



Southern Nevada Area Communications Council

MEETING MINUTES

Date: December 20, 2017

Location: Las Vegas Valley Water District
Mead 3 Conference Room
1001 S. Valley Boulevard
Las Vegas, NV 89107

Time: 10:00 A.M.

Board members present:	Dane Mattoon, Chair	Jeff Buchanan, Vice Chair
	Kevin Nicholson	Sara McCrea
	Chris Vasquez	Frank Milligan
	Scott Mazick	Brian Nebeker

Call to Order

Public Comment:

Introduction of the Board:

Frank Milligan of Las Vegas Valley Water District
Shannon Lund – Las Vegas Fire and Rescue - Chief Communications Specialist
Dave Goss – SNACC Administrator
Steve Sweikert D.A. Civil
Dane Mattoon – Chair Captain of the Henderson Police Department
Jeff Buchanan - Vice Chair and Deputy Chief of the Clark County Fire Department
Chris Vasquez – North Las Vegas Police Department
Sarah McCrea – Assistant Fire Chief – Las Vegas Fire & Rescue
Kevin Nicholson – Boulder City Fire Department
Ed Babauta – Department of Aviation
Scott Mazick – RTC
Keith Isenock – RTC

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time

1. **Approve the December agenda with the inclusion of tabled and/or reconsidered items, emergency items, and/or deletion of items, and approve the minutes of the November 15, 2017 meeting. (FOR POSSIBLE ACTION):**
 - A motion was made to approve; motion passed unanimously.
2. **Nominate and vote on a chairman and vice chairman. (FOR POSSIBLE ACTION):**
 - Dane Mattoon was nominated as Chairman and Jeff Buchanan was nominated for vice chairman. Effective immediately; thru December 2018 SNACC Board meeting.
 - A motion was made to approve; motion passed unanimously.
3. **Receive the Administrator's Report with the inclusion of the status on the P25 migration upgrade and SNACC Budget Report for the month of December 2017. (FOR DISCUSSION):**

SNACC Administrators Report

December 20, 2017

SNACC Business -

Dave and Jason attended Continuous Process Improvement training presented by the City of Henderson.

Jose and Daniela attended Managing Conflict training presented by the City of Henderson.

Administrative Items -

Met with Las Vegas Metropolitan Police Department and McIntosh Communications on documentation of BDA's (Bi-Directional Amplifiers) and DAS (Distributed Antenna Systems) in the Valley.

Technical Items -

Met with Motorola on preliminary meetings on possible master site move.

Strategic Plan Updates:

Budget Variances:

1. Call Backs 7.8% - \$193.37 - *Jason responded to call back for high temperature alarm at Boulder City Water Tank.*
2. Electricity for repeater sites: 5% -
 - \$551.74 *City of Boulder City*
 - \$83.21 *City of Boulder City*
 - \$488.17 *Nevada Power (NV Energy)*
3. Print/Reproduction: 7.4% - \$117.96 - *Business Cards for Dave and Daniela*

Preventative Maintenance for January 2018:

1. *Beatty*
2. *Nye Dispatch*
3. *Red Mountain*
4. *Boulder City Water tank*

Monthly Reports (Seconds):

1. *Airtime – 13,219,900.5*
2. *PTT's – 2,768,092*
3. *Busies – 129*

All reports can be viewed online at <http://snacconline.com>

- Dave Goss commented that in regards to possible move of the SNACC headquarters there have been preliminary discussions with Daniel Fisher who did not have a definite answer about the move however Mr. Fisher did say he would keep Dave up to date. Jeff Buchanan stated that he during this meeting it was clear to Mr. Fisher that SNACC wanted to be given consideration of our organization and the impact that this move would cause to the entire region. Mr. Fisher was very helpful and receptive and said he would bring all the information provided to his leadership.
- Dave Goss made a suggestion to only report the budget variances for the electricity budget line item when it is over a higher percentage, Dane Mattoon agreed to only have the electricity budget variances reported once they have reached 20% or above
- Motorola is continuing to work with the 3 agencies pending upgrade on their recorders.

4. Approve Motorola Change Order #3 and #4. (FOR POSSIBLE ACTION):

- Henry Johnson from Motorola stated that Change Order #3's purpose was only to correct Change Order 1&2 for city of Las Vegas and Change Order #4 was for the Console Maintenance correction on adding any additional consoles and also included the credit of \$100,820.17.
- A motion was made to approve; motion passed unanimously.

5. Discuss the need to upgrade voice recorders to version 7.17 to maintain compatibility within the SNACC system. (FOR DISCUSSION):

- Item will be a reoccurring item on the SNACC agenda.

6. Provide an end date for allowing XTS/XTL Radios on SNACC System. (FOR POSSIBLE ACTION):

- Dane Mattoon suggested for each agency to go back to their technical people to check their inventories and see what they have before giving a date.

- Curtis Steadman from Motorola stated there are some radios that are supported and some that are not. There are also some parts that are available and some that are not.
- Scott Mazick questioned the active radios on the system that are XTS/XTL series. Dave Goss responded that these are not a problem and will be good for another 3-5 years.
- Jeff Buchanan asked how this impacts the radios that Clark County Fire Department uses for New Year's Eve. Dave Goss responded that these radios are already in the system and will be good for another 3-5 years.
- Jeff Buchanan asked what the highlights are with having Phase II. Dave Goss responded that it would double the channel capacity, especially if the State joins our system.
- Dave Goss stated that SNACC can start switching slowly to Phase II from Phase I.
- Dane Mattoon suggested that everyone start looking into the costs associated with getting their radios upgraded.
- Kevin Nicholson suggested that the users should be advised not to buy any old series radios which will delay the upgrade process.
- Dane Mattoon suggested SNACC send out a letter to all the users with information about the end of date for allowing XTS/XTL and the future upgrades that will be delayed if radios aren't upgraded to newer radio models with the phase II features.
- Item was tabled and will be a reoccurring item.

7. Receive a presentation from Gartner, Inc. (FOR DISCUSSION/ACTION):

- Bri Haralson from Gartner, Inc. informed the Board on the types of services that Gartner, Inc. offers, among those are:
 1. New projects
 2. Contract Review
 3. Savings findings
 4. I.T. Score
 5. Peer Corrections
- Agencies that have used these services include:
 1. Clark County Water Reclamation District
 2. Las Vegas Metropolitan Police Department
 3. Clark County
 4. City of Henderson
- Another example is if Motorola is presenting a new contract for SNACC, Gartner can also review these contracts.
- If anyone would like to contract Gartner, Inc. for any of their service you may call/email:

Bri Bush Haralson
 Mobile: 480-208-8490
 Email: bri.haralson@gartner.com

8. Approve the SNACC Calendar dates for 2018. (FOR POSSIBLE ACTION):

- Dane Mattoon suggested SNACC meetings to be scheduled for every other month.

- A motion was made to approve; motion passed unanimously.

9. Approve the SNACC Due Dates calendar for 2018. (FOR POSSIBLE ACTION):

- Dane Mattoon directed Daniela Soto to update the calendar for every other month to reflect the Calendar Dates in item #8.
- A motion was made to approve; motion passed unanimously.

COMMENTS BY THE GENERAL PUBLIC:

Rory Neslund, Motorola System Manager over the Las Vegas Metropolitan System informed the Board that LVMPD will be transitioning to all AES Encrypted talkgroups and are programming all of the radios on their system and they are about 90% complete - official date will be mid-January. Rory suggested everyone get their MOU's, AES Encryption Keys, and any equipment ready before January to keep the communications with LVMPD. Rory will keep everyone up to date on this transition. A few of the SNACC Board members have been part of the technical working groups covering the AES encryption.

Dane Mattoon asked where this leaves all XTS/XTL users, like Henderson Police Department. Chris Vasquez responded that those radios will not be able to communicate with LVMPD because they do not support AES Encryption and there is a lot of information that needs to be loaded into the radios that are capable so that LVMPD can add permissions to these specific radios allowed on their system with AES.

Dane Mattoon thanked everyone at the table and organizations for another really good year and the progress made throughout the year like the Boulder City Water Tank site up, maybe getting a site up at the Hoover Dam site, moving forward with the new radios within the next five years, and getting to where we want to be. He appreciates the support and wished everyone a Merry Christmas.

NEXT MEETING DATE/ADJOURN:

Next SNACC meeting: February 21, 2018.

Meeting adjourned at 10:45 A.M.

Respectfully submitted:

Dane Mattoon, Chairman
Attachments

