

**AGENDA**  
**SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING**

**2:00 P.M. – DECEMBER 12, 2018**  
**Mead 3 Conference Room – Las Vegas Valley Water District**  
**1001 S. Valley View Blvd, Las Vegas, NV 89107**  
**702-455-7390**

**ALL ITEMS LISTED ON THIS AGENDA ARE FOR ACTION BY THE BOARD OF DIRECTORS, UNLESS OTHERWISE INDICATED. ITEMS MAY BE TAKEN OUT OF ORDER. THE BOARD OF DIRECTORS MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, AND/OR MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSIONS RELATING TO AN ITEM ON THE AGENDA AT ANY TIME. COPIES OF WRITTEN MATERIALS PROVIDED TO THE BOARD MEMBERS IN ADVANCE OR AT THE MEETING MAY BE OBTAINED FROM DAVE GOSS, SNACC OFFICE, 6000 EAST ROCHELLE AVE, LAS VEGAS, NV OR BY CALLING (702) 455-7390.**

**COMMENTS BY THE GENERAL PUBLIC**

**NO ACTION MAY BE TAKEN:** At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

**ITEM NO.**

1. FOR POSSIBLE ACTION: Approve the December agenda with the inclusion of tabled and/or reconsidered items, emergency items, and/or deletion of items, and approve the minutes of the October 17, 2018 meeting.
2. FOR POSSIBLE ACTION: Nominate and vote on a chairman and vice chairman.
3. FOR DISCUSSION: Receive the Administrator's Report with the inclusion of the Strategic Plan Updates, SNACC Monthly Budget Report for the month of October and November 2017, and a presentation from Jason Manzo on the most recent Equipment purchased by SNACC: DiagnostX and Aeroflex 8800.
4. FOR POSSIBLE ACTION: Approve the 2020 fiscal year budget presentation.
5. FOR POSSIBLE ACTION: Approve the meeting dates for 2019.

**COMMENTS BY THE GENERAL PUBLIC**

**NO ACTION MAY BE TAKEN:** At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

**NEXT MEETING DATE/ADJOURN**

**LOCATIONS OF POSTING**

This is a public meeting. In conformance with the Nevada Open Meeting Law, this agenda has been posted in the following locations:

Clark County Government Center – 500 S. Grand Central Parkway, Las Vegas, NV 89155  
Clark County Water Reclamation District - 5857 E Flamingo Rd, Las Vegas, NV 89122  
Clark County Courthouse - 200 Lewis Ave, Las Vegas, NV 89101  
Las Vegas Valley Water District - 1001 S. Valley View Boulevard, Las Vegas, NV 89107  
[www.snacconline.com](http://www.snacconline.com) & <https://notice.nv.gov>

**Chair:** Dane Mattoon **Vice Chair:** Jeff Buchanan  
**Board Members:** Wendy Lotman, Scott Mazick, Bill Baltas, Chris Vasquez,  
Frank Milligan, Brian Nebeker, Kevin Nicholson & Brad Adams

**AGENDA**  
**SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL**  
**BOARD OF DIRECTORS**  
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**PLEASE POST**

**Chair:** Dane Mattoon **Vice Chair:** Jeff Buchanan  
**Board Members:** Wendy Lotman, Scott Mazick, Bill Baltas, Chris Vasquez,  
Frank Milligan, Brian Nebeker, Kevin Nicholson & Brad Adams  
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**Southern Nevada Area Communications Council  
Agenda Item**

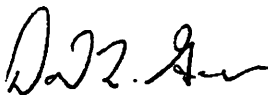
<b>Issue:</b> Approve the December agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the October 17, 2018 meeting.	<b>Date:</b> December 12, 2018
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 1
<b>Recommendation - FOR POSSIBLE ACTION:</b> That the Board approve the December agenda with the inclusion of tabled and/or reconsidered items, emergency items and/or deletion of items, and approve the minutes of the October 17, 2018 meeting and/or take action as necessary.	

**Fiscal Impact:** None

**Background:**

The Southern Nevada Area Communications Council operates an 800 megahertz (MHz) Public Safety radio communications system in the Clark County/Las Vegas urban area. This will be a reoccurring item.

**Respectfully Submitted:**



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**DAVID L. GOSS**  
SNACC Administrator



# Southern Nevada Area Communications Council

## MEETING MINUTES

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**Date:** October 17, 2018

**Location:** Las Vegas Valley Water District  
Mead 3 Conference Room  
1001 S. Valley Boulevard  
Las Vegas, NV 89107

**Time:** 9:00 A.M.

**Board members present:**

Dane Mattoon, Chair  
Scott Mazick  
Brad Adams  
Wendy Lotman

Chris Vasquez  
Bill Baltas  
Frank Milligan

### Call to Order

**Public Comment:** Robert Plant, State of Nevada Emergency Management - a month and a half ago went out and tested all the cross band repeaters in the state and sent out a list of issues that need to be corrected to NDOT. We are moving forward with the state-wide P25 Phase 2 upgrade. DEM now has all radios that will be distributed to all every county emergency operations center in the State - they will be on the mutual aid talkgroups, to further implement plan of interoperability statewide.

**Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time**

- 1. Approve the August agenda with the inclusion of tabled and/or reconsidered items, emergency items, and/or deletion of items, and approve the minutes of the June 25, 2018 meeting. (FOR POSSIBLE ACTION):**

- A motion was made to approve; motion passed unanimously.

**2. Receive the Administrator’s Report with the inclusion of the status on the P25 migration upgrade and SNACC Budget Report for the month of August and September 2018. (FOR DISCUSSION):**

- *Report:*

**SNACC Administrators Report**

**October 17, 2018**

**SNACC Business:**

Any news on a possible move of the SNACC headquarters is still probably 7-9 months out, as that is when the consultant’s report will probably be out. The CCWRD is taking our concerns into consideration.

Boulder City dispatch recorders have been installed. Fire Alarm Office (FAO) and Henderson Dispatch centers are presently having new recorders installed.

A training/back up dispatch center for FAO is presently being installed at the Veterans Memorial High School. Testing and optimization is underway at this time.

SNACC has been meeting with Hoover Dam officials on having SNACC install a 6 channel site, and taking over the maintenance of their dispatch center. There have been monies set aside by the federal government for this and we are presently working on getting quotes for maintenance. Motorola engineering has performed a site-walk. Things are progressing at a good rate. I will keep the board informed of future developments. I hope to possibly bring a final proposal to the next board meeting or early next year.

The Boulder City site move is complete and went very smoothly. This was accomplished in one day.

We are beginning investigations into a microwave upgrade project. This is necessary due to the age of the equipment and the advancement in technology. (Analog operations to Ethernet operations)

**Open Receivables:**

Name	Account	Invoice	Amount	Inv. Date	Description	Due Date	Days past due
Lake Mead Nation Park Svc	10002933	90180967	21,594.52	6/3/2015	SNACC - SUA II	7/3/2015	1194
Lake Mead Nation Park Svc	10002933	90196632	21,594.52	5/18/2016	SNACC - SUA II	6/17/2016	839
Lake Mead Nation Park Svc	10002933	90214861	21,594.52	6/13/2017	SNACC - SUA II	7/13/2017	447
Lake Mead Nation Park Svc	10002933	90228635	21,594.51	5/3/2018	SNACC - SUA II	6/3/2018	131
Community Ambulance	10001914	90230758	19.68	6/20/2018	SNACC Radios	7/20/2018	83
RTC	10000817	90231480	11,994.40	7/11/2018	SNACC Radios	8/11/2018	54
Guardian Elite Medical Services	10006302	90231523	1,747.55	7/12/2018	SNACC Radios	8/12/2018	60
MGM Resorts International	10006092	90231551	249.65	7/12/2018	SNACC Radios	8/12/2018	60
Nye County Sherriff's Office	10000031	90231556	56,144.85	7/12/2018	SNACC Radios	8/12/2018	60

## Strategic Reports:

### August Budget Variances:

1. Cleaning/Custodial – 7.7% - \$210 – Mr. Janitorial cleaning services.
2. Office Supplies – 9.2% - \$184.42 – Staples supplies
3. Electricity for repeater sites – 33.3% - \$7317.62 – NV Power, Boulder City, LVVWD
4. Vehicle Maintenance – 9.6% - \$1916.04 – July 2018 Automotive
5. Telecommunications – 16.5% - 1201.43 – Verizon wireless, 2018-07 Airwatch License, Free July 2018
6. Print/Production – 10.7% - \$171.35 – Konica Minolta copier charges July 2018.

### September Budget Variances:

1. Equipment maintenance repair – 11% - \$1487.50 – DP Air Preventative Maintenance.
2. Cleaning/Custodial – 7.7% - \$210 – Mr. Janitorial – Cleaning services.
3. Operating and cleaning supplies – 8.1% - \$60.57 – Brady - Toilet paper, paper towels, tissue, etc.
4. Electricity for repeater sites – 6.4% - \$1424.08 – NV Power, Boulder City, LVVWD.
5. Telecommunications – 83.5% - \$709.94 – July and August 2018. At&t , Verizon wireless.
6. Print/Reproduction – 10.1% - \$166.58 – Konica Minolta copier charges July 2018.

## System Reports:

### August 2018:

1. Airtime – 3,627.6 (Hours)
2. Total PTT's – 2,732,088
3. Total Number of Busies – 70 (1.77 minutes)

### September 2018:

1. Airtime – 3,556.5 (Hours)
2. Total PTT's – 2,685,914
3. Total Number of Busies – 106 (3.05 minutes)

These reports can be viewed on the SNACC website at: <http://SNACCOOnline.com>

### 3. Update on 7.17 version voice recorders progress. *(FOR DISCUSSION):*

- Dave Goss – Gave the update on this in the Administrator's report. This will be removed from the future agendas until March 2019.
- Wendy Lotman – We went live on September 26, 2018.

### 4. Remove the SNACC equity buy-in fee. *(FOR POSSIBLE ACTION):*

- Dane Mattoon – Requested to have this item on here because most of the members and customers presently on the system have bought ID's to add to the SNACC system, but now we can remove

this buy-in fee and be a little more competitive. Dave reached out to everyone just to get a feel of things

- Frank Milligan – Want to make sure we are all clear on this, what we look in comparison with Las Vegas Metropolitan Police Department.
- Dave Goss – Las Vegas Metropolitan Police Department has never had a buy-in fee. And their yearly rate is close to the same as SNACC's. We have lost customers that we have met with like the Convention Center and School District Buses. If we wanted to keep getting new customers removing the buy-in would be best way to go.
- Frank Milligan – We do not want to be in competition with LVMPD. Also, what potential customers have we lost?
- Dave Goss - Convention Center, School District Buses, and UNLV Facilities. Convention Center was starting at 200 radios.
- Dane Mattoon – Convention Center is putting in a less mission critical system and less expensive.
- Dave Goss – It is a commercial system. We tried to talk to them about the outside convention center events. We were convinced that they did not join due to the buy-in fee. The last thing heard was that they were going to go through BearCom. Made a few attempts to reach out and no one returned the phone call.
- Chris Vasquez – There is still time to reach out and try to offer them coverage provided by SNACC.
- Dane Mattoon – The School District Buses went with a much robust system. We don't need to build out and we are covered in the Valley real well. We can be chasing away customers with this buy-in fee.
- Frank Milligan – If we bring folks in and they have 200 units, would we be bringing on another Board member?
- Dave Goss – Yes, if there are over 200 radios on the system.
- Dane Mattoon – It would have to be a Public Safety organization, the way it is defined.
- A motion was made to approve; motion passed unanimously.

**5. Approve the quote from 3Sixty Mission Critical to replace the DC plant battery for Arden site.  
(FOR POSSIBLE ACTION)**

- Dave Goss – We have a battery pack up on Arden Peak to keep the site active in case of a power fail. It has been 18 years but we did test the batteries and they tested very low so we feel it is time to replace these batteries. It would be to our advantage to get them replaced.
- Dane Mattoon – They are on a 20 year life span and we are on year 18 and we are being proactive by replacing them.
- Scott Mazick – Will there be any outages while replacing these batteries? This quote is a budgetary quote only?
- Dave Goss – No, there will not be any outages and there was an updated quote.
- Dane Mattoon – These batteries are there so if we lose commercial power, these keep everything running until the generator kicks on?
- Dave Goss - Right, or if the generator fails, we keep our microwave and all connections good.
- Dane Mattoon – How long would that last?
- Dave Goss – About six to eight hours. It is a very large battery bank. It would last for quite a while. And as new microwaves come on they use less power.
- A motion was made to approve; motion passed unanimously.

- **Dave Goss added that there were copies with some changes. Scott Mazick requested Dave to notify the Board in case there is any down time with all future changes or updates.**

**6. Approve the Motorola Change Order #7 for adding consoles. (FOR POSSIBLE ACTION):**

- Dave Goss – This is to add the SUAll payments for the two new consoles for North Las Vegas and Fire Alarm Office. Also, the AIS that was added for the recording. The only difference is each entity will be paying us back for the SUAll for their dispatch centers. Costs for SNACC will be the SUAll for the Panorama site. Nye County put in the site and paid for it and now they are handing it over to SNACC. If they leave SNACC they can have the site back, we are working on a Memorandum of Understanding.
- Dane Mattoon – So we are increasing a tower on our system and that cost us \$6000 (Plus) for this?
- Dave Goss – The customers for the dispatch centers pay SNACC back for the payments made up front by SNACC on these contracts.
- Chris Vasquez – The NICE recorder; The SUAll will be paid by SNACC and will be reimbursed by Henderson. Boulder City, too? Fire Alarm office?
- Dave Goss - Yes, they will reimburse SNACC. Boulder City paid it all on their own. The SUAll will be paid to SNACC also by Fire Alarm Office.
- Curtis Steadman – The AIS for the recorder is on there. One AIS was added for Fire Alarm Office, City of Las Vegas has not entered into an agreement with Verint like Henderson has.
- A motion was made to approve; motion passed unanimously.

**7. Combine the Operations Governance and Technical Working Groups into one working group. (FOR DISCUSSION):**

- Chris Vasquez – I still think they need to stay separate. Where our system is with our upgrades, we need to keep them separate. We needed to revisit the membership of these groups.
- Dave Goss – I can understand what Chris is saying, it makes perfect sense. It appears to me that we discuss the same subjects twice before we bring it to the SNACC meeting. I do understand that until we get through our upgrade it is best to keep these groups separate.
- Frank Milligan – How often are we meeting with these groups?
- Dave Goss – Every other month, one month OPS/GOV and the following month Technical Working Group.
- Chris Vasquez – I understand Dave’s point about discussing these items twice sometimes. But we need to continue re-visiting SOP’s and Strategic Plan.
- Dave Goss – I think we need to keep these meetings separate for now.
- Chris Vasquez – We should be following the agenda.
- Scott Mazick – I think they should be separate. From a technical side, the more hands you get involved the more opinions you get involved, the longer it takes to get things done. I am not sure what constitutes us having more members in these meetings
- Dave Goss – We can’t have a quorum.
- Chris Vasquez – Since we have ten members, we can go with five members. If we make sure who wants to attend these, we will not have more than the allowed at these meetings.
- Dane Mattoon – If we do have a quorum we would have to post the meeting ahead of time.
- Chris Vasquez – If you would like to join these groups, let us know. Like Nye County, we can use more technical direction at the Technical Working Group meetings.
- Brad Adams – Absolutely.



- Wendy Lotman – I will participate at the OPS/Gov working group.
- Bill Baltas – I can be put down for the OPS/Gov working group.
- Dave Goss – We will get these lists together and send these out.
- Dane Mattoon – For the record, these working groups are to come together and bring recommendations for the Board. We will leave it the way it is.
- Chris Vasquez – On the last two pages is the breakdown of what the two groups do:
- **Technical Working Group Policy:**

## SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL

### Technical Working Group Policy

SNACC's Technical Working Group (TWG) exists to provide a forum for SNACC member representatives, staff, contractors, and other interested parties to discuss technical aspects of SNACC's administrative methods. Over the years of its existence, it has operated at times as either an informal working group or an informal advisory body to SNACC. As needs change, it may operate as either. The intent of this policy is to provide direction for holding TWG meetings in order to maximize flexibility and participation in compliance with the Open Meeting Law (OML) without unnecessary procedural cost.

Unless expressly and unequivocally directed by SNACC, TWG shall not act as an "advisory body," within the meaning of OML, by voting, collective decision making or presenting unified decisions or recommendations, as a body, to the SNACC. Rather, each participant may individually present matters discussed in TWG to SNACC or not, as appropriate to that person's responsibility and as provided for by law.

The Chairman of SNACC shall be the Chairman of the TWG, whose duties shall include primarily making sure that TWG meetings do not violate the OML and orderly proceed through the matters to be discussed at the meetings. The Administrator shall attend all TWG meetings, and shall act as Vice Chair.

Whenever possible, each SNACC representative shall let the Chairman and Administrator know at least a week before hand if they intend to participate in the next TWG meeting. For that purpose, the Administrator shall have a sign-up sheet for the next TWG meeting at each SNACC meeting. If a quorum of the SNACC board is anticipated, the Administrator shall ensure that there is public notice of the meeting, including but not limited to timely posting of an agenda in accordance with the OML, in order to avoid any unintentional violation such as deliberation by a quorum of SNACC without public notice. If necessary, because of lack of notice, the Chairman shall terminate the TWG meeting or ask one or more SNACC representative members to leave the meeting.

### **Operations Governance Policy:**

## SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL

### Operations/Governance Working Group Policy

SNACC's Operations/Governance Working Group (Ops/Gov) exists to provide a forum for SNACC member representatives, staff, contractors, and other interested parties to discuss non-technical aspects of SNACC's administrative operations and governance methods. Over the years of its existence, it has operated at times as either an

informal working group or a formal advisory body to SNACC. As needs change, it may operate as either. The intent of this policy is to provide direction for holding Ops/Gov meetings in order to maximize flexibility and participation in compliance with the Open Meeting Law (OML) without unnecessary procedural cost.

Unless expressly and unequivocally directed by SNACC, Ops/Gov shall not act as an "advisory body," within the meaning of OML, by voting, collective decision making or presenting unified decisions or recommendations, as a body, to the SNACC. Rather, each participant may individually present matters discussed in Ops/Gov to SNACC or not, as appropriate to that person's responsibility and as provided for by law.

The Chairman of SNACC shall be the Chairman of the Ops/Gov, whose duties shall include primarily making sure that Ops/Gov meetings do not violate the OML and orderly proceed through the matters to be discussed at the meetings. The Administrator shall attend all Ops/Gov meetings, and shall act as Vice Chair.

Whenever possible, each SNACC representative shall let the Chairman and Administrator know at least a week before hand if they intend to participate in the next Ops/Gov meeting. For that purpose, the Administrator shall have a sign-up sheet for the next Ops/Gov meeting at each SNACC meeting. If a quorum of the SNACC board is anticipated, the Administrator shall ensure that there is public notice of the meeting, including but not limited to timely posting of an agenda in accordance with the OML, in order to avoid any unintentional violation such as deliberation by a quorum of SNACC without public notice. If necessary, because of lack of notice, the Chairman shall terminate the Ops/Gov meeting or ask one or more SNACC representative members to leave the meeting.

#### **COMMENTS BY THE GENERAL PUBLIC:**

Robert Plant – State of Nevada Emergency Management (Microphone was off, some of this public comment was distorted) I will be reaching out to some users on where we can add some cross band repeaters.

Dave Goss – What areas will you be looking at?

Robert Plant – We have the opportunity to upgrade and we will be asking where we can deploy this in Southern Nevada.

Chris Vasquez –This year they had no command center/dispatch center communication rodeo, so they combined that with the New Year's Eve exercise. this will take place Monday, October 22, 2018 with the mobile command center and dispatch centers.

Dane Mattoon – I make a recommendation to change next meeting to December 12, 2018.

#### **NEXT MEETING DATE/ADJOURN:**

Next SNACC meeting: December 12, 2018

Meeting adjourned: 10:38 A.M.

Respectfully submitted:

Dane Mattoon, Chairman  
Attachments

**Southern Nevada Area Communications Council  
Agenda Item**

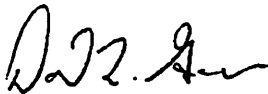
<b>Issue:</b> Nominate and vote on a Chairman and Vice Chairman.	<b>Date:</b> December 12, 2018
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 2
<b>Recommendation - FOR POSSIBLE ACTION:</b> For the Board to nominate and vote on a Chairman and Vice Chairman and/or take action as necessary.	

**Fiscal Impact:** None

**Background:**

Every December the Board nominates a new Chairman and Vice Chairman for the upcoming year. This is a yearly reoccurring item.

**Respectfully Submitted:**



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**DAVID L. GOSS**  
SNACC Administrator

**Southern Nevada Area Communications Council  
Agenda Item**

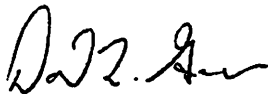
<b>Issue:</b> Receive the Administrator's Report with the inclusion of the Strategic Plan Updates, SNACC Monthly Budget Report for the month of August 2018 and September 2018 and a presentation from Jason Manzo on the most recent equipment purchased by SNACC: DiagnostX and the Aeroflex 8800.	<b>Date:</b> December 12, 2018
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 3
<b>Recommendation - FOR DISCUSSION:</b> For the Board to receive the Administrator's Report with the inclusion of the Strategic Plan Updates, SNACC Monthly Budget Report for the month of August 2018 and September 2018 and a presentation from Jason Manzo on the most recent equipment purchased by SNACC: DiagnostX and the Aeroflex 8800.	

**Fiscal Impact:** None

**Background:**

The Board gave the request to the SNACC Administrator, in August 2015, to have the SNACC Budget presented in his Administrator's Report on a monthly basis. This was requested to inform the Board on the monthly SNACC expenses and to show what is currently available. The Administrator also includes any current system issues, deficiencies and/or updates. As of November 2017 a synopsis of the Strategic Plan reports are to be included as well.

**Respectfully Submitted:**



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**DAVID L. GOSS**  
SNACC Administrator

# Administrator's Report

December 12, 2018

## SNACC Business:

All logging recorder issues are just about complete for Boulder City, FAO, and Henderson Dispatch centers. This will allow us to go to Version 7.17 in March as planned.

Nevada Gaming Control has new dispatch consoles and radios, and are actively back on the system. They have been off for the most part when we dropped analog service.

Jason will be giving a presentation on the Diagnostic X and the new Aeroflex 8800 service monitor. These two pieces of equipment were recently purchased by SNACC.

SNACC has been updating firmware and checking to make sure all radios that come in for repair are up to the proper specifications. This is important for P25 operations.

SNACC has been working with Hoover Dam on the addition of a site and on past SUA II fees that are owed. Progress is going very smoothly (as much as it can working with the Federal Government). I will report more on this as soon as things are confirmed.

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## Open Receivables:

Name	Account	Invoice	Amount	Inv. Date	Description	Due Date	Days past due
Nation Park Svc	10002933	90180967	\$21,594.52	6/3/2015	SNACC - SUA II	7/3/2015	1250
Nation Park Svc	10002933	90196632	\$21,594.52	5/18/2016	SNACC - SUA II	6/17/2016	895
Nation Park Svc	10002933	90214861	\$21,594.52	6/13/2017	SNACC - SUA II	7/13/2017	503
Nation Park Svc	10002933	90228635	\$21,594.51	5/3/2018	SNACC - SUA II	6/3/2018	187
Mercy Air	10001915	90232133	\$12,000.00	7/24/2018	SNACC Radios	8/24/2018	106
Medic West	10000057	90233538	\$14,576.00	8/29/2018	SNACC Radios	9/29/2018	68
Medic West	10000057	90233765	\$13,452.00	9/5/2018	SNACC Radios	10/5/2018	61

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## Strategic Plan:

### October Budget Variances

1. Cleaning/Custodial – **11.4%** - \$310.00 – Mr. Janitorial: monthly cleaning services.
2. Office Supplies – **15.8%** - \$315.50 – Staples: Bought more bins for the radio programming.
3. Electricity for repeater sites – **8.6%** - \$1,885.80 – NV Power, Boulder City Site
4. Telecommunications – **9.7%** - \$698.83 – Verizon, At&t: Cell and landlines
5. Print/Reproduction – **10.1%** - \$160.50 – Konica Minolta: Copier charges

6. CC Agreement, ERP, IT Support, etc. – **15.2%** - \$6,958.00 – 1Q & 2Q
7. Capital Projects – **8.5%** - \$41,471.00 – Testforce USA: The purchase of the Aeroflex 8800 service monitor.

#### **November Budget Variances**

1. Cleaning/Custodial – **7.8%** - \$210.00 – Mr. Janitorial: Monthly cleaning services.
2. Operating and cleaning supplies – **5.4%** - \$40.39 – Brady: Paper Towels
3. Electricity for repeater sites – **5%** - \$1,106.36 – NV Power, Boulder City Site
4. Vehicle Maintenance – **8.1%** - 1,620.91 – Nov 18 Automotive
5. Telecommunications – **9.6%** - \$701.42 – Telecom fee for Oct 2018
6. Print/Reproduction – **10.3%** - \$165.63 – Konica Minolta: Copier charge

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#### **System Reports:**

##### **October 2018:**

1. Airtime – **3,590.9** (Hours)
2. Total PTT's – **2,746,890**
3. Total Number of Busies – **153** (3.86 minutes)

##### **November 2018:**

1. Airtime – **3,311.3** (Hours)
2. Total PTT's – **2,530,814**
3. Total Number of Busies – **90** (2.55 Minutes)

**SNACC BUDGET REPORT: OCTOBER 2018**

CATEGORY	BUDGET	ACTUALS YTD	OCTOBER ACTUALS	% REMAINING
Annual Radio Fees and Buy Ins Billed	2,197,023.00	2,266,953.30	29,529.20	
Cost Recovery Billed (Console SUA II and Maintenance)	255,418.00			
Interest	14,318.00	58,901.82	6,789.20	
<b>TOTAL REVENUES</b>	<b>2,466,759.00</b>	<b>2,325,855.12</b>	<b>36,318.40</b>	<b>-</b>
Salaries & Benefits	454,398.00	166,319.69	37,989.08	63.4%
Overtime	7,500.00	311.19	62.18	95.9%
Call Back	2,500.00	-	-	100.0%
Professional services	780.00			100.0%
Cleaning/Custodial	2,720.00	730.00	310.00	73.2%
Facility maintenance and repair	2,500.00			100.0%
Equipment maintenance and repair	13,500.00	1,487.50		89.0%
Console SUAII	161,959.00			100.0%
Console maintenance	93,459.00			100.0%
Infrastructure SUAII	283,742.00			100.0%
Infrastructure maintenance	420,707.00			100.0%
Site rentals	4,500.00	4,266.32		5.2%
Office space (Water Reclamation)	12,000.00	12,000.00		0.0%
Business liability insurance	23,000.00	21,697.81		5.7%
Operating and cleaning supplies	750.00	60.57		91.9%
Office supplies	2,000.00	439.35	315.50	78.0%
Minor equip (tools, cables)	4,500.00			100.0%
Computers and supplies	6,000.00	208.99		96.5%
Electricity for repeater sites	22,000.00	10,627.50	1,885.80	51.7%
Capital lease interest	123,805.00			100.0%
Capital lease principal	458,777.00			100.0%
Tuition Reimbursement	2,500.00			100.0%
Freight	100.00			100.0%
Travel/Training	10,000.00			100.0%
Vehicle Maint.	20,000.00	3,456.10	506.84	82.7%
Telecommunications	7,260.00	2,610.20	698.83	64.0%
Print/Reproduction	1,600.00	498.43	160.50	68.8%
CC Agreement, ERP, IT Support, etc.	46,003.00	13,916.00	6,958.00	69.7%
Appropriated EFB	2,451,348.00			
Capital Projects	490,000.00	41,471.00	41,471.00	91.5%
<b>TOTAL EXPENSES</b>	<b>2,678,560.00</b>	<b>280,100.65</b>	<b>90,357.73</b>	<b>89.5%</b>

Beginning FY fund balance	2,726,353.91
Fund balance as of report date:	4,841,284.78
Estimated FY19 ending fund balance:	2,514,552.91

**SNACC BUDGET REPORT: NOVEMBER 2018**

CATEGORY	BUDGET	ACTUALS YTD	NOVEMBER	
			ACTUALS	% REMAINING
Annual Radio Fees and Buy Ins Billed	2,197,023.00	2,278,268.50	11,315.20	
Cost Recovery Billed (Console SUA II and Maintenance)	255,418.00			
Interest	14,318.00	58,901.82		
<b>TOTAL REVENUES</b>	<b>2,466,759.00</b>	<b>2,337,170.32</b>	<b>11,315.20</b>	<b>-</b>
Salaries & Benefits	454,398.00	187,558.36	21,238.67	58.7%
Overtime	7,500.00	420.41	109.22	94.4%
Call Back	2,500.00	-	-	100.0%
Professional services	780.00			100.0%
Cleaning/Custodial	2,720.00	940.00	210.00	65.4%
Facility maintenance and repair	2,500.00			100.0%
Equipment maintenance and repair	13,500.00	1,925.50	438.00	85.7%
Console SUAII	161,959.00			100.0%
Console maintenance	93,459.00			100.0%
Infrastructure SUAII	283,742.00			100.0%
Infrastructure maintenance	420,707.00			100.0%
Site rentals	4,500.00	4,266.32		5.2%
Office space (Water Reclamation)	12,000.00	12,000.00		0.0%
Business liability insurance	23,000.00	21,697.81		5.7%
Operating and cleaning supplies	750.00	100.96	40.39	86.5%
Office supplies	2,000.00	436.20	(3.15)	78.2%
Minor equip (tools, cables)	4,500.00			100.0%
Computers and supplies	6,000.00	241.53	32.54	96.0%
Electricity for repeater sites	22,000.00	11,733.86	1,106.36	46.7%
Capital lease interest	123,805.00			100.0%
Capital lease principal	458,777.00			100.0%
Tuition Reimbursement	2,500.00			100.0%
Freight	100.00			100.0%
Travel/Training	10,000.00			100.0%
Vehicle Maint.	20,000.00	5,077.01	1,620.91	74.6%
Data circuit and telecommunication charges	7,260.00	3,311.62	701.42	54.4%
Print/Reproduction	1,600.00	664.06	165.63	58.5%
CC Agreement, ERP, IT Support, etc.	46,003.00	13,916.00		69.7%
Appropriated EFB	2,451,348.00			
Capital Projects	490,000.00	41,471.00		91.5%
<b>TOTAL EXPENSES</b>	<b>2,678,560.00</b>	<b>305,760.64</b>	<b>25,659.99</b>	<b>88.6%</b>

Beginning FY fund balance	2,726,353.91
Fund balance as of report date:	4,799,844.60
Estimated FY19 ending fund balance:	2,514,552.91



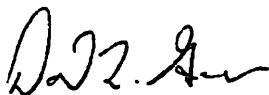
**Southern Nevada Area Communications Council  
Agenda Item**

<b>Issue:</b> Approve the 2020 fiscal year budget presentation.	<b>Date:</b> December 12, 2018
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 4
<b>Recommendation - FOR POSSIBLE ACTION:</b> That the Board approve the 2020 fiscal year budget presentation and/or take action as necessary.	

**Fiscal Impact:**  
None

**Background:**  
This is a yearly reoccurring item to discuss any budget concerns.

**Respectfully Submitted:**



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**DAVID L. GOSS**  
SNACC Administrator

# **S.N.A.C.C.**

Fiscal Year 2020  
Preliminary Budget

## SNACC – FY20 PRELIMINARY BUDGET: REVENUES

FY20 Revenues	
Radios Fees	\$ 2,329,922
Reimbursement of Console SUAll & Maint	\$ 313,738
Interest	\$ 12,000
<b>Total</b>	<b>\$ 2,655,660</b>

- Fiscal year 2020 revenues ~
  - Revenue is increased 7.7% over fiscal year 2019
    - Annual fee is increased 5.7% to \$263.88 per radio.
    - Radio inventory has increased to 9,141.
    - Reimbursement of console SUAll and maintenance is increased for additions of equipment at several agencies.

## SNACC – FY20 PRELIMINARY BUDGET: SALARIES and BENEFITS

FY20 Salaries, Wages, and Benefits		
Salaries	\$	320,424
Benefits	\$	149,810
Overtime	\$	7,500
Call Back	\$	2,500
<b>Total</b>	<b>\$</b>	<b>480,234</b>

- Fiscal year 2020 salary and benefit budget ~
  - Salaries are increased 4% over fiscal year 2019 for merit adjustments in accordance with the employee's labor contract.

## SNACC – FY20 PRELIMINARY BUDGET: SERVICES AND SUPPLIES

<b>FY20 Services and Supplies</b>	
FCC licensing assistance	\$ 2,500
Repair, maintain, clean facilities	\$ 2,000
Air Conditioning Service & Repairs	\$ 9,000
UPS maintenance	\$ 3,500
Rack Space Rental at Apex	\$ 4,266
Lease of SNACC offices	\$ 12,000
Business Insurance	\$ 23,000
Data Circuit charges	\$ 5,320
Keys	\$ 105
Office, cleaning supplies	\$ 1,750
Hardware and supplies	\$ 4,100
Computer equipment and software	\$ 4,500
Electricity	\$ 22,000
Freight	\$ 100
Staff Travel/Training	\$ 10,000
Support per Administrative Support Agrmnt	\$ 48,763
Telecommunications	\$ 4,560
Printing	\$ 1,600
Automotive	\$ 20,000
Capital lease interest	\$ 105,926
Capital lease principal	\$ 476,657
<b>Total</b>	<b>\$ 761,647</b>

- Fiscal year 2020 services and supplies budget ~
  - The budget for this category is unchanged overall from fiscal year 2019.
  - Capital lease principal and interest are budgeted in accordance with the amortization schedule.

## SNACC – FY20 PRELIMINARY BUDGET: SUAll and MAINTENANCE

FY20 SUAll and Maintenance		
SUAll for Consoles (reimbursed)	\$	210,773
Maintenance for Consoles (reimbursed)	\$	102,965
SUAll for system infrastructure	\$	290,465
Maintenance for system infrastructure	\$	446,535
<b>Total</b>	<b>\$</b>	<b>1,050,738</b>

- Fiscal year 2020 SUAll and Maintenance budget ~
  - SUAll and maintenance are increased 9.2% over fiscal year 2019.
    - System SUAll is increased for the addition of the Panorama site.
    - Console SUAll increases as agencies add console and voice recorders.
    - Console maintenance increases as original warranty periods expire.
    - System and console maintenance annual escalation rate is 3%.

## SNACC – FY20 PRELIMINARY BUDGET: CAPITAL

FY20 Capital	
Microwave upgrade, year 1 of 3	\$ 653,333
<b>Total</b>	<b>\$ 653,333</b>

- Fiscal year 2020 capital budget ~
  - Fiscal year 2020 includes the Microwave Upgrade project, year 1 of 3 years.
    - The SNACC microwave system must be upgraded to Ethernet operations to maintain compatibility with the radio system as further technological advancements are implemented.

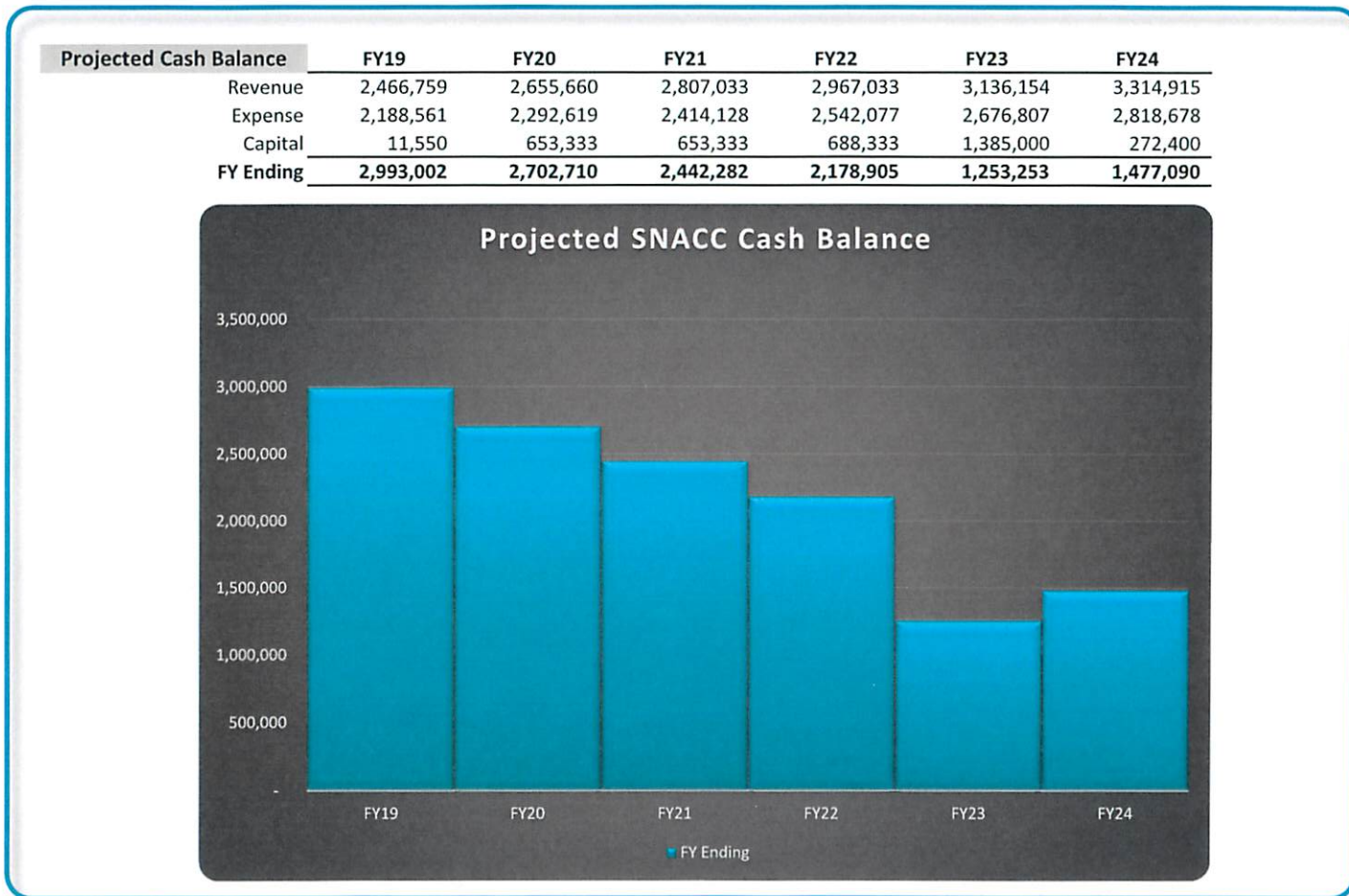
## SNACC – FY20 PRELIMINARY BUDGET: FUTURE CAPITAL PROJECTS

5 YEAR CAPITAL PLAN	FY20	FY21	FY22	FY23	FY24
Microwave upgrade	\$ 653,333.00	\$ 653,333.00	\$ 653,333.00		
Replace vehicle 14236			\$ 35,000.00		
Global Positioning System				\$ 455,000.00	
TDMA migration				\$ 930,000.00	
Over the air programing (OTAP)					\$ 205,000.00
Radio management					\$ 67,400.00
	<u>\$ 653,333.00</u>	<u>\$ 653,333.00</u>	<u>\$ 688,333.00</u>	<u>\$ 1,385,000.00</u>	<u>\$ 272,400.00</u>

- Proposed Future Capital Projects ~
  - Microwave Upgrade: The SNACC microwave system must be upgraded to Ethernet operations to maintain compatibility with the radio system as further technological advancements are implemented.
  - Vehicle Replacement: Technician’s vehicle will be 13 years old and will require replacement due to high mileage and increased repair expense.
  - GPS (Global Positioning System): Enables dispatch centers to precisely pinpoint the location of a transmitting radio in order to have emergency services respond to that exact location.
  - TDMA Migration: This technology effectively doubles system capacity and enables more efficient communication with newer systems such as those in use at LVMPD and State of Nevada.
  - OTAP (Over the Air Programming): Newer APX radios could be programmed “over the air,” thereby eliminating the need to deliver radios to SNACC offices for programming.
  - Radio Management: This allows for firmware upgrades and is used in conjunction with OTAP. This also automatically tracks codeplug data for each radio on the system.



## SNACC – FY20 PRELIMINARY BUDGET: CASH BALANCE



- SNACC fund projected cash balance ~
  - While revenue growth is expected to exceed expenditure growth in fiscal years 2019 through 2024, proposed capital projects draw the fund balance downwards.

## SNACC – FY20 PRELIMINARY BUDGET: AGENCY BILLINGS

SNACC FY20 RADIO INVENTORY

Member	# Radios	FY20 Fee	Member	# Radios	FY20 Fee
American Medical Response	73	\$ 19,263.24	Henderson Office of Health & Safety	1	\$ 263.88
Boulder City Fire Department	56	\$ 14,777.28	Henderson Police Dept	959	\$ 253,060.92
Boulder City Marshals	11	\$ 2,902.68	Henderson Utility	72	\$ 18,999.36
Boulder City Police Department	112	\$ 29,554.56	Las Vegas Animal Control	28	\$ 7,388.64
Clark County Airport	956	\$ 252,269.28	Las Vegas Detention	174	\$ 45,915.12
Clark County Boulder City Constable	5	\$ 1,319.40	Las Vegas Fire Department	632	\$ 166,772.16
Clark County Building	50	\$ 13,194.00	Las Vegas Marshal	145	\$ 38,262.60
Clark County Coroner	3	\$ 791.64	Las Vegas Municipal Courts	36	\$ 9,499.68
Clark County Family Services	3	\$ 791.64	Las Vegas Parking Enforcement	39	\$ 10,291.32
Clark County Fire Department	587	\$ 154,897.56	Las Vegas Parks & Open Spaces	5	\$ 1,319.40
Clark County Henderson Constable	7	\$ 1,847.16	Las Vegas Valley Water District	645	\$ 170,202.60
Clark County Henderson Justice Crt	12	\$ 3,166.56	Medic West	104	\$ 27,443.52
Clark County Information Technology	12	\$ 3,166.56	Mercy Air	24	\$ 12,000.00
Clark County Juvenile Justice	2	\$ 527.76	MGM Resorts	1	\$ 263.88
Clark County Office of Emergency Mgmt	13	\$ 3,430.44	Moapa Tribal Police	28	\$ 7,388.64
Clark County School District	346	\$ 91,302.48	Nevada Gaming Control Board	36	\$ 9,499.68
Clark County School District Attendance	28	\$ 7,388.64	North Las Vegas Fire Department	206	\$ 54,359.28
Clark County Water Reclamation	145	\$ 38,262.60	North Las Vegas Police Department	1050	\$ 277,074.00
College of Southern Nevada Police	52	\$ 13,721.76	Nye County	129	\$ 34,040.52
Community Ambulance	85	\$ 22,429.80	Nye County VHF	399	\$ 23,940.00
Guardian Elite Medical Services	8	\$ 2,111.04	Pahrump Valley Fire	21	\$ 5,541.48
HCA Healthcare	2	\$ 527.76	Pahrump Valley Fire VHF	32	\$ 1,920.00
Henderson Alternative Sentencing	10	\$ 2,638.80	Paiute Indian Police	30	\$ 7,916.40
Henderson Attorney	5	\$ 1,319.40	RTC	1075	\$ 283,671.00
Henderson Business Licensing	7	\$ 1,847.16	SNWA	285	\$ 75,205.80
Henderson Fire Dept	230	\$ 60,692.40	Southern Nevada Health District	64	\$ 16,888.32
Henderson Jail	74	\$ 19,527.12	Sunrise Hospital	1	\$ 263.88
Henderson Marshal	26	\$ 6,860.88			

- Agency billings for fiscal year 2020 ~
  - Fees shown above are based on current inventory. These numbers are provided for budgeting purposes only and are subject to change as inventory numbers change.

**End**

**Southern Nevada Area Communications Council  
Agenda Item**

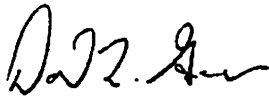
<b>Issue:</b> Approve the Meeting Dates for 2019	<b>Date:</b> December 12, 2018
<b>Petitioner:</b> David L. Goss, SNACC Administrator	<b>Agenda Item:</b> 5
<b>Recommendation - FOR POSSIBLE ACTION:</b> That the Board approve the meeting dates for 2019 and/or take action as necessary.	

**Fiscal Impact:**  
None

**Background:**

Every December the Board approves the meeting dates for the upcoming year. All meetings will be held the third week of every other month. The only exception will be December, which will be held on the second Wednesday as most are traveling or out of town during the third week. This is a yearly reoccurring item.

**Respectfully Submitted:**



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**DAVID L. GOSS**  
SNACC Administrator



## 2019 SNACC Board Meeting Dates

*Meetings are held on the 3rd Wednesday every other month at 10:00 a.m. with the exception of December which will be held on 2nd Wednesday.*

*Location*

February 20, 2019

Las Vegas Valley Water District  
Mead 1 Conference Room  
1001 S. Valley View Blvd., Las Vegas

April 17, 2019

Las Vegas Valley Water District  
Mead 1 & 2 Conference Room  
1001 S. Valley View Blvd., Las Vegas

June 19, 2019

Las Vegas Valley Water District  
Mead 1 & 2 Conference Room  
1001 S. Valley View Blvd., Las Vegas

August 21, 2019

Las Vegas Valley Water District  
Mead 1 & 2 Conference Room  
1001 S. Valley View Blvd., Las Vegas

October 16, 2019

Las Vegas Valley Water District  
Mead 1 & 2 Conference Room  
1001 S. Valley View Blvd., Las Vegas

December 11, 2019

Las Vegas Valley Water District  
Mead 3 Conference Room  
1001 S. Valley View Blvd., Las Vegas