

AGENDA
SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL
BOARD OF DIRECTORS
REGULAR MEETING

10:00 A.M. – FEBRUARY 15, 2017
Mead 3 Conference Room - Las Vegas Valley Water District
1001 S. Valley View Blvd, Las Vegas, NV 89107
702-455-7390

ALL ITEMS LISTED ON THIS AGENDA ARE FOR ACTION BY THE BOARD OF DIRECTORS, UNLESS OTHERWISE INDICATED. ITEMS MAY BE TAKEN OUT OF ORDER. THE BOARD OF DIRECTORS MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, AND/OR MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSIONS RELATING TO AN ITEM ON THE AGENDA AT ANY TIME. COPIES OF WRITTEN MATERIALS PROVIDED TO THE BOARD MEMBERS IN ADVANCE OR AT THE MEETING MAY BE OBTAINED FROM DAVE GOSS, SNACC OFFICE, 6000 EAST ROCHELLE, LAS VEGAS, NV OR BY CALLING (702) 455-7390.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

ITEM NO.

1. **FOR POSSIBLE ACTION:** Approve the February agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the December 21, 2016 meeting.
2. **FOR DISCUSSION:** Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade and the SNACC Monthly Budget Report for the month of January 2017. Also, to discuss holding meetings every other month.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

NEXT MEETING DATE/ADJOURN

LOCATIONS OF POSTING

This is a public meeting. In conformance with the Nevada Open Meeting Law, this agenda has been posted in the following locations:

Clark County Government Center – *500 S. Grand Central Parkway, Las Vegas, NV 89155*
Clark County Water Reclamation District - *5857 E Flamingo Rd, Las Vegas, NV 89122*
Clark County Courthouse - *200 Lewis Ave, Las Vegas, NV 89101*
Las Vegas Valley Water District - *1001 S. Valley View Boulevard, Las Vegas, NV 89107*
www.snacconline.com & <https://notice.nv.gov>

PLEASE POST

Chair: Dane Mattoon **Vice Chair:** Jeff Buchanan

Board Members: Robert Horton, Scott Mazick, Bill Baltas, Chris Vasquez, Frank Milligan, Brian Nebeker & Kevin Nicholson

**Southern Nevada Area Communications Council
Agenda Item**

Issue: Approve the February agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the December 21, 2016 meeting.	Date: February 15, 2017
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 1
Recommendation - FOR POSSIBLE ACTION: That the Board approve the February agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the December 21, 2016 meeting and/or take action as necessary.	

Fiscal Impact: None

Background:

The Southern Nevada Area Communications Council operates an 800 megahertz (MHz) Public Safety radio communications system in the Clark County/Las Vegas urban area. This will be a reoccurring item.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

Southern Nevada Area Communications Council

MEETING MINUTES



Date: December 21, 2016

Location: Las Vegas Valley Water District
Mead 3 Conference Room
1001 S. Valley Boulevard
Las Vegas, NV 89107

Time: 10:00 A.M.

Board members present:

Dane Mattoon, Chair	Jeff Buchanan, Vice Chair
Frank Milligan	Kevin Nicholson
Bill Baltas	Chris Vasquez
Keith Isennock	Brian Nebeker
Robert Horton	

Call to Order

Public Comment: NONE GIVEN

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time

1. Approve the December agenda with the inclusion of tabled and/or reconsidered items, emergency items, and/or deletion of items, and approve the minutes of the November 16, 2016 meeting. (**FOR POSSIBLE ACTION**)
 - Motion was made to approve; motion passed unanimously.
2. Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade and SNACC Budget Report for the month of November 2016. (**FOR DISCUSSION**):

SNACC Administrators Report

December 21, 2016

P25 and Console Upgrades-

- All Fire suppression units have been updated with the new program containing the P25 NCORE channels. Administration radios will also be done well before the New Year's Eve event.

- Las Vegas Detention and Enforcement reported some missing audio issues. Motorola went out and found a bad speaker and also changed out two network services. We have had no complaints since this was completed.

Administrative Items-

- SNACC welcomes Matt Grogan as the City of Las Vegas Alternate Board member.

- Michael Lane has been appointed as the new Clark County CIO.

Technical Items-

- SNACC had a brief system outage at approximately 5:30am on 12/13/2016. This was due to the replacement of batteries in the main UPS. We did find that the transfer switch is a "break before make" switch. This means that the UPS must be disconnected from the system before switching of UPS back-up. We have since come up with a way to perform battery replacement with no interruption of service. The total down time for this event was approximately 1.5 minutes.

- The OPS/GOV and Technical Working groups, continue to work on SOP's development, and future site development.

3. Nominate and vote on new chairman and vice chairman. (FOR POSSIBLE ACTION):

- A motion was made to nominate Dane Mattoon as the Chairman for SNACC; motion passed unanimously.
- A motion was made to nominate Jeff Buchanan as the Vice Chairman for SNACC; motion passed unanimously.

4. Approve the SNACC Calendar Dates for 2017. (FOR POSSIBLE ACTION):

- Motion was made to approve; motion passed unanimously.

5. Approve the SNACC Agenda Due Dates calendar for 2017. (FOR POSSIBLE ACTION):

- Motion was made to approve; motion passed unanimously.

6. Approve the SNACC Receive a report by the chairperson about the Las Vegas Urban Area Communications Working Group. (FOR DISCUSSION):

- Please see minutes of the Las Vegas Urban Area Communications Working Group provided by the Chair, Dane Mattoon. (Attached)

COMMENTS BY THE GENERAL PUBLIC:

Curtis Steadman, Motorola Customer Support Manager, wants to let the Board know that Chuck Gilchrist is no longer to be the recipient of the issues and complaints form. The system has been completed and SNACC will be the primary point of contact for any open issues and complaints from its users.

Dane Mattoon asked if Administrator Dave Goss and SNACC team would come up with a SNACC form to send to all of the SNACC users for open issues and concerns so that the problems are solved, Administrator Dave Goss agreed.

NEXT MEETING DATE/ADJOURN:

Next SNACC meeting is on January 18, 2017. Meeting adjourned at 10:13 a.m.

Respectfully submitted:

Dane Mattoon, Chairman
Attachments

**Southern Nevada Area Communications Council
Agenda Item**

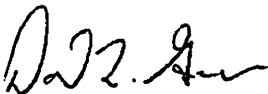
Issue: Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade and the SNACC Monthly Budget Report for the month of January 2017. Also, to discuss holding meetings every other month.	Date: February 15, 2017
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 2
Recommendation - FOR DISCUSSION: For the Board to Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade and the SNACC Monthly Budget Report for the month of January 2017. Also, to discuss holding meetings every other month.	

Fiscal Impact: None

Background:

The Board gave the request to the SNACC Administrator, in August 2015, to have the SNACC Budget presented in his Administrator's Report on a monthly basis. This was requested to inform the Board on what the monthly SNACC expenses are and to show what is currently available. The Administrator also includes any current system issues, deficiencies, and/or updates.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

SNACC Administrators Report

February 15, 2017

P25 and Console Upgrades -

- Jason and Jose are working to remove the analog channels from customer radios and updating radio firmware. They have completed most of the Henderson Fire Department units. This project will take some time to complete as it does not have the urgency that installing the digital P25 channels did.
- A Kick-Off meeting was held with Motorola and RTC on the expansion of two more dispatch consoles and the addition of 80 radios for the Security Division.

SNACC Business -

- SNACC is sending letters to system users on open invoices.
- SNACC has sent out reminders to users of the increase in fees as of July 1, 2017. Fees per radio will increase from \$223.45 to \$236.19 per radio. This increase is to cover the cost of the conversion to P25 operations.
- Preliminary billing for the next fiscal year (2018) is expected to be distributed by mid-March.

Technical Items -

- Dave had a meeting with Motorola and Nye County on the proposed new site in Pahrump. This project is moving along nicely. Dave will continue to update the board as the project develops.
- UPS Batteries have been replaced at SNACC headquarters.

Administrative Items -

- The OGWG (Operations Governance Working Group) and TWG (Technical Working Group), continue to work on SOP development. The TWG has turned over their portion to Steven Sweikert for review.
- The Strategic Plan Working Group will be finishing up a draft at the next meeting. This draft will then be presented to the Board for review.
- Michael Lane has been named as the new Clark County CIO.
- Dave Goss is attending a management training course provided by the City of Henderson.
- It has been requested that members of the SNACC working groups please notify the Administrator within reasonable time, if they are unable to make scheduled meetings. This will prevent people from driving to SNACC to find out there are not enough participants to hold a meeting.