

AGENDA
SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL
BOARD OF DIRECTORS
REGULAR MEETING

10:00 A.M. – MAY 17, 2017
Mead 3 Conference Room
Las Vegas Valley Water District
1001 S. Valley View Blvd, Las Vegas, NV 89107
702-455-7390

ALL ITEMS LISTED ON THIS AGENDA ARE FOR ACTION BY THE BOARD OF DIRECTORS, UNLESS OTHERWISE INDICATED. ITEMS MAY BE TAKEN OUT OF ORDER. THE BOARD OF DIRECTORS MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, AND/OR MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSIONS RELATING TO AN ITEM ON THE AGENDA AT ANY TIME. COPIES OF WRITTEN MATERIALS PROVIDED TO THE BOARD MEMBERS IN ADVANCE OR AT THE MEETING MAY BE OBTAINED FROM DAVE GOSS, SNACC OFFICE, 6000 EAST ROCHELLE AVE, LAS VEGAS, NV OR BY CALLING (702) 455-7390.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

ITEM NO.

1. FOR POSSIBLE ACTION: Approve the May agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the February 15, 2017 meeting.
2. FOR DISCUSSION: Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade and the SNACC Monthly Budget Report for the month of March 2017.
3. FOR DISCUSSION: Receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member for a meeting held on May 1, 2017.
4. FOR DISCUSSION: Receive a report from Vice Chairman on speaker MIC programming that took place 3/23/2017 to 3/24/2017.
5. FOR POSSIBLE ACTION: Ratification of the lease agreement with Clark County Water Reclamation District.
6. FOR DISCUSSION/ACTION: Proceed with discussions on moving the Boulder City Water Tank SNACC site off the wood pole to the vacated cell tower and the new Memorandum of Understanding between SNACC and Boulder City. SNACC to start negotiations with Motorola for the move of the equipment.
7. FOR DISCUSSION: For the Board to review the Strategic Plan.
8. FOR DISCUSSION: Adding GPS tracking to the SNACC system.
9. FOR POSSIBLE ACTION: Approval of the SNACC final operating and capital budget for fiscal year 2018.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

NEXT MEETING DATE/ADJOURN

LOCATIONS OF POSTING

This is a public meeting. In conformance with the Nevada Open Meeting Law, this agenda has been posted in the following locations:

Clark County Government Center – *500 S. Grand Central Parkway, Las Vegas, NV 89155*
Clark County Water Reclamation District - *5857 E Flamingo Rd, Las Vegas, NV 89122*
Clark County Courthouse - *200 Lewis Ave, Las Vegas, NV 89101*
Las Vegas Valley Water District - *1001 S. Valley View Boulevard, Las Vegas, NV 89107*
www.snacconline.com & <https://notice.nv.gov>

PLEASE POST

Chair: Dane Mattoon **Vice Chair:** Jeff Buchanan

Board Members: Robert Horton, Scott Mazick, Bill Baltas, Chris Vasquez, Frank Milligan, Brian Nebeker & Kevin Nicholson

**Southern Nevada Area Communications Council
Agenda Item**

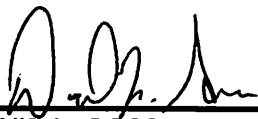
Issue: Approve the May agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the February 15, 2017 meeting.	Date: May 17, 2017
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 1
Recommendation - FOR POSSIBLE ACTION: That the Board approve the May agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the February 15, 2017 meeting and/or take action as necessary.	

Fiscal Impact: None

Background:

The Southern Nevada Area Communications Council operates an 800 megahertz (MHz) Public Safety radio communications system in the Clark County/Las Vegas urban area. This will be a reoccurring item.

Respectfully Submitted:



DAVID L. GOSS

SNACC Administrator

Southern Nevada Area Communications Council

MEETING MINUTES



Date: February 15, 2017

Location: Las Vegas Valley Water District
Mead 3 Conference Room
1001 S. Valley Boulevard
Las Vegas, NV 89107

Time: 10:00 A.M.

Board members present:

Dane Mattoon, Chair	Jeff Buchanan, Vice Chair
Frank Milligan	Kevin Nicholson
Chris Vasquez	Keith Isenock
Matt Grogan	

Call to Order

Public Comment: NONE GIVEN

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time

1. Approve the February agenda with the inclusion of tabled and/or reconsidered items, emergency items, and/or deletion of items, and approve the minutes of the December 21, 2016 meeting. (*FOR POSSIBLE ACTION*)
 - Motion was made to approve; motion passed unanimously.
2. Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade and SNACC Budget Report for the month of January 2017. (*FOR DISCUSSION*):
 - SNACC Administrators Report:

February 15, 2017

P25 and Console Upgrades -

- Jason and Jose are working to remove the analog channels from customer radios and updating radio firmware. They have completed most of the Henderson Fire Department units. This project will take some time to complete as it does not have the urgency that installing the digital P25 channels did.
- A Kick-Off meeting was held with Motorola and RTC on the expansion of two more dispatch consoles and the addition of 80 radios for the Security Division.

SNACC Business -

- SNACC is sending letters to system users on open invoices.
- SNACC has sent out reminders to users of the increase in fees as of July 1, 2017. Fees per radio will increase from \$223.45 to \$236.19 per radio. This increase is to cover the cost of the conversion to P25 operations.
- Preliminary billing for the next fiscal year (2018) is expected to be distributed by mid-March.

Technical Items -

- Dave had a meeting with Motorola and Nye County on the proposed new site in Pahrump. This project is moving along nicely. Dave will continue to update the board as the project develops.
- UPS Batteries have been replaced at SNACC headquarters.

Administrative Items -

- The OGWG (Operations Governance Working Group) and TWG (Technical Working Group), continue to work on SOP development. The TWG has turned over their portion to Steven Sweikert for review.
- The Strategic Plan Working Group will be finishing up a draft at the next meeting. This draft will then be presented to the Board for review.
- Michael Lane has been named as the new Clark County CIO.
- Dave Goss is attending a management training course provided by the City of Henderson.
- It has been requested that members of the SNACC working groups please notify the Administrator within reasonable time, if they are unable to make scheduled meetings. This will prevent people from driving to SNACC to find out there are not enough participants to hold a meeting.
- Dane Mattoon stated that the SNACC calendar would remain as is. Frank Milligan commented that it would be best to keep the meetings on calendar in case of an urgent item needs to be addressed.

COMMENTS BY THE GENERAL PUBLIC: NONE

NEXT MEETING DATE/ADJOURN:

Next SNACC meeting is on March 15, 2017. Meeting adjourned at 10:08 a.m.

Respectfully submitted:

Dane Mattoon, Chairman
Attachments

**Southern Nevada Area Communications Council
Agenda Item**

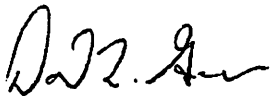
Issue: Receive the Administrator's Report with the inclusion of the SNACC Monthly Budget Report for the month of April 2017.	Date: May 17, 2017
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 2
Recommendation - FOR DISCUSSION: For the Board to Receive the Administrator's Report with the inclusion of the SNACC Monthly Budget Report for the month of April 2017.	

Fiscal Impact: None

Background:

The Board gave the request to the SNACC Administrator, in August 2015, to have the SNACC Budget presented in his Administrator's Report on a monthly basis. This was requested to inform the Board on what the monthly SNACC expenses are and to show what is currently available. The Administrator also includes any current system issues, deficiencies, and/or updates.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

SNACC Administrators Report

May 17, 2017

P25 Reconciliation -

- Jason and Jose continuing to remove the analog channels from customer radios. This will take some time to complete for all agencies as it does not have the urgency that installing digital channels did.

SNACC Business -

- Preliminary billing for the next fiscal has been distributed to all SNACC users.
- The RTC has added two Dispatch Consoles and 80 radios for their security department's use.

Administrative Items -

- Dave Goss attended "7 Habits for Management" training that was put on by the City of Henderson.
- Jose Suarez has attended Astro 25 IV & D M core Workshop (main SNACC Switch) training in Schaumburg as part of the P25 contract.

Technical Items -

- The Strategic Plan Working Group has finished a draft will present to the SNACC Board.
- SNACC has obtained Region 27 approval for the new frequencies for the Panorama site in Pahrump. This will now be forwarded to the FCC for issue.
- SNACC is continuing to work on the following projects with Motorola: Enhanced Data and GPS, Wave, Radio Management, Asset Management, OTAP (Over the Air Programming), and Microwave replacement.

FUND 2520.000

Southern Nevada Area Communications Council

SNACC BUDGET REPORT: APRIL 2017

CATEGORY	BUDGET	ACTUALS TO		% REMAINING
		DATE	APRIL ACTUALS	
Annual Radio Fees and Buy Ins Billed	1,967,975.00	2,021,137.55	2,114.46	
Cost Recovery Billed (Console SUA II)	253,449.00			
Interest	5,530.00	7,864.51	3,270.40	
TOTAL REVENUES	2,226,954.00	2,029,002.06	5,384.86	-
Salaries & Benefits	393,015.00	326,972.52	30,865.91	
Leave Sellback Pay		754.40		
Longevity	11,971.00	13,799.07		
Overtime	7,500.00	4,853.44	175.36	35.3%
Call Back	2,500.00	598.92	181.35	76.0%
Professional services	4,000.00	2,600.00		35.0%
Janitorial	2,500.00	1,470.00		41.2%
Equipment maintenance to include Motorola contract	944,748.00	891,241.90	2,650.00	5.7%
Site rentals	7,048.00	6,310.02		10.5%
Office space (Water Reclamation)	12,000.00			100.0%
Business liability insurance	23,000.00	20,815.59		9.5%
Operating supplies	250.00	251.33	20.40	-0.5%
Office supplies	2,000.00	862.41	138.10	56.9%
Minor equip (tools, cables)	3,400.00	3,044.05	458.32	10.5%
Computers and supplies	8,600.00	7,939.33	129.98	7.7%
Electricity for repeater sites	22,000.00	15,520.66	665.29	29.5%
Freight	100.00			100.0%
Travel/Training	10,000.00	149.00	149.00	98.5%
Vehicle Maint.	20,000.00	12,438.31	1,390.63	37.8%
Telecommunications	7,260.00	6,470.77	609.12	10.9%
Print/Reproduction	1,600.00	949.57	118.57	40.7%
CC Agreement, ERP, IT Support, etc.	42,240.00	37,057.37	3,565.50	12.3%
P25 PROJECT				
Capital lease interest	157,578.00	80,819.79		48.7%
Capital lease principal	425,005.00	210,471.12		50.5%
TOTAL EXPENSES	2,108,315.00	1,645,389.57	41,117.53	22.0%

Fund balance as of report date: 3,121,730.93
 Estimated ending fund balance at end of current fiscal year; 2,416,455.44

**Southern Nevada Area Communications Council
Agenda Item**

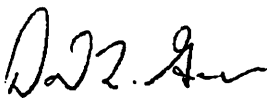
Issue: Receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member for a meeting held on May 1, 2017.	Date: May 17, 2017
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 3
Recommendation - FOR DISCUSSION: For the Board to receive a report from the Nevada Public Safety Communications Committee from SNACC's representative member for a meeting held on May 1, 2017.	

Fiscal Impact: None

Background:

In 2014, the Governor appointed SNACC to have a representative serve as a member of the Nevada Public Safety Communications Committee (NPSCC). A new representative member from SNACC is appointed every two years. Dane Mattoon was elected to be the SNACC representative on the NPSCC in 2016. The NPSCC meet at least quarterly to discuss state communications, interoperability goals, and FirstNet LTE. Please refer to: [http://dem.nv.gov/homeland_security/Nevada_Public_Safety_Communications_Committee_\(NPSCC\)/](http://dem.nv.gov/homeland_security/Nevada_Public_Safety_Communications_Committee_(NPSCC)/)

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

**Southern Nevada Area Communications Council
Agenda Item**

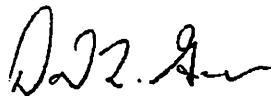
Issue: Receive a report from the Vice Chairman on speaker MIC programming that took place 3/23/2017 to 3/24/2017.	Date: May 17, 2017
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 4
Recommendation - FOR DISCUSSION: For the Board to receive a report from the Vice Chairman on speaker MIC programming that took place on 3/23/2017 to 3/24/2017.	

Fiscal Impact: None

Background:

Vice Chairman, Jeff Buchnan would like to make some general comments about the programming process.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

**Southern Nevada Area Communications Council
Agenda Item**

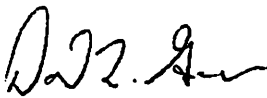
Issue: Ratification of lease agreement with Clark County Water Reclamation District.	Date: May 17, 2017
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 5
Recommendation - FOR POSSIBLE ACTION: For the Board to ratify the lease agreement with Clark County Water Reclamation District and/or take action as necessary.	

Fiscal Impact: None

Background:

The old lease agreement with Clark County Water Reclamation District and SNACC expired and this new agreement is for ten years. There was no increase in the rent for this building.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

**FIRST AMENDMENT TO LEASE AGREEMENT WITH JOINT POWERS
AUTHORITY FOR PUBLIC BENEFIT**

This First Amendment (“**First Amendment**”) to the Lease Agreement with Joint Powers Authority for Public Benefit is made by and between the Clark County Water Reclamation District (“**Lessor**”) and the Southern Nevada Area Communications Council (“**Lessee**”)(individually, a “**Party**” and collectively, the “**Parties**”). This First Amendment modifies the Lease with Joint Power Authority for Public Benefit between the Parties dated June 7, 2005 (“**Original Lease**”), and is deemed effective after both parties have signed below.

WHEREAS, NRS 318.160 and NRS 277.050 authorize the Lessor to lease any of its real property to Lessee on such terms and conditions as the Board of Trustees deems appropriate; and

WHEREAS, the Original Lease requires Lessee to pay Twelve Thousand Dollars (\$12,000) per year for the use of the building known as the Septage Receiving Facility at the Flamingo Water Resource Center, 5857 E. Flamingo Road, Las Vegas, Nevada, and up to 1,000 square feet of the area immediately to the north of the Septage Receiving Facility for an antenna tower; and

WHEREAS, the term of the Original Lease having been renewed through June 30, 2017, the Parties wish to amend the Original Lease to extend the term for an additional ten (10) years through June 30, 2027.

NOW, THEREFORE, in consideration of the mutual promises, covenants and stipulations contained in this First Amcndment, the Parties agree to amend the Original Lease as follows:

1. Subsection 2.1 of the Original Lease is amended to read in full as follows:

“The term of this Agreement is ten years, commencing on July 1, 2017, and expiring on June 30, 2027, unless earlier terminated as set forth herein.”
2. Section 3 of the Original Lease is deleted in its entirety.
3. Except as expressly amended in this First Amendment, the Original Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this FIRST AMENDMENT to be executed effective upon countersignature date of Lessor:

CLARK COUNTY WATER
RECLAMATION DISTRICT

By: _____
THOMAS A. MINWEGEN
General Manager

Date: _____

APPROVED AS TO LEGALITY ONLY:
STEVEN WOLFSON, DISTRICT ATTORNEY

By: Leslie A. Nielsen
LESLIE NIELSEN
Deputy District Attorney

SOUTHERN NEVADA AREA
COMMUNICATIONS COUNCIL

By: David L. Goss
DAVID L. GOSS
SNACC Administrator

Date: 4/12/2017

APPROVED AS TO LEGALITY ONLY:
STEVEN WOLFSON, DISTRICT ATTORNEY

By: Steven Sweickert
STEVEN SWEICKERT
Deputy District Attorney

**Southern Nevada Area Communications Council
Agenda Item**

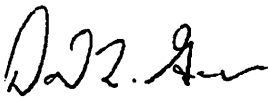
Issue: Proceed with the discussions on moving the Boulder City Water Tank SNACC site off the wood pole to the vacated cell tower and the new Memorandum of Understanding between SNACC and Boulder City. SNACC to start negotiations with Motorola for the move of the equipment.	Date: May 17, 2017
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 6
Recommendation - FOR DISCUSSION/ACTION: For the Board to proceed with discussions on moving the Boulder City Water Tank SNACC site off the wood pole to the vacated cell tower and the new Memorandum of Understanding between SNACC and Boulder City. SNACC to start negotiations with Motorola for the move of the equipment and/or take action as necessary.	

Fiscal Impact: \$59,968.99

Background:

The wood pole that currently holds the SNACC system antenna is in poor shape and could fall over at any time. There is an offer from Boulder City to allow SNACC to move our equipment to a recently vacated cellular phone metal tower and enclosure. SNACC received a preliminary proposal from Motorola for approximately \$59,968.99.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator



CHANGE ORDER #001BC

Change Order No. **#001BC**

Date: **04-06-2017**

Project Name: **SNACC P-25 Migration Project - NV14I108A**
SNACC P-25 Migration System

Customer Name: **SNACC**

Customer Project Mgr: **David Goss**

The purpose of this Change Order is to: *(highlight the key reasons for this Change Order)*

SUMMARY OF CHANGE ORDER

Description of Work - Boulder City ASR Site Relocation (from west side of tank to east site of tank)

Contract # B&Q #31428, Lease Contract Date: 12-11-2014
Purchase #23636

In accordance with the terms and conditions of the contract identified above between Nye County and Motorola Solutions, Inc., the following changes are approved:

Contract Price Adjustments

Original Contract Value:	\$18,735,778.92
Previous Change Order amounts for Change Order numbers <input type="text" value="000"/> through <input type="text" value="001"/>	0.00
This Change Order:	\$59,968.99
New Contract Value:	\$18,798,847.91

Completion Date Adjustments

Original Completion Date:	06/15/2016
Current Completion Date prior to this Change Order:	06/15/2016
New Completion Date:	06/15/2017



CHANGE ORDER #001BC

Changes in Equipment: (additions, deletions or modifications)

- MSI - Provide and install (2) Quad 20 Amp electrical circuits, wire and breakers to existing panel.
- MSI - Provide all miscellaneous hardware and material as required.
- MSI - Provide two (2) new 7/8" lines including connectors and grounding from antennas at 60-foot level of tower to building cable entry ports. Existing polyphasers will be reused and relocated once the move commences.
- MSI - Provide outdoor rated CAT-5 cable for Point-to-Point programming and T1 routing to indoor unit.
- SNACC – Customer will provide TX and RX antennas on monopole tower at 60-foot level of new building location (East side of tank)
- SNACC – Customer to provide spare Point-to-Point dish pipe mounted on existing unistrut on side of shelter at approximately 18' level.

Changes in Services: (additions, deletions or modifications)**Main Scope:**

- 1) Antenna Work
 - a. Install SNACC provided TX and RX antennas on monopole tower at 60-foot level of new building location (East side of tank)
 - i. Receive antenna mounted top of southeast tower frame leg.
 - ii. Transmit antenna inverted mounted on bottom southeast frame leg.
 - b. Provide and Install two (2) new 3/4" lines including connectors and grounding from antennas at 60-foot level of tower to building cable entry ports. Existing polyphasers will be reused and relocated once the move commences.
 - i. Estimated length = 80-foot each.
 - ii. Three grounding points. At antenna location, bottom of tower, and outside cable entry port. Ground points present.
 - iii. Provide antenna sweeps of new antennas, cable, and jumpers.
 - c. Install SNACC provided spare Point-to-Point dish pipe mounted on existing unistrut on side of shelter at approximately 18' level. PTP pointed to Red Mountain far-end location of present link. (Approx 20' level on Rohn tower).
 - d. Align both ends of point to point link.
 - e. Provide, Install, and terminate outdoor rated CAT-5 cable for Point-to-Point programming and T1 routing to indoor unit. Relocate surge protection once equipment move commences.
 - f. After equipment move commences, reprogram Point-to-Point unit to existing link and perform link test.
 - g. Remove existing transmit and receive antennas and lines from old location once move completed.
 - h. Pre-and-Post R56 audit with formal report.



- i. Pre-and-Post R56 audit with formal report.
 - 2) Relocate and install existing ASR equipment to new shelter.
 - a. Un-install power, grounding, and cabling present location.
 - b. Optimize ASR site equipment in new building location.
 - c. Remove existing Point-to-Point unit.
 - d. Remove any remaining lines, cable, cable tray, and wiring.
 - 3) Provide all miscellaneous hardware and materials as required.
 - 4) Provide site documentation for new tower and shelter configurations and wiring.
- Site Improvement Scope:**
- 5) Site Upgrades
 - a. Provide and Install internal grounding to meet R56 requirements.
 - b. Provide and Install external grounding to meet R56 requirements.
 - c. Perform meager three point ground test for the site.
 - d. Provide and install (2) Quad 20 Amp electrical circuits, wire and breakers to existing panel.
 - e. Provide all miscellaneous hardware and material as required.

Schedule Changes: <i>(describe change or N/A)</i>
Complete 90 Days after Signed Change Order

Pricing Changes: <i>(describe change or N/A)</i>	
Resource	Customer Price
Services	\$36,431.66
Site Development	\$26,637.33
Minus MSI Incentive	(\$3,100.00)
	<u>\$59,968.99</u>
Original SNACC Contract Value	\$18,735,778.92
CO#1 Value	\$59,968.99
Revised Contract Value	<u>\$18,795,747.91</u>



CHANGE ORDER #001BC

Customer Responsibilities: (describe change or N/A)

Customer Responsibilities:

- 1) Provide site access and space in new shelter and tower.
- 2) Perform structural analysis of tower if required.
- 3) Provide antenna and PTP equipment.

Payment Terms for this Change Order:
(describe new payment terms applicable to this change order)

N/A

Terms and Conditions for this Change Order:
(describe new terms and conditions applicable to this change order)

N/A

Unless amended above, all other terms and conditions of the Contract shall remain in full force. If there are any inconsistencies between the provisions of this Change Order and the provisions of the Contract, the provisions of this Change Order and cited documents will prevail.

IN WITNESS WHEREOF the parties have executed this Change Order as of the last date signed below.

<p>Motorola Solutions, Inc</p> <p>By: _____</p> <p>Printed Name: John St.Peter</p> <p>Title: System Integration and Services, Regional Manager</p> <p>Date: _____</p> <p>Reviewed by: Chuck Gilchrist Motorola Program Manager</p>	<p>Customer</p> <p>By: _____</p> <p>Printed Name: _____</p> <p>Title: _____</p> <p>Date: _____</p> <p>Date: 4/06/2017</p>
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**Southern Nevada Area Communications Council
Agenda Item**

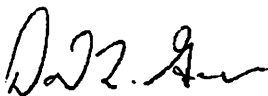
Issue: For the Board to review the Strategic Plan.	Date: May 17, 2017
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 7
Recommendation - FOR DISCUSSION: For the Board to review the Strategic Plan for acceptance at a future SNACC meeting.	

Fiscal Impact: None

Background:

The Strategic Working Group has been meeting every month since January 2017 to work on this living document.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

SNACC



Southern Nevada Area Communications Council

Strategic Plan

FY 2017/2018 – 2022/2023

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The primary focus of the 5-Year Strategic Plan is to establish performance measurements, define baselines, and ensure the Southern Nevada Area Communication Council develops a high level of accountability and continues to strive for excellence. The following summarizes the Strategic Directions, or priorities, the Southern Nevada Area Communication Council will focus on over the next 5 years. This Strategic Plan will be revised and updated on an annual basis.

Strategic Directions

Finance and Administration

In planning for the future and the resulting increase in service demands, maintaining organizational effectiveness is at the forefront of our strategic planning. To maintain our cohesiveness of operations, and our accountability to our customers as well as employees to ward off any potential deficiencies, SNACC recognizes the need for consistency which will ensure we function at an optimum level. Failure to maintain our organizational effectiveness creates a liability to our employees, our customers, other local jurisdictions and the State of Nevada.

Operations

At the core of our operation is communication, internally, with customers, and other agencies as well as other jurisdictions. Ineffective communication diminishes confidence and trust levels. Miscommunication also has the potential to create a negative impact, for those we serve, and those with whom we work. Improving communication, both internally and externally, is imperative to our operations.

Planning

Maintain our capability to provide existing and future services while continuing to maintain our existing operations.

Logistics

Failure to replace or obtain necessary safety equipment could meet with grave results. Failure to assess our space needs could diminish our future growth and development. Failure to update or replace technologies may place limitations on our ability to provide necessary services or required data. Management of these resources is essential to the overall operation of the department.

Goals

Short-Term Goals - 12 month

- Increase the accountability of the Finance and Administration of SNACC.
- Increase the accountability of the Operations of SNACC.
- Increase the accountability of the Planning of SNACC.
- Increase preparedness of the SNACC.
- Develop a Capital Improvement Plan (CIP) for the SNACC radio system.

Medium-Term Goals-24 months

- Identify an improvement maintenance objective for financial reporting and define 2 actions to achieve/sustain objective (Finance and Administration).
- Identify an improvement maintenance objective for customer service and define 2 actions to achieve/sustain objective (Operations).
- Identify an improvement maintenance objective for technical support and define 2 actions to achieve sustain objective (Operations).
- Identify an improvement objective for business growth and define 2 actions to achieve/sustain objective (Planning).
- A long-term plan for managing all existing assets, new and newly acquired assets.
- Build a plan for the replacement, repairs, and acquisition of new equipment/facilities/technologies.

Five-Year Goals

- To identify and follow regular reporting standards for performance measurements
- Evaluation and comparison to similar organizations to identify best practices and areas of improvement.

Strategic Direction, Goals, Objectives, and Actions

Strategic Direction: Finance/Administration

Goal: To increase the accountability of the finance and administration.

Objective: To define a performance measurement and establish a baseline for financial reporting including discrepancies (Finance and Administration)

Actions/Strategies:

- Review existing financial reporting.
- Identify appropriate performance measurement for financial reporting.
- Establish a baseline for identified performance measurement.
- Define a reporting timeframe.
- Define a reporting format to include variances.
- Identify appropriate performance measurement for financial reporting.

Performance Measurements:

- Every variance of 5% (Monthly) or more in each line item of the budget will necessitate justification.
- A variance of 1% or more at year end budget will necessitate justification.
- Report quarterly on CIP planning and expenditures.

Strategic Direction: Operations

Goal: To increase the accountability of the SNACC Operations.

Objective: To define a performance measurement and establish a baseline for customer service and technical support.

Actions/Strategies:

- Create a tracking system for work orders and service requests.
- Establish a service level agreement (For response levels, response times, and resolution).
- Trending Analysis (Common problem areas, equipment issues, environmental issues).

Performance Measurements:

- Monthly reporting on up time, work orders, service requests, response levels, response times, and mean time to resolutions.
- Compliance with performance of the existing service agreement.

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Strategic Direction: Planning

Goal: To increase the accountability of the Planning.

Objective: To define a performance measurement and establish a baseline for asset and system growth.

Actions/Strategies:

- Build and maintain an inventory of all SNACC owned assets.
- Develop of a COOP (Continuing of Operations Plan).
- SNACC will have Radio Asset Management System within 1 year.
- Lifespan on Radio Asset Management System.
 - Within 1 year Administrator will have recommendations.
 - Within 150 days vendors.
 - Within 180 days decision on what product looks like.

Performance Measurements:

- Increase preparedness

Strategic Direction: Logistics

Goal: To increase the accountability of the Logistics.

Objective: To define a performance measurement and establish a baseline for the CIP strategy.

Actions/Strategies:

- Build a CIP that covers:
 - 1 year
 - 5 years
 - 10 years

Performance Measurements:

- Identify all SNACC assets within 90 days.
- Life cycle analysis within 120 days.
- Identify system expansion points within 180 days.
- Report quarterly on all of the CIP.
- Report every year on the 5 year plan.

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Strategic Direction: Preparedness

Goal: To increase the preparedness.

Objective: Develop a COOP.

Actions/Strategies:

- Identify any risks.
- Research compatible entities.
- Draft a COOP.

Performance Measurements:

- Within 90 days identify risks.
- Within 180 days research compatible entities.
- Within 9 months present the draft.

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Strategic Direction: Finance Administration

Goal: To evaluate the baseline established in all section.

Objective: To assess performance measurements and to see if there is a need to either maintain or improve.

Actions/Strategies:

- Provide a historical analysis within 30 days.

Performance measurements:

- Within 120 days bring forth recommendations from the Administrator to working groups.

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Goal: To development of a long term plan for managing all existing assets new equipment, facilities, and technologies and assets (Replacement, repairs, and all new and existing).

Objective: Define a timeline for maintenance plan.

Actions/Strategies:

- To publish an annual maintenance calendar.

Performance measurements:

- Upload information in the SNACC website within 30 days.
- Unachieved maintenance goals (Quality reports and explanation).

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**Southern Nevada Area Communications Council
Agenda Item**

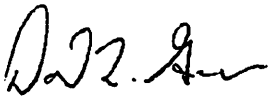
Issue: Discuss adding GPS tracking to the SNACC system.	Date: May 17, 2017
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 8
Recommendation - FOR DISCUSSION: For the Board to discuss adding GPS tracking to the SNACC system.	

Fiscal Impact: Unknown at this time.

Background:

Some agencies are interested in having GPS tracking in their radios. In order for this option to work, SNACC would have to add this feature to the system.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

**Southern Nevada Area Communications Council
Agenda Item**

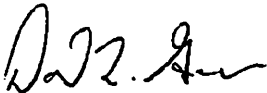
Issue: Approval of the SNACC final operating and capital budget for fiscal year 2018.	Date: May 17, 2017
Petitioner: David L. Goss, SNACC Administrator	Agenda Item: 9
Recommendation - FOR POSSIBLE ACTION: For the Board to approve the final operating and capital budget for fiscal year 2018 and/or take action as necessary.	

Fiscal Impact: None

Background:

Per item number 12 (a) of the SNACC Cooperative Agreement: The annual operating and budget shall be prepared by the designated employee or agency contracted by the Board to provide administrative support to SNACC. A preliminary operating and capital budget shall be submitted annually to the Board by November 15th of each calendar year, and a final operating and capital budget must be adopted by the Board by June 15th of each calendar year.

Respectfully Submitted:



DAVID L. GOSS
SNACC Administrator

SNACC FY-18 Budget

FY17 Services and Supplies

Professional Services as needed	\$ 4,000
Repair and Maintain Facilities as needed	\$ 2,500
DP Air-Air Conditioning Service & Repairs	\$ 6,000
DP Air for UPS maintenance	\$ 5,000
SUAll for Consoles (reimbursed)	\$ 156,560
Maintenance for Consoles (reimbursed)	\$ 96,889
SUAll for P25 system	\$ 283,740
Maintenance for P25 system	\$ 396,557
Rack Space Rental at Apex	\$ 7,050
Lease of SNACC offices	\$ 12,000
Mobile Mini for Equipment Storage	\$ 1,500
Business Insurance	\$ 23,000
Monthly Fee for Data Circuits	\$ 2,700
Keys as needed	\$ 250
Office Supplies	\$ 2,000
Software as needed	\$ 1,000
HD Supply as needed	\$ 2,500
Tessco as needed	\$ 2,000
Computer equipment & supplies as needed	\$ 5,000
Energy utilities	\$ 22,000
Freight as needed	\$ 100
Staff Travel/Training	\$ 10,000
Support per Administrative Support Agrmnt	\$ 42,240
Telecommunications	\$ 4,560
Printing	\$ 1,600
Automotive	\$ 20,000
Total	\$ 1,110,746

FY18 Services and Supplies

Professional Services as needed	\$ 4,000
Repair and Maintain Facilities as needed	\$ 2,500
DP Air-Air Conditioning Service & Repairs	\$ 6,000
DP Air for UPS maintenance	\$ 5,000
SUAll for Consoles (reimbursed)	\$ 156,560
Maintenance for Consoles (reimbursed)	\$ 99,795
SUAll for P25 system	\$ 300,742
Maintenance for P25 system	\$ 408,453
Rack Space Rental at Apex	\$ 7,050
Lease of SNACC offices	\$ 12,000
Mobile Mini for Equipment Storage	\$ 1,500
Business Insurance	\$ 23,000
Monthly Fee for Data Circuits	\$ 2,700
Keys as needed	\$ 250
Office Supplies	\$ 2,000
Software as needed	\$ 1,000
HD Supply as needed	\$ 2,500
Tessco as needed	\$ 2,000
Computer equipment & supplies as needed	\$ 5,000
Energy utilities	\$ 22,000
Freight as needed	\$ 100
Staff Travel/Training	\$ 10,000
Support per Administrative Support Agrmnt	\$ 44,352
Telecommunications	\$ 4,560
Printing	\$ 1,600
Automotive	\$ 20,000
Total	\$ 1,144,662