Talks Report- January 2016

- Jeff Lytle asked Administrator Goss if there was a digital copy available of the form for cutover issues. Administrator Goss ensured Jeff Lytle that he would get that out to each Board member.
- Scott Mazick asked Administrator Goss about what type of coverage concerns users were having and where. Administrator ensured Scott that Motorola was working on these issues. Coverage issues were on Horizon Drive and highway going up Railroad Pass.
- Administrator Goss announced that Angel's Peak was also converted to P25
- Scott Mazick requested if possible, to have Administrator report weekly to the Board on any issues seen weekly just to be proactive. Administrator Goss said he would work on communicating with the Board on weekly issues. Administrator also let him know that he and Jose are in touch with customers and working closely to assist with any issues they might be having. A motion was requested, District Attorney Steven Sweikert informed the Board that this discussion item would not be appropriate for motion and suggested to bring this back to the next meeting as a 'Action Item'.
- Frank Milligan asked Administrator if there were any new potential customers. Administrator Goss stated he was in communications with Hoover Dam Police and there was a meeting in place at the end of February.
- Lou Amell announced that there is a spot available at Coyote Springs if the Board wanted to add some equipment out there, the place was available. The state and county are currently using this site.
- Kevin Nicholson questioned whether there was an addendum in place with the dispatch centers and Administrator Goss stated that they were waiting to connect Las Vegas Metropolitan Police Department and would then begin writing that up together.

4. Receive a report from the Chairman on the trip to Reno where future operations with the State were discussed. (FOR DISCUSSION)

- Jeff Lytle stated that he Dane Mattoon, Lou Amell, and himself worked with Motorola and came up with some information using the AECOM report that was put together by the state plan and as it is outlined it recognizes that there is a single system and vendor to ensure so that there is consistency across the State. We went and presented on the components that SNACC and Las Vegas Metropolitan Police Department (LVMPD) have and how that can be an incredible resource and leverage all assets to fit into that AECOM report or to a State wide plan. The report was presented to Chief Caleb Cage the Emergency Manager, Director Wright the Director of Emergency Services, and Andy Gagliardo the SWIC. Michael Barnbeck of LVMPD was not present but was on conference call giving his input from the Metro side attempting to ensure that we are looking at interoperability and the significant amount of money that can be saved. Jeff Lytle has a meeting with Lieutenant Governor to present this same presentation and answer any questions. As SNACC continues to look for new membership working with the state will create a great resource

valuable for the state and hopefully create a statewide plan. Lou Amell commented that since this meeting he has received an email with questions on our system capabilities and feels the meeting was beneficial.

COMMENTS BY THE GENERAL PUBLIC:

Curtis Steadman from Motorola announced that there are so many different radio Mics that may require some training for some users. Henry and Curtis have been in discussion with Dave and staff; Daniela on getting a luncheon and bringing in Motorola product expert to show and inform you on new Mics, Bluetooth, Body Cam and other accessories and anything you might want to see.

Also, IWCE is coming up and we have a free pass for the 23rd & 24th of March. Instructions are to go online and fill in the online app and enter the promo code. Curtis provided Daniela from SNACC the copy of the promo code to forward to the Board. There will be experts from all around the world so if anyone would like to meet one on one for an hour, please contact Curtis Steadman, Henry Johnson, or Rory Neslund of Motorola with this request. Daniela will be sending out the flyer.

Jeff Buchanan asked about lapel Mics and if there was any training information on how to properly use these Mics. Rory Neslund of Motorola stated that when he worked at LVMPD he was in charge of the training portion for the Mics and would be more than happy to provide copies of the training to the SNACC Board.

Jeff Lytle offered his facility to Motorola.

Rory Neslund again stated that if anyone had a specific product they were interested in to please communicate with himself, Curtis Steadman, and Henry Johnson.

NEXT MEETING DATE/ADJOURN: The next meeting is scheduled for March 16, 2015 at 10:00A.M. The meeting adjourned at 10:36 A.M.

Respectfully submitted:

Dane Mattoon, Chairman
Attachments

Southern Nevada Area Communications Council Agenda Item

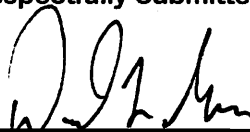
| | |
|---|-----------------------------|
| Issue: Receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member. | Date: March 16, 2016 |
| Petitioner: David L. Goss, SNACC Administrator | Agenda Item: 2 |
| Recommendation - FOR DISCUSSION: That the Board receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member. | |

Fiscal Impact: None

Background:

The Nevada Public Safety Communications Committee are to meet at least quarterly to discuss statewide communications, interoperability goals, and FirstNet LTE. In 2014 the Governor appointed SNACC to have a representative serve as a member of the Nevada Public Safety Communications Committee. Please refer to: [http://dem.nv.gov/homeland_security/Nevada_Public_Safety_Communications_Committee_\(NPSCC\)/](http://dem.nv.gov/homeland_security/Nevada_Public_Safety_Communications_Committee_(NPSCC)/)
This will be a reoccurring agenda item.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

**Southern Nevada Area Communications Council
Agenda Item**

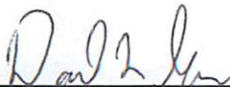
| | |
|--|-----------------------------|
| Issue: Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade, SNACC Monthly Budget, Airtime Monthly Report, Detailed Busies, and Push-To-Talks for the month of February 2016. | Date: March 16, 2016 |
| Petitioner: David L. Goss, SNACC Administrator | Agenda Item: 3 |
| Recommendation - FOR DISCUSSION: That the Board receive the Administrator's report with the inclusion of the status on the P25 migration upgrade, SNACC Monthly Budget, Airtime Monthly Report, Detailed Busies, and Push-To-Talks for the month of February 2016. | |

Fiscal Impact: None

Background:

The Board gave the request to the SNACC Administrator, in June 2015, to have the SNACC Budget presented in his Administrator's report on a monthly basis. This was requested to inform the board on what the monthly SNACC expenses and to show what is currently available. The Administrator also includes any current system issues, deficiencies and/or updates and the Airtime Monthly, Push-To-Talk, and Detailed Busies reports.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

SNACC Administrators Report

March 16, 2016

P25 and Console Upgrades

- Motorola is coordinating with the RTC and Xerox to begin work on the conversion to P25 operations.
- McCarran Airport radios have been reprogrammed.
- All sites have been converted to P25 operations. Work has begun on changing the last ten channels on the Simulcast system to P25.
- Please have your agencies get in touch with SNACC, if they still have radios that need to be reprogrammed.

Administrative Items

- SNACC February 2016 Budget Report to be delivered to the SNACC Board for approval

Technical Working Group

- Met with Las Vegas Metro on interconnecting dispatch centers. While, they agree that interconnecting dispatch centers needs to be done, the project needs to happen after the current upgrade they are going through now.
- Met with Hoover Dam representatives of the site at their location. An MOU that was developed previously will need some amendments, but there is no issue on locating the site there at this time. We will continue to work with Hoover Dam personnel to move this project along.

System Issues

- We had some dropped audio on channels from Apex site. Motorola is aware and is looking into the problem.
- There has been some garbled communications in the US95 area of East Henderson. Motorola is looking into both cause and resolution to the issue.
- We are getting complaints of in-building coverage from some customers. SNACC will do what we can to mitigate some of these issues, but cannot guarantee coverage in all buildings.
- Coverage and quality issues are being addressed as they become known to SNACC.

System Reports Attached:

- Airtime Monthly Report- February 2016
- Detailed Busies Report- February 2016
- Push-to-Talks Report- February 2016

FUND 2520.000

Southern Nevada Area Communications Council

SNACC BUDGET REPORT: FEBRUARY 2016

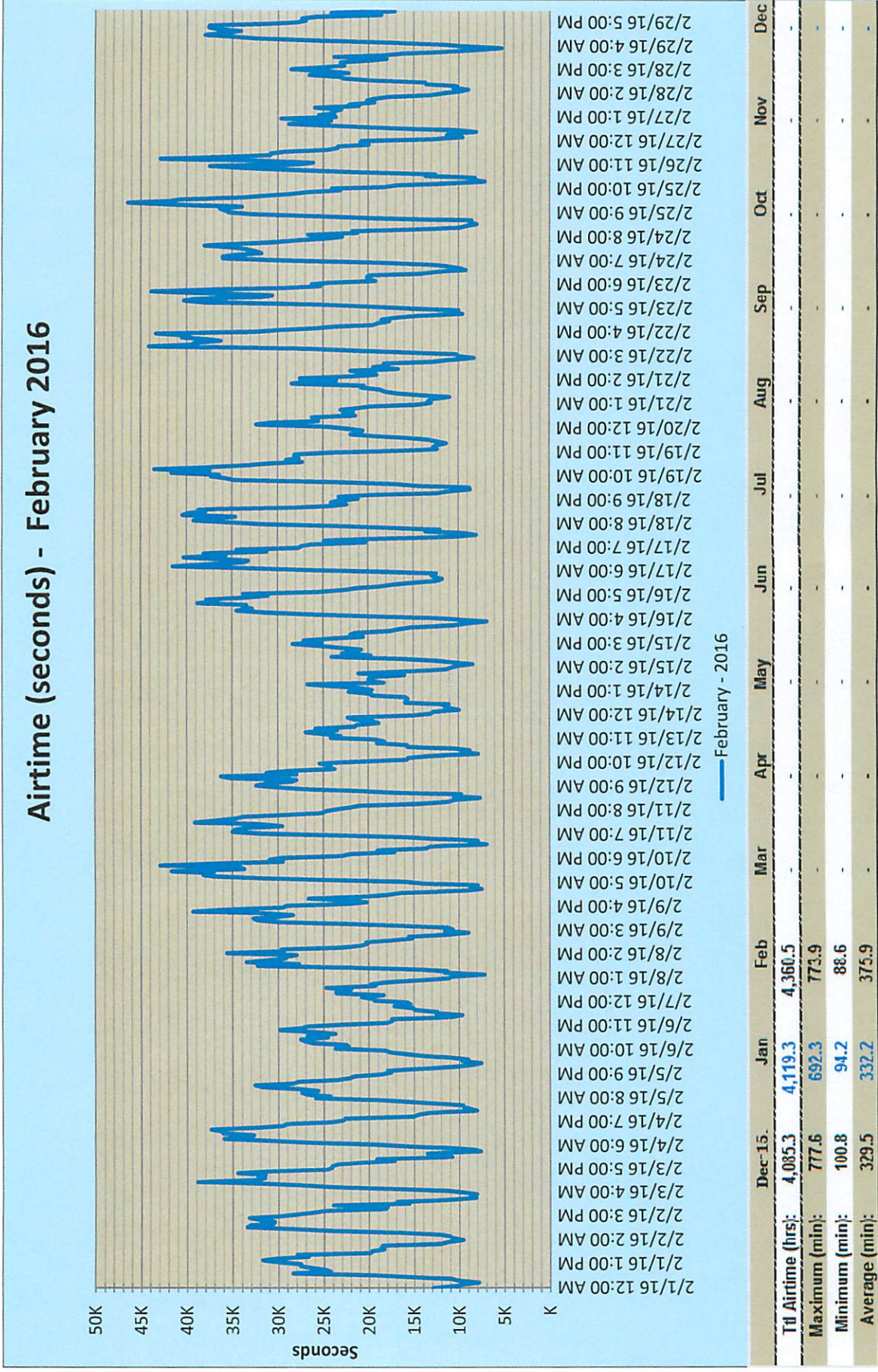
| CATEGORY | BUDGET | ACTUALS TO DATE | FEBRUARY ACTUALS | % REMAINING |
|--|---------------------|---------------------|------------------|--------------|
| Annual Radio Fees and Buy Ins Billed | 1,833,225.00 | 1,835,342.61 | 14,183.64 | |
| Cost Recovery Billed (Console SUA II) | 156,560.00 | | | |
| Interest | 12,613.00 | 11,059.59 | 2,510.19 | |
| TOTAL REVENUES | 2,002,398.00 | 1,846,402.20 | 16,693.83 | - |
| Salaries & Benefits | 372,977.00 | 252,689.62 | 35,489.17 | 32.3% |
| Standby/Travel Time | 5,000.00 | | | |
| Longevity | 10,795.00 | 11,068.98 | 286.44 | |
| Overtime | 7,500.00 | 12,623.37 | 1,310.73 | -68.3% |
| Call Back | 2,500.00 | 1,440.66 | | 42.4% |
| Professional services | 4,000.00 | | | 100.0% |
| Janitorial | 5,000.00 | | | 100.0% |
| Equipment maintenance to include Motorola contract | 527,045.00 | 491,357.30 | 1,487.50 | 6.8% |
| Site rentals | 7,000.00 | 7,034.07 | | -0.5% |
| Office space (Water Reclamation) | 12,000.00 | 12,000.00 | | 0.0% |
| Storage fees (Mobile Mini) | 1,500.00 | 968.00 | 121.00 | 35.5% |
| Software Support (Genesis) | 5,280.00 | | | 100.0% |
| Business liability insurance | 23,000.00 | 21,752.85 | | 5.4% |
| Data circuits | 2,568.00 | 1,070.00 | | 58.3% |
| Operating supplies (keys) | 250.00 | 142.09 | 142.09 | 43.2% |
| Office supplies | 1,500.00 | 472.74 | | 68.5% |
| Software | 7,500.00 | 7,472.00 | | 0.4% |
| Minor equip (tools, cables) | 4,500.00 | 1,915.57 | | 57.4% |
| Computers and supplies | 5,750.00 | 6,240.09 | | -8.5% |
| Electricity for repeater sites | 22,030.00 | 14,686.27 | 1,047.32 | 33.3% |
| Freight | 100.00 | 433.08 | | -333.1% |
| Travel/Training | 10,000.00 | 1,644.08 | 1,467.14 | 83.6% |
| Vehicle Maint. | 17,500.00 | 9,384.06 | 421.62 | 46.4% |
| Telecommunications | 4,520.00 | 1,798.78 | 1.72 | 60.2% |
| Print/Reproduction | 2,000.00 | 949.00 | 118.66 | 52.6% |
| CC Agreement, ERP, IT Support, etc. | 25,177.00 | 19,125.06 | 92.00 | 24.0% |
| Genesis hardware | 9,500.00 | 9,450.00 | | 0.5% |
| P25 PROJECT | | | | |
| SUA II | 440,302.00 | | | 100.0% |
| Capital lease interest | 173,520.00 | 88,714.69 | | 48.9% |
| Capital lease principal | 409,062.00 | 202,576.22 | | 50.5% |
| TOTAL EXPENSES | 2,119,376.00 | 1,177,008.58 | 41,985.39 | 44.5% |

Fund balance as of report date: 2,983,527.78

Estimated ending fund balance at end of current fiscal year; 2,197,156.16

SNACC SYSTEM

Airtime - Monthly Report

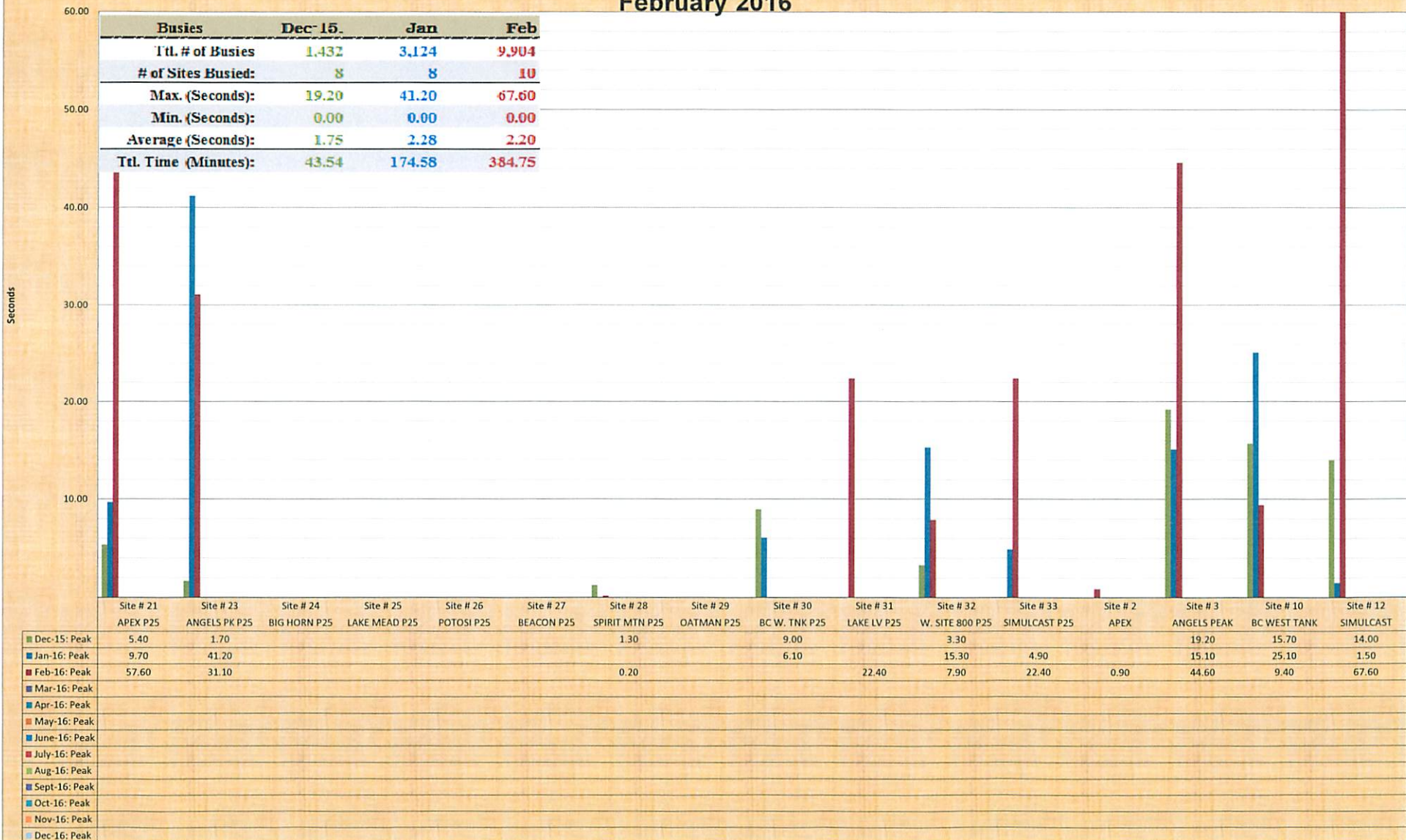


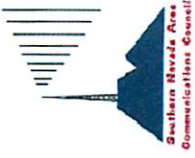
SNACC SYSTEM

Detailed Busies - Monthly Report



February 2016



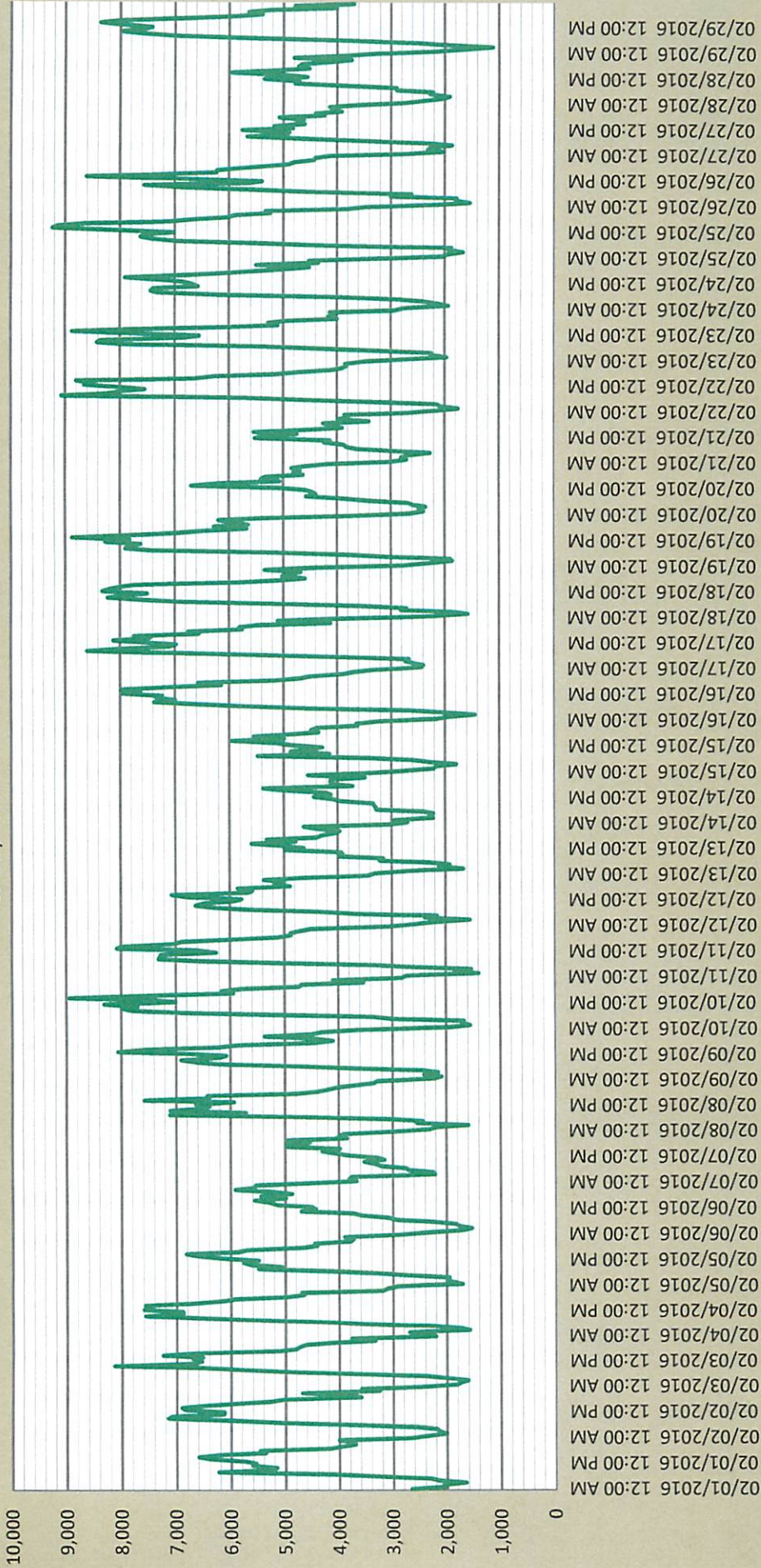


SNACC SYSTEM

Push-to-Talks - Monthly Report

Number of PTTs - February 2016

— February - 2016



| Ttl # of PTTs | Dec 15. | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|---------------|-----------|-----------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 3,012,111 | 3,038,290 | 3,264,705 | | | | | | | | | | | |
| Maximum: | 9,646 | 8,363 | 9,239 | | | | | | | | | | |
| Minimum: | 1,286 | 1,077 | 1,116 | | | | | | | | | | |
| Average: | 4,049 | 4,084 | 4,691 | | | | | | | | | | |

**Southern Nevada Area Communications Council
Agenda Item**

| | |
|--|-----------------------------|
| Issue: Approve Guardian Elite Medical Services, LLC on joining the SNACC system. | Date: March 16, 2016 |
| Petitioner: David L. Goss, SNACC Administrator | Agenda Item: 4 |
| Recommendation - FOR POSSIBLE ACTION: That the Board approve Guardian Elite Medical Services, LLC on joining the SNACC system and/or take action as necessary. | |

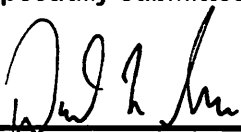
Fiscal Impact: None

Background:

Guardian Elite Medical Services, LLC. is a special event medical service in Clark County that provides EMTs, Paramedics, standby ambulances, Nurses, and Physicians to special events. They are requesting to join the SNACC network so they can have:

- Reliable communications with staff at events.
- Interface with responding agencies that might respond to events.
- Have radio access to the hospitals that are in Clark County.

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator