

AGENDA
SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL
BOARD OF DIRECTORS
REGULAR MEETING

10:00 A.M. – DECEMBER 21, 2016
Mead 3 Conference Room - Las Vegas Valley Water District
1001 S. Valley View Blvd, Las Vegas, NV 89107
702-455-7390

ALL ITEMS LISTED ON THIS AGENDA ARE FOR ACTION BY THE BOARD OF DIRECTORS, UNLESS OTHERWISE INDICATED. ITEMS MAY BE TAKEN OUT OF ORDER. THE BOARD OF DIRECTORS MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, AND/OR MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSIONS RELATING TO AN ITEM ON THE AGENDA AT ANY TIME. COPIES OF WRITTEN MATERIALS PROVIDED TO THE BOARD MEMBERS IN ADVANCE OR AT THE MEETING MAY BE OBTAINED FROM DAVE GOSS, SNACC OFFICE, 6000 EAST ROCHELLE, LAS VEGAS, NV OR BY CALLING (702) 455-7390.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

ITEM NO.

1. **FOR POSSIBLE ACTION:** Approve the December agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the November 16, 2016 meeting.
2. **FOR DISCUSSION:** Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade and the SNACC Monthly Budget Report for the month of November 2016.
3. **FOR POSSIBLE ACTION:** Nominate and vote on a new chairman and vice chairman.
4. **FOR POSSIBLE ACTION:** Approve the SNACC Calendar Dates for 2017.
5. **FOR POSSIBLE ACTION:** Approve the SNACC Agenda Due Dates calendar for 2017.
6. **FOR DISCUSSION:** Receive a report by the chairperson about the Las Vegas Urban Area Communications Working Group Meeting.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

NEXT MEETING DATE/ADJOURN

LOCATIONS OF POSTING

This is a public meeting. In conformance with the Nevada Open Meeting Law, this agenda has been posted in the following locations:

Clark County Government Center – 500 S. Grand Central Parkway, Las Vegas, NV 89155
Clark County Water Reclamation District - 5857 E Flamingo Rd, Las Vegas, NV 89122
Clark County Courthouse - 200 Lewis Ave, Las Vegas, NV 89101
Las Vegas Valley Water District - 1001 S. Valley View Boulevard, Las Vegas, NV 89107
www.snacconline.com & <https://notice.nv.gov>

PLEASE POST

Chair: Dane Mattoon **Vice Chair:** Jeff Buchanan

Board Members: Robert Horton, Scott Mazick, Bill Baltas, Chris Vasquez, Frank Milligan, Brian Nebeker & Kevin Nicholson

**Southern Nevada Area Communications Council
Agenda Item**

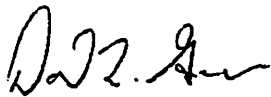
Issue: Approve the December agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the November 16, 2016.	Date: December 21, 2016
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 1
Recommendation - FOR POSSIBLE ACTION: That the board approve the December agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the November 16, 2016 and/or take action as necessary.	

Fiscal Impact: None

Background:

The Southern Nevada Area Communications Council operates a 800 megahertz (MHz) Public Safety radio communications system in the Clark County/Las Vegas urban area. This will be a reoccurring item.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator



Southern Nevada Area Communications Council

MEETING MINUTES

Date: November 16, 2016

Location: Las Vegas Valley Water District
Mead 3 Conference Room
1001 S. Valley Boulevard
Las Vegas, NV 89107

Time: 10:00 A.M.

Board members present: Dane Mattoon, Chair
Frank Milligan
Bill Baltas
Jeff Buchanan
Kevin Nicholson
Chris Vasquez

Call to Order

Public Comment: NONE GIVEN

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time

1. Approve the November 16, 2016 agenda with the inclusion of tabled and/or reconsidered items, emergency items, and/or deletion of items, and approve the minutes of the September and October meeting. *(FOR POSSIBLE ACTION)*
 - Motion was made to approve; motion passed unanimously.
2. Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade and SNACC Budget Report for the month of September and October 2016. *(FOR DISCUSSION):*

SNACC Administrators Report

November 16, 2016

P25 and Console Upgrades-

- Jason and Jose are working to fire radios reprogrammed with all the correct information in them well before the New Year's Eve Event. This is expected to be accomplished in plenty of time, as things are going very smoothly.
- Motorola and Xerox have been working together on an issue with the RTC Consoles. Xerox has a separate dispatch program which runs in conjunction with the MCC7500 consoles. This is not a system affecting issue, but it does cause erroneous alarms on at the SNACC master site.
- McCarran Airport is complete with their transition to P25. All reports that are that radios are working better than they ever have.

Administrative/Technical Items-

- SNACC welcomes Assistant Chief Robert Horton as the City of Las Vegas Board member.
 - SNACC has been working with our vendor (DP Air) to get the batteries replaced in the UPS at our office location. We are coordinating with them to make sure there are no system outages during this procedure.
 - The OPS/GOV and Technical Working groups, continue to work on Standard Operating Procedures (SOP) development.
 - SNACC continues to work with the National Park Service on SUA II issues. They are continuing to work out issues on the Federal Government end to become current in payments to SNACC.
 - Discussions continue with State communications personnel as to the possibility of tying the proposed state system to both the SNACC and the Las Vegas Metropolitan Police Department system. These were very preliminary conversations, as the state has delayed its Request for Proposal (RFP) release until early next year.
 - SNACC has begun billing agencies for rental radios put on the system for special events. These radios are being billed at the rate of thirty (30) dollars per unit, which includes programming, de-programming, and documentation.
 - Louis Carr (Clark County CIO) has retired from the county to move on to other endeavors. A new CIO will be named by the County Manager in the near future.
 - SNACC has been receiving extremely few calls regarding system issues. While this is great news, please let your agencies know to call SNACC with any issues, so they may be addressed as soon as possible.
- Chris Vasquez suggested that Administrator Goss elaborate more on the rental radios fees and that SNACC is not renting radios. Administrator Goss commented that SNACC is not renting radios.
 - Dane Mattoon asked Administrator Goss when the state is going to Request for Proposal (RFP) on their system. Administrator Goss was not sure but believes it will be September 2017.

- Dane Mattoon wanted to know when SNACC was going to do the digital switch so that dispatch centers would have to replace their NICE recorders. Chris Vasquez commented until we upgrade to 7.16 we would then have our users change out their recorders.
- Frank Milligan had a question about the salary and overtime in the two budgets. Administrator Goss informed Mr. Milligan that the SEIU and Clark County were going through negotiations over 2 years of pay raises and retroactive pay on overtime that was owed to two hundred employees. One of those payments was to one of our employees and that is why there is a difference.
- Frank Milligan had a question on the budget totals, Teri Brier informed Mr. Milligan that the error was in the formula and that is why there was a corrected copy.

3. Nominate and vote on SNACC Replacement of Lou Amell on the Nevada Public Safety Communications Committee for recommendation of appointment by the Governor. (FOR DISCUSSION):

- A motion was made to nominate Dane Mattoon as the replacement for Lou Amell and recommend him to the Governor; motion passed unanimously.
-

4. Approve the SNACC Budget presentation for fiscal year 2018. (FOR POSSIBLE ACTION):

- (Report Attached)
- Motion was made to approve; motion passed unanimously.

5. For the SNACC Board to develop a working group for the SNACC Strategic Plan and consider changes to the draft of the Strategic Plan. (FOR DISCUSSION/ACTION):

- Copy of the Strategic Plan was not reviewed.
- Jeff Buchanan stated that he felt it was necessary to have a group review this plan and assist Dave and himself. Frank Milligan suggested James Morwood would be a good fit for the working group. Bill Baltas offered to join the group. Matt Grogan from the City of Las Vegas Combined Communications Center also offered to join the group.

COMMENTS BY THE GENERAL PUBLIC:

Dane Mattoon announced that the sign in sheets for the working groups are on the table for anyone who would like to join are more than welcome to sign up for the meetings.

NEXT MEETING DATE/ADJOURN:

Next SNACC meeting is on December 21, 2016. Meeting adjourned at 10:38 a.m.

Respectfully submitted:

Dane Mattoon, Chairman
Attachments

S.N.A.C.C.

Fiscal Year 2018 Proposed Budget

SNACCC – FY17 BUDGET

SNACC BUDGET REPORT: OCTOBER 2016

CATEGORY	BUDGET	ACTUALS TO DATE	OCTOBER ACTUALS	% REMAINING
Annual Radio Fees and Buy Ins Billed	1,967,975.00	1,924,586.36	8,612.28	
Cost Recovery Billed (Console SUA II)	253,449.00			
Interest	5,530.00	11,053.64		
TOTAL REVENUES	2,226,954.00	1,935,640.00	8,612.28	-
Salaries & Benefits	393,015.00	123,113.94	36,436.21	
Longevity	11,971.00	13,371.54	352.83	
Overtime	7,500.00	2,563.06	446.44	65.8%
Call Back	2,500.00	417.57	76.47	83.3%
Professional services	4,000.00	2,600.00		35.0%
Janitorial	2,500.00	630.00	420.00	74.8%
Equipment maintenance to include Motorola contract	944,748.00	1,487.50		99.8%
Site rentals	7,048.00	6,310.02		10.5%
Office space (Water Reclamation)	12,000.00			100.0%
Storage fees (Mobile Mini)	1,500.00			100.0%
Business liability insurance	23,000.00	20,815.59		9.5%
Data circuits	2,700.00	1,772.20		34.4%
Operating supplies	250.00	162.23	162.23	35.1%
Office supplies	2,000.00	266.96		86.7%
Minor equip (tools, cables)	3,400.00	335.79		90.1%
Computers and supplies	7,100.00	5,626.69	716.83	20.8%
Electricity for repeater sites	22,000.00	9,885.02	608.83	55.1%
Freight	100.00			100.0%
Travel/Training	10,000.00			100.0%
Vehicle Maint.	20,000.00	3,325.53	488.61	83.4%
Telecommunications	4,560.00	904.27	143.59	80.2%
Print/Reproduction	1,600.00	356.40		77.7%
CC Agreement, ERP, IT Support, etc.	42,240.00	19,748.10	9,874.05	53.2%
P25 PROJECT				
Capital lease interest	157,578.00	-		100.0%
Capital lease principal	425,005.00	-		100.0%
TOTAL EXPENSES	2,108,315.00	213,692.41	49,726.09	89.9%

- Accounts receivable collections rate is good.
- Expenses are on target as planned for the fiscal year.
- Anticipated ending fund balance for FY17: \$2.3M

Fund balance as of report date: 4,331,526.23
 Estimated ending fund balance at end of current fiscal year: 2,287,915.64

SNACC – FY18 PROPOSED BUDGET: REVENUES

FY17 Revenues	
Reimbursement of Console SUAll & Maint	\$ 253,449
Radios Fees	\$ 1,967,975
Total	\$ 2,221,424

FY18 Revenues	
Reimbursement of Console SUAll & Maint	\$ 256,355
Radios Fees	\$ 2,009,315
Total	\$ 2,265,670

- FY18 revenues
 - New annual fee will be \$236 per radio.
 - There are estimated to be 8,784 radios in inventory for FY18.
 - SNACC will continue to invoice customers for reimbursement of SUAll and maintenance coverage for consoles.

SNACC – FY18 PROPOSED BUDGET: SALARY EXPENSES

FY17 Salaries, Wages, and Benefits	
Manager's Compensation	\$ 90,683
Technician's Compensation	\$ 77,564
Technician's Compensation	\$ 58,190
Admin Compensation	\$ 36,036
Overtime	\$ 7,500
Call Back	\$ 2,500
Benefits	\$ 142,513
Total	\$ 414,986

FY18 Salaries, Wages, and Benefits	
Manager's Compensation	\$ 94,310
Technician's Compensation	\$ 80,666
Technician's Compensation	\$ 60,518
Admin Compensation	\$ 37,477
Overtime	\$ 7,500
Call Back	\$ 2,500
Benefits	\$ 145,466
Total	\$ 428,438

- Salaries and benefits budget is augmented slightly over last fiscal year to allow for contractual increases.

SNACC – FY18 PROPOSED BUDGET: SERVICES AND SUPPLIES EXPENSES

FY17 Services and Supplies		FY18 Services and Supplies	
Professional Services as needed	\$ 4,000	Professional Services as needed	\$ 4,000
Repair and Maintain Facilities as needed	\$ 2,500	Repair and Maintain Facilities as needed	\$ 2,500
DP Air Air Conditioning Service & Repairs	\$ 6,000	DP Air Air Conditioning Service & Repairs	\$ 6,000
DP Air for UPS maintenance	\$ 5,000	DP Air for UPS maintenance	\$ 5,000
SUAII for Consoles (reimbursed)	\$ 156,560	SUAII for Consoles (reimbursed)	\$ 156,560
Maintenance for Consoles (reimbursed)	\$ 96,889	Maintenance for Consoles (reimbursed)	\$ 99,795
SUAII for P25 system	\$ 283,740	SUAII for P25 system	\$ 300,742
Maintenance for P25 system	\$ 396,557	Maintenance for P25 system	\$ 408,453
Rack Space Rental at Apex	\$ 7,050	Rack Space Rental at Apex	\$ 7,050
Lease of SNACC offices	\$ 12,000	Lease of SNACC offices	\$ 12,000
Mobile Mini for Equipment Storage	\$ 1,500	Mobile Mini for Equipment Storage	\$ 1,500
Business Insurance	\$ 23,000	Business Insurance	\$ 23,000
Monthly Fee for Data Circuits	\$ 2,700	Monthly Fee for Data Circuits	\$ 2,700
Keys as needed	\$ 250	Keys as needed	\$ 250
Office Supplies	\$ 2,000	Office Supplies	\$ 2,000
Software as needed	\$ 1,000	Software as needed	\$ 1,000
HD Supply as needed	\$ 2,500	HD Supply as needed	\$ 2,500
Tessco as needed	\$ 2,000	Tessco as needed	\$ 2,000
Computer equipment & supplies as needed	\$ 5,000	Computer equipment & supplies as needed	\$ 5,000
Energy utilities	\$ 22,000	Energy utilities	\$ 22,000
Freight as needed	\$ 100	Freight as needed	\$ 100
Staff Travel/Training	\$ 10,000	Staff Travel/Training	\$ 10,000
Support per Administrative Support Agrmnt	\$ 42,240	Support per Administrative Support Agrmnt	\$ 44,352
Telecommunications	\$ 4,560	Telecommunications	\$ 4,560
Printing	\$ 1,600	Printing	\$ 1,600
Automotive	\$ 20,000	Automotive	\$ 20,000
Total	\$ 1,110,746	Total	\$ 1,144,662

- Services and supplies budget is 3% increased over last fiscal year due to:

- Contractual escalations (Maintenance paid to Motorola for infrastructure and consoles).

- Additional SUAII payments for new Kapex and Nye County sites.

SNACC – FY18 PROPOSED BUDGET: CAPITAL EXPENSES

FY17 Capital		FY18 Capital	
P25 Interest	\$ 157,578	P25 Interest	\$ 141,015
P25 Principal	\$ 425,005	P25 Principal	\$ 441,568
Total Capital Budget	\$ 582,583	Kapex Site Implementation	\$ 350,000
		Total Capital Budget	\$ 932,583

- The capital budget is set according to the terms of the capital lease with Motorola.
- The Kapex site is planned to be implemented within fiscal year 2018.

SNACC – FY18 PROPOSED BUDGET: FUND BALANCE PROJECTION

FY18 Projected Fund Balances	
Projected Beginning Fund Balance	\$ 2,287,916
Projected End Fund Balance	\$ 2,047,903

- FY18's budgeted expenses exceed anticipated revenues by \$240K

SNACC – FY18 AGENCY BILLINGS

SNACC FY18 RADIO INVENTORY

Member	# Radios	Cost ea.	Annual fee	Member	# Radios	Cost ea.	Annual fee
American Medical Response	66	\$ 236.19	15,588.32	Henderson Office of Health & Safety	15	\$ 236.19	3,542.80
Boulder City FD	62	\$ 236.19	14,643.57	Las Vegas Animal Control	29	\$ 236.19	6,849.41
Boulder City Marshals	10	\$ 236.19	2,361.87	Las Vegas Detention	194	\$ 236.19	45,820.21
Boulder City PD	105	\$ 236.19	24,799.60	Las Vegas Facilities	5	\$ 236.19	1,180.93
Clark County Airport	933	\$ 236.19	220,362.14	Las Vegas Fire Department	733	\$ 236.19	173,124.81
Clark County Boulder City Constable	1	\$ 236.19	236.19	Las Vegas Marshals	116	\$ 236.19	27,397.65
Clark County Coroner	3	\$ 236.19	708.56	Las Vegas Mayor	0	\$ 236.19	0.00
Clark County Fire Department	587	\$ 236.19	138,641.56	Las Vegas Municipal Courts	36	\$ 236.19	8,502.72
Clark County IT	17	\$ 236.19	4,015.17	Las Vegas Parking Enforcement	39	\$ 236.19	9,211.28
Clark County Juvenile Justice	2	\$ 236.19	472.37	Las Vegas Parks & Open Spaces	6	\$ 236.19	1,417.12
Clark County OEM	11	\$ 236.19	2,598.05	Las Vegas Valley Water District	724	\$ 236.19	170,999.13
Clark County School District	342	\$ 236.19	80,775.83	Medic West	57	\$ 236.19	13,462.64
Clark County School District AQ	31	\$ 236.19	7,321.79	Mercy Air/Air Methods (\$500/radio)	24	\$ 500.00	12,000.00
Clark County Water Reclamation	149	\$ 236.19	35,191.81	Moapa Tribal Police	30	\$ 236.19	7,085.60
Clark County/Hend Justice Crt	7	\$ 236.19	1,653.31	Nevada Gaming Control Board	36	\$ 236.19	8,502.72
Clark County/Hend Constable	7	\$ 236.19	1,653.31	North Las Vegas Fire Department	195	\$ 236.19	46,056.40
College of Southern NV Police	49	\$ 236.19	11,573.15	North Las Vegas PD	1070	\$ 236.19	252,719.72
Community Ambulance	61	\$ 236.19	14,407.39	Nye County	375	\$ 60.00	22,500.00
Henderson Alternative Sentencing	11	\$ 236.19	2,598.05	Nye County (800 Mhz radios)	99	\$ 236.19	23,382.48
Henderson Attorney	8	\$ 236.19	1,889.49	Pahrump Valley Fire	18	\$ 236.19	4,251.36
Henderson Business Licensing	6	\$ 236.19	1,417.12	Pahrump Valley Fire	32	\$ 60.00	1,920.00
Henderson Fire Dept	226	\$ 236.19	53,378.18	Palute Indian Police	28	\$ 236.19	6,613.23
Henderson Jail	67	\$ 236.19	15,824.51	RTC	923	\$ 236.19	218,000.28
Henderson Marshals	26	\$ 236.19	6,140.85	SNWA	268	\$ 236.19	63,298.02
Henderson Police Dept	884	\$ 236.19	208,789.00	Sunrise Hospital	1	\$ 236.19	236.19
Henderson Utility	59	\$ 236.19	13,935.01	HCA Healthcare	1	\$ 236.19	236.19

- Estimated fees in FY18 are based on current inventory. These numbers are provided for budgeting purposes only and are subject to change as inventory numbers change.

**Southern Nevada Area Communications Council
Agenda Item**

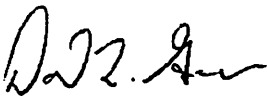
Issue: Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade and the SNACC Monthly Budget Report for the month of November 2016.	Date: December 21, 2016
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 2
Recommendation - FOR DISCUSSION: For the Board to receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade and the SNACC Monthly Budget Report for the month of November 2016.	

Fiscal Impact: None

Background:

The Board gave the request to the SNACC Administrator, in August 2015, to have the SNACC Budget presented in his Administrator's Report on a monthly basis. This was requested to inform the Board on what the monthly SNACC expenses are and to show what is currently available. The Administrator also includes any current system issues, deficiencies, and/or updates.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

SNACC Administrators Report

December 21, 2016

P25 and Console Upgrades-

- All Fire suppression units have been updated with the new program containing the P25 NCORE channels. Administration radios will also be done well before the New Year's Eve event.

- Las Vegas Detention and Enforcement reported some missing audio issues. Motorola went out and found a bad speaker and also changed out two network services. We have had no complaints since this was completed.

Administrative Items-

- SNACC welcomes Matt Grogan as the City of Las Vegas Alternate Board member

- Michael Lane has been appointed as the new Clark County CIO.

Technical Items-

- SNACC had a brief system outage at approximately 5:30am on 12/13/2016. This was due to the replacement of batteries in the main UPS. We did find that the transfer switch is a "break before make" switch. This means that the UPS must be disconnected from the system before switching of UPS back-up. We have since come up with a way to perform battery replacement with no interruption of service. The total down time for this event was approximately 1.5 minutes.

- The OPS/GOV and Technical Working groups, continue to work on SOP's development, and future site development.

FUND 2520.000

Southern Nevada Area Communications Council

SNACC BUDGET REPORT: NOVEMBER 2016

CATEGORY	BUDGET	ACTUALS TO DATE	NOVEMBER ACTUALS	% REMAINING
Annual Radio Fees and Buy Ins Billed	1,967,975.00	1,928,205.26	6,959.54	
Cost Recovery Billed (Console SUA II)	253,449.00			
Interest	5,530.00	(13,657.81)		
TOTAL REVENUES	2,226,954.00	1,914,547.45	6,959.54	-
Salaries & Benefits	393,015.00	164,092.00	32,680.30	
Longevity	11,971.00	13,371.54		
Overtime	7,500.00	3,036.15	473.09	59.5%
Call Back	2,500.00	417.57		83.3%
Professional services	4,000.00	2,600.00		35.0%
Janitorial	2,500.00	630.00		74.8%
Equipment maintenance to include Motorola contract	944,748.00	1,487.50		99.8%
Site rentals	7,048.00	6,310.02		10.5%
Office space (Water Reclamation)	12,000.00			100.0%
Storage fees (Mobile Mini)	1,500.00			100.0%
Business liability insurance	23,000.00	20,815.59		9.5%
Data circuits	2,700.00	2,215.25	886.10	18.0%
Operating supplies	250.00	162.23		35.1%
Office supplies	2,000.00	266.96		86.7%
Minor equip (tools, cables)	3,400.00	335.79		90.1%
Computers and supplies	7,100.00	5,626.69		20.8%
Electricity for repeater sites	22,000.00	10,505.73	1,100.19	52.2%
Freight	100.00			100.0%
Travel/Training	10,000.00			100.0%
Vehicle Maint.	20,000.00	3,763.41	437.88	81.2%
Telecommunications	4,560.00	1,213.88	374.88	73.4%
Print/Reproduction	1,600.00	475.18	118.78	70.3%
CC Agreement, ERP, IT Support, etc.	42,240.00	19,748.10		53.2%
P25 PROJECT				
Capital lease interest	157,578.00	-		100.0%
Capital lease principal	425,005.00	-		100.0%
TOTAL EXPENSES	2,108,315.00	257,073.59	36,071.22	87.8%

Fund balance as of report date: 4,359,398.62

Estimated ending fund balance at end of current fiscal year; 2,380,261.76

**Southern Nevada Area Communications Council
Agenda Item**

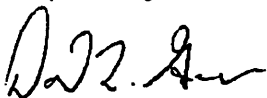
Issue: Nominate and vote on a new chairman and vice chairman.	Date: December 21, 2016
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 3
Recommendation - FOR POSSIBLE ACTION: For the Board to nominate and vote on a new chairman and vice chairman and/or take action as necessary.	

Fiscal Impact: None

Background:

There is an election of a SNACC chairman and vice chairman at the end of every year and that takes place in the month of December. This is a yearly reoccurring item.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

**Southern Nevada Area Communications Council
Agenda Item**

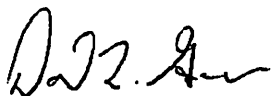
Issue: Approve the SNACC Calendar Dates for 2017	Date: December 21, 2016
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 4
Recommendation - FOR POSSIBLE ACTION: For the Board to approve the SNACC Calendar Dates for 2017 and/or take action as necessary.	

Fiscal Impact: None

Background:

Every December the Board approves the meeting dates and location for the upcoming year. This is a yearly reoccurring item.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

2017 SNACC Board Meeting Dates

<i>Meetings are held on the 3rd Wednesday of each month at 10:00 a.m.</i>	<i>Location</i>
January 18, 2017	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
February 15, 2017	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
March 15, 2017	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
April 19, 2017	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
May 17, 2017	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
June 21, 2017	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
July 19, 2017	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
August 16, 2017	Clark County Government Center 500 S. Grand Central Pkwy, Pueblo Room Las Vegas, NV 89155
September 20, 2017	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
October 18, 2017	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
November 15, 2017	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas
December 20, 2017	Las Vegas Valley Water District Mead 3 Conference Room 1001 S. Valley View Blvd., Las Vegas

**Southern Nevada Area Communications Council
Agenda Item**

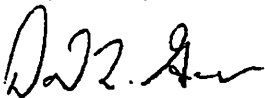
Issue: Approve the SNACC Agenda Due Dates calendar for 2017	Date: December 21, 2016
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 5
Recommendation - FOR POSSIBLE ACTION: That the Board approve the SNACC Agenda Due Dates calendar for 2017 and/or take action as necessary.	

Fiscal Impact: None

Background:

This is a calendar timeline was created to show the Board when items are due and processed throughout the upcoming year. This is a yearly reoccurring item.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator



2017 SNACC Agenda Due Dates

SNACC Board Meetings	Agenda Items Due	Agenda Posting Date	Meeting Date
	2-Jan-17	12-Jan-17	18-Jan-17
	1-Feb-17	9-Feb-17	15-Feb-17
	1-Mar-17	9-Mar-17	15-Mar-17
	5-Apr-17	13-Apr-17	19-Apr-17
	3-May-17	11-May-17	17-May-17
	7-Jun-17	15-Jun-17	21-Jun-17
	5-Jul-17	13-Jul-17	19-Jul-17
	2-Aug-17	10-Aug-17	16-Aug-17
	6-Sep-17	14-Sep-17	20-Sep-17
	4-Oct-17	12-Oct-17	18-Oct-17
	1-Nov-17	9-Nov-17	15-Nov-17
	6-Dec-17	14-Dec-17	20-Dec-17

Please Note: If you are unable to make the listed deadline, you must notify SNACC as soon as possible. Notification does not guarantee that the agenda item will not be pushed to the next Board date.

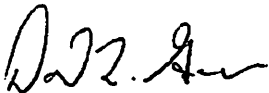
**Southern Nevada Area Communications Council
Agenda Item**

Issue: Receive a report by the chairperson about the Las Vegas Urban Area Communications Working Group meeting.	Date: December 21, 2016
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 6
Recommendation - FOR DISCUSSION: That the Board receive a report by the chairperson about the Las Vegas Urban Area Communications Working Group meeting.	

Fiscal Impact: None

Background: (See report following)

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

**Urban Area Communications Working Group
Meeting Minutes from
Tuesday, December 13th, 2016**

In Attendance:

Andrew Gagliardo	Antoinette Turner	Arlene Chapman	Brian Zarrella
Chad Rogers	Curtis Steadman	Dane Mattoon	David Goss
David Hill	Dimitri Theodorou	George Molnar	Guy DeMarco
James Whalen*	Jeanne Muchow	John Hines	Julie Black
Keith Aurich	Richard Burger	Rory Neslund	Sandra Barfield
Shawn Tayler	Spencer Lewis (<i>Resnick</i>)	Tod Miller	Tom Moore
Vinnie Puglia			

Meeting commenced at 1:30pm at the Traffic Management Center / NHP – Decatur/Sunset

Introduction and Comments – Capt. Dane Mattoon

Welcome comments by Capt. Mattoon were followed by roundtable introduction of all in attendance.

NDOT – Updates on New State Radio System & Crossband Repeaters –James Whalen

Radio system is in development/technical aspects defined/working with attorney on defining format of ROP/anticipate completed in late January 2017.

No change in Repeaters; relocate Fitzpatrick to a new location; status currently between attorneys and administration services people.

DPS – Updates on NCORE, NDIP– Richard Burger

NCORE being used now. South area: met with Metro and SNACC. Dave Goss to prepare list of Dispatch centers in the South; need to get MOUs; Metro and Clark County are committed to NDOT; Direct Dispatch to Dispatch to South completed this morning. Now back to NDIP; console for every Dispatch Internal Project to enable Dispatchers to talk directly (not over the air) and can select the Dispatch to speak to; can be party line if desired. Currently in use. SOP procedures were created on North side and upon request will provide a copy of that SOP to distribute to group DPS, but only as ‘guidelines’ for DPS to follow and not a dictate. Each Agency needs to adapt to specific needs.

Testing procedures begun, and will go through the counties to test to ensure system is operating and Dispatchers are motivated to monitor regularly. Depends on center’s capability for NHP or another county to contact. Phone is still the primary with System as backup.

Per Dave Goss, path to Metro is through Henderson regarding the status of Talking Path between Communications Consoles.

Washoe County Radio System – Shawn Tayler

System is currently out of LIDS and at capacity with 5. Solution of coverage issues for North Town/vehicular is to put into place portable device and place in vehicles in the area to respond. Working with NDOT and NHP.

Installing sites regarding Tesla (I-80 and US50) require two additional sites to provide First Responders. Have sufficient inventory to carry through.

NCORE System Update – Dave Goss

Working well, outage last week with County switch which was rectified today/SNACC power outage. SNACC failed both times when someone was using it. Will be using it on New Year's Eve. SNACC issue was rectified and all is up and working now.

NCORE Notification procedure (e-mail, phone contacts, group notifications)

Keith Aurich will check with Lester Lewis to see where Clark County is on creating this notification process.

Both events take someone to call and advise if system is not working. A more proactive approach is required so users know when it is 'down.' Better monitoring and a more concerted effort is needed; maybe notify before a test and schedule monthly operational tests with use groups on a regular basis. An e-mail system is needed. Keith Aurich will check on status of the e-mail list, and what triggers notification. Testing after an event to ensure it is working is suggested. Need an e-mail from SNACC to Vinnie Puglia.

LVUA Interoperability Agreements Status Update

Most recent Interoperability Agreements are dated 2012 and are out of date. Copies distributed to attendees to enable updates. Get updated information to Vinnie and he will update from information he receives. Language on the 2012 Agreement is good, only contacts and signature page information requires current information.

SWIC Items – Andy Gagliardo

1. SWIC attended: National Council of State Interoperability Coordinators (NCSWIC) and SAFECOM conference in Oklahoma, October 25-28
 - a. Topics: 2017 Nationwide Communications Baseline Assessment (NCBA); Policy & Technology changes, Trends in Interop, SWIC is doing more duties these days than ever.
 - b. What 2017 looks like for Communications, etc.
2. SWIC attended: FirstNet State Point of Contact (SPOC) meeting in Phoenix in place of Chief Cage from DPS/NDEM, Nov15-18
 - a. Topics: Update on RFP, Update on SLIGP 2.0 Grant, Update on State BuildOuts, Update on Opt In/Opt Out, Update from FCC, etc.
3. SWIC and OEC: Evaluation of Interop/Comm's for VG-17; Nov 9, 14 and 15-Statewide Exercise. (NCOR was extremely good.)
4. SWIC Updates on all Office of Emergency Communications (OEC) T/As for Nevada:
 - a. Operational Communications Assessment: Workshop/Report to State Nevada completed Nov 2016
 - b. Communications Unit Leader Workshop/Course – 19 students completed Sept 2016
 - c. SCIP Snap Shop 2015 for State of Nevada completed Sept 2016
 - d. SCIP Update for 2016 for State of Nevada completed Sept 2016
 - e. Tactical Interoperable Communications Plan for 2016 for State of Nevada, in Draft #2 as of Dec 2016

- f. NViFOG Update for 2016 for State of Nevada, in Draft #3 as of Dec 2016
- g. FEMA: Emergency Communications Plan Update for Nevada, final draft as of Dec 2016
- h. OEC/SWIC Evaluation Reports for all three days of Comm's for VG-17, in draft as of Dec 2016

FirstNET Regional Rep - Lesia Dickson

Lesia Dickson introduced new FirstNET Regional Representative David Faulkner and presented video presentation 'FirstNet State Plans in 100 seconds'

FirstNET is staffing up per Federal Government mandate. David Faulkner is based in Phoenix, handling AZ and NV and currently also CA.

Court case delaying work on NV plan, anticipate a March Court decision and roll out dates then forthcoming. Focus on determining what Nevada's priorities will be: rural areas, Las Vegas area, connectivity with schools, etc. State Plan will be based on consults with areas of the State. Public Safety users, types of devices, etc. State Plan will be web-based/web portals. 90-day timeline to draft the State Plan, if no decision by Governor then Plan Opts In.

For vendors, if there is an existing infrastructure how can those assets be established. May utilize them and assume vendors will be able to offer a product quickly. Some early builder projects in TX can be at the Band 14 in Houston area, outside of that area they pick up a partner, not roaming but with chips. This RFP asking for input. Be innovative. FirstNET will come talk with you. Remember Public Safety fought Congress for this, Public Safety wanted this and now it has been brought to you. The outcome will be from the questionnaires submitted to FirstNET which will be used to build the State Plan; low response received of completed questionnaires. Data collection process will be incorporated into the second round, also. This is a 25-year contract, with dialog needed to be continual, requiring continual input; no data is lost and continual input will only add to its value. FirstNET is not replacing radios, it simply provides another tool for Public Safety use.

FirstNet 2-page brochure distributed (*attached*)

Contact Information for FirstNET representative:

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Mobile (202) 868-7818
david.faulkner@firstnet.gov
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U.S. Department of Commerce
12201 Sunrise Valley Drive
M/S 243
Reston, VA 20192
www.firstnet.gov

SNACC Radio System Update - Dave Goss

No complaints since using P25; testing is good. Mass reprogramming for Fire Radios NCOR is complete and going smoothly.

SNACC/Metro circuit is complete, connection made today and testing is complete.

CC OEM/AREA/RACES: Updates on E vents/Training/Exercises, etc. - Andy Gagliardo

Training ARES/RACES on Public Safety Radios done; must use regularly. Insufficient training on Public Safety and in 2017 will touch base more with Cheat Sheets showing how to function in finding appropriate channels, also on FOG for pits/chasms experienced on FOG. Updated Comm on keys for TA-2017. OEC has training funds for States.

PSCR Grant Funds Available - Lesia Dickson

PSCR has a \$30-million grant funding available in increments of \$10K to \$1-million which is wide open for mobile communication using of network/6 areas covered: apps/ican/with little limit to it. Open now and closes Feb 18. PSCR.gov or Grant.gov. Apply for funds for mobile data related needs.

Other Items / Comments / Future Agenda Items

Dimitri Theodorou invited interested attendees to join the LEPSI Comm group if interested. Looking into other means of communication than radio. Meeting this Thursday, December 15th at 10 am at Station 18. AT&T scheduled to present on products/systems available.

Next Scheduled meeting:

March 14, 2017

1:30pm to 3:30pm

at NHP / FAST Building - Decatur & 215 South

Meeting adjourned at 2:45pm