



Southern Nevada Area Communications Council

MEETING MINUTES

Date: November 15, 2017

Location: Las Vegas Valley Water District
Mead 3 Conference Room
1001 S. Valley Boulevard
Las Vegas, NV 89107

Time: 10:00 A.M.

Board members present:	Dane Mattoon, Chair	Jeff Buchanan, Vice Chair
	Kevin Nicholson	Sara McCrea
	Bill Baltas	Chris Vasquez
	Keith Isenock	Frank Milligan

Call to Order

Public Comment:

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time

1. Approve the October agenda with the inclusion of tabled and/or reconsidered items, emergency items, and/or deletion of items, and approve the minutes of the October 18, 2017 meeting. (*FOR POSSIBLE ACTION*):
 - Item # 6 was removed.
 - A motion was made to approve; motion passed unanimously.
2. Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade and SNACC Budget Report for the month of October 2017. (*FOR DISCUSSION*):

SNACC Administrators Report

SNACC Business –

- Dave met with UNLV (University Of Nevada, Las Vegas) to discuss their communication needs for their Police Department.
- Dave met with McIntosh Communications to discuss the documentation of BDA (Bi-Directional Amplifier) and DAS (Distributed Antenna System) units in the city. Meetings are being scheduled with LVMPD on this issue also.
- Dave met with Bri Haralson of Gartner, Inc.

Administrative Items –

- Dave Goss participated in interviewing for new technician position for North Las Vegas Police Department.
- Dave Goss met with Boulder City Fire Department Chief, Kevin Nicholson and Vinnie Puglia, Communications Director of LVMPD (Las Vegas Metropolitan Police Department) Bureau of Communications to discuss LVMPD occupying Boulder City Water Tank site.
- Dave Goss is continuing to work with Clark County Finance and Motorola on billing and change order.

Technical Items -

- Dave Goss and Jason Manzo met with Clark County I.T. on microwave use. There will be more meetings to follow, more information will be provided as meetings progress.
- Dave Goss, Jason Manzo, and Jose Suarez met with Motorola research team to discuss future radio options that users may want in the future.

STRATEGIC PLAN UPDATES -

- Reports available online:
 1. Budget Variances (October)
 2. Detailed Airtime, PTT's, and Busies (October)
 3. PM's scheduled for the month of December are located on the SNACC website under 'Monthly PM's' tab. (November)
 - COOP (Continue of Operations Plan):
 1. The risks for SNACC System are:
 - a. Natural disasters (Earthquakes, lightning,
 - b. Terrorist attacks
 - CIP (Capital Improvement Plan):
 1. The list of assets has been created.
- Dave Goss is working with McIntosh on keeping track of BDA's (Bidirectional Amplifiers)
 - Jeff Buchanan questioned if this included high rises.

- Chris Vasquez commented that new rules from FCC (Federal Communications Commission) are that everyone is to register BDA's added to their buildings so there should be ways to trace them that way. One of the shops offered to keep track of these BDA's for a fee.
- Teri Brier stated that there were a few bills that went out before the corrections were made and those will be credited.
- Dane Mattoon asked if those bills should have been submitted before July 2017, Dave Goss and Teri Brier responded yes to his question. There were questions about there being mix ups with the fiscal years. Bills were supposed to be mailed out before fiscal year 17. Teri Brier stated that the agencies that own consoles will be billed for fiscal year 2017 and 2017 during fiscal year 2018.
- Jeff Buchanan stated that this billing will keep everyone a year behind leaving everyone on a full year of losing out on budget.
- Teri suggested prorating the past due amount. Chris Vasquez stated that would make it feasible.
- Bill Baltas commented that there is also a possibility that the Board of County Commissioners would deny this line item in the budget.
- Jeff Buchanan stated that this would be an issue and requested SNACC to send out a letter to all of the users affected by this delay in billing. This would help each agency notify their department heads. Dave Goss agreed to have a letter sent out as soon as possible to notify each agency.
- Frank Milligan asked Dave Goss how all of this happened. Dave Goss stated that this happened because previous members were rushing to get this contract with Motorola processed quickly and excluding him from meetings and making decisions without him. The contract was very confusing as far as pricing.
- Henry Johnson stated that Curtis Steadman, Teri Brier, Dave Goss, and himself, have gone back to recreate what had been put together by the previous group of SNACC and Motorola. The main focus of the delay was making sure this issue was resolved and the change orders are in the process.
- Dane Mattoon asked who was at fault for this discrepancy. Teri Brier responded that there is no need to really point the finger now because there weren't any plans in the contract for future console purchase and now there is.
- Henry Johnson said he would take full responsibility for this delay in billing.
- Jeff Buchanan stated that the delay in billing will force agencies to lose out on income/budgets.
- Dave Goss mentioned that there is some news about the SNACC building potentially having to move. Frank Milligan stated that the SNACC building will need to be moved and the budget will need to be considered. Dave Goss commented that he has already requested a quote from Motorola for this move. Tom Minwegen of Clark County Water Reclamation District told him that there is no vacant building on the plant where the SNACC building currently sits.
- Dane Mattoon asked if there is a specific location for this move. Dave Goss stated that there is no need for a specific location.
- Chief Nicholson suggested that we collect as much information as possible to know what the next step will be.
- Dane Mattoon requested to have a synopsis of the Strategic Plan reports.

3. Ratification of the State contract for APEX site. (*FOR POSSIBLE ACTION*):

- A motion was made to approve; motion passed unanimously.

4. Discuss the need to upgrade voice recorders to version 7.17 to maintain compatibility within the SNACC system. (*FOR DISCUSSION*):

- Motorola is continuing to work with the 3 agencies pending upgrade on their recorders.

5. Approve the SNACC Budget Presentation.

- Teri Brier stated this is a preliminary look at the fiscal year budget for 2019.
- Frank Milligan stated that he would like to see costs associated for this move on this budget.
- Jeff Buchanan asked if there is a way to add items to the agenda, Steven Sweikert stated he will speak to finance about this and possibly add this item on next month's meeting.
- Sarah McCrea suggested SNACC brings a cost of the SNACC building move for the Board to have an idea of what is to come.
- Sweikert stated the budget could be amended at the next meeting if needed.
- Kevin Nicholson suggested information is collected before adding this to the budget.
- Henry Johnson from Motorola stated that there would not be any charge for designing this move.
- Dave Goss asked the Board if anyone knows where there is a vacant location, to please let him know so they can have some options to look at.
- Sarah McCrea asked how much space is needed. Dave Goss stated at the moment SNACC building is 5000 square feet.
- Item was tabled.

6. Receive a presentation from Gartner, Inc. (FOR DISCUSSION):

- Item was tabled.

7. For the Board to create a new working group. (FOR POSSIBLE ACTION):

- Item was tabled.

8. Replacement of SNACC vehicle. (FOR POSSIBLE ACTION):

- Dave Goss stated that Dave Johnson of Clark County automotive recommended that the vehicle should be replaced within the current fiscal year 2018.
- Motion was made to approve; motion passed unanimously.

COMMENTS BY THE GENERAL PUBLIC:

(None given)

NEXT MEETING DATE/ADJOURN:

Next SNACC meeting is on December 20, 2017. Meeting adjourned at 11:40 a.m.

Respectfully submitted:

Dane Mattoon, Chairman
Attachments

