



# Southern Nevada Area Communications Council

## MEETING MINUTES

---

Date: December 12, 2018

Location: Las Vegas Valley Water District  
Mead 3 Conference Room  
1001 S. Valley Boulevard  
Las Vegas, NV 89107

Time: 10:00 A.M.

Board members present:	Dane Mattoon, Chair	Jeff Buchanan, Vice Chair
	Wendy Lotman	Chris Vasquez
Frank Milligan	Scott Mazick	Brad Adams

### Call to Order

### Public Comment:

### Introduction of the Board:

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time

1. Approve the December agenda with the inclusion of tabled and/or reconsidered items, emergency items, and/or deletion of items, and approve the minutes of the October 17, 2018 meeting. (*FOR POSSIBLE ACTION*):
  - Made Item#4 a 'Discussion Item'
  - A motion was made to approve; motion passed unanimously.

2. **Nominate and vote on a chairman and vice chairman. (FOR POSSIBLE ACTION):**
  - A motion was made to nominate Dane Mattoon the Chairman; motion passed unanimously.
  - A motion was made to nominate Jeff Buchanan the Vice Chairman; motion passed unanimously.
  - Effective immediately; thru December 2018 SNACC Board meeting.
3. **Receive the Administrator’s Report with the inclusion of the status on the P25 migration upgrade, SNACC Budget Report for the month of October and November 2018, and a presentation from Jason Manzo on the most recent Equipment purchased by SNACC: DiagnostX and Aeroflex 8800. (FOR DISCUSSION):**
  - Dave Goss – Administrator’s Report:

## Administrator’s Report

December 12, 2018

**SNACC Business:**

All logging recorder issues are just about complete for Boulder City, FAO, and Henderson Dispatch centers. This will allow us to go to Version 7.17 in March as planned.

Nevada Gaming Control has new dispatch consoles and radios, and are actively back on the system. They have been off for the most part when we dropped analog service.

Jason will be giving a presentation on the Diagnostic X and the new Aeroflex 8800 service monitor. These two pieces of equipment were recently purchased by SNACC.

SNACC has been updating firmware and checking to make sure all radios that come in for repair are up to the proper specifications. This is important for P25 operations.

SNACC has been working with Hoover Dam on the addition of a site and on past SUA II fees that are owed. Progress is going very smoothly (as much as it can working with the Federal Government). I will report more on this as soon as things are confirmed.

**Open Receivables:**

Name	Account	Invoice	Amount	Inv. Date	Description	Due Date	Days past due
Nation Park Svc	10002933	90180967	\$21,594.52	6/3/2015	SNACC - SUA II	7/3/2015	1250
Nation Park Svc	10002933	90196632	\$21,594.52	5/18/2016	SNACC - SUA II	6/17/2016	895
Nation Park Svc	10002933	90214861	\$21,594.52	6/13/2017	SNACC - SUA II	7/13/2017	503
Nation Park Svc	10002933	90228635	\$21,594.51	5/3/2018	SNACC - SUA II	6/3/2018	187
Mercy Air	10001915	90232133	\$12,000.00	7/24/2018	SNACC Radios	8/24/2018	106
Medic West	10000057	90233538	\$14,576.00	8/29/2018	SNACC Radios	9/29/2018	68
Medic West	10000057	90233765	\$13,452.00	9/5/2018	SNACC Radios	10/5/2018	61

---

**Strategic Plan:**

**October Budget Variances**

1. Cleaning/Custodial – **11.4%** - \$310.00 – Mr. Janitorial: monthly cleaning services.
2. Office Supplies – **15.8%** - \$315.50 – Staples: Bought more bins for the radio programming.
3. Electricity for repeater sites – **8.6%** - \$1,885.80 – NV Power, Boulder City Site
4. Telecommunications – **9.7%** - \$698.83 – Verizon, At&t: Cell and landlines
5. Print/Reproduction – **10.1%** - \$160.50 – Konica Minolta: Copier charges
6. CC Agreement, ERP, IT Support, etc. – **15.2%** - \$6,958.00 – 1Q & 2Q
7. Capital Projects – **8.5%** - \$41,471.00 – Testforce USA: The purchase of the Aeroflex 8800 service monitor.

**November Budget Variances**

1. Cleaning/Custodial – **7.8%** - \$210.00 – Mr. Janitorial: Monthly cleaning services.
2. Operating and cleaning supplies – **5.4%** - \$40.39 – Brady: Paper Towels
3. Electricity for repeater sites – **5%** - \$1,106.36 – NV Power, Boulder City Site
4. Vehicle Maintenance – **8.1%** - 1,620.91 – Nov 18 Automotive
5. Telecommunications – **9.6%** - \$701.42 – Telecom fee for Oct 2018
6. Print/Reproduction – **10.3%** - \$165.63 – Konica Minolta: Copier charge

---

**System Reports:**

**October 2018:**

1. Airtime – **3,590.9** (Hours)
2. Total PTT's – **2,746,890**
3. Total Number of Busies – **153** (3.86 minutes)

**November 2018:**

1. Airtime – **3,311.3** (Hours)
2. Total PTT's – **2,530,814**
3. Total Number of Busies – **90** (2.55 Minutes)

These reports can be viewed on the SNACC website at: <http://SNACCOOnline.com>

- Scott Mazick – Has UNLV (University Of Nevada Las Vegas) Facilities made a decision on what system they are going to?
- Dave Goss – No, they have not made a decision yet.

JASON MANZO – Presentation on the DiagnostX & Aeroflex 8800SX

- Jason Manzo – The DiagnostX monitors and measures all radios on the network over-the-air in real-time without user intervention. Proactively helps SNACC manage all of our radios in the network. Improves personnel’s safety by ensuring all emergency responders can hear and be heard. Eliminates the need to bring all your radios to a shop for testing and service. It effectively eliminates the need to schedule annual maintenance on every radio. The DiagnostX evaluates every radio on the system, 24/7/365, without user intervention. Identifies both problem radios, and properly functioning radios. Enables SNACC to proactively contact agencies or individuals to schedule service. Keeps properly working radios and personnel out in the field where they are needed. Monitors the Base Station Receive Control Channel (Inbound). Installs at existing RF sites. Portability allows it to be moved to multiple sites for additional area coverage. Autonomous – DiagnostX is non-intrusive and has no impact on the radio network
- The Aeroflex 8800SX is designed for complete automated radio test and alignment for analog and digital radios. Available automated tests and alignments are available for various radio manufacturers, such as Motorola APX, XTS, and XTL radios. Some of the automated tests include Reference Oscillator, Power, Deviation, and Bit Error Rate.
- Jeff Buchanan – How often are you running this DiagnostX?
- Jason Manzo – Twenty four hours a day – seven days a week
- Dane Mattoon – Doing 10% of the preventative maintenance of all of the radios on the system has not been an issue but because they are a small team, more than 10% could become an issue.

**4. Approve the 2020 fiscal year budget presentation. (FOR DISCUSSION):**

- Teri Bierer and Dave Goss presented the fiscal year budget presentation. (See Attached)
- Dane Mattoon – The 2020 fiscal year budget will be approved at a later date.

**5. Approve the meeting dates for 2019. (FOR POSSIBLE ACTION):**

- Dane Mattoon - Meetings will be held in any of these Mead Conference rooms here at the Las Vegas Valley Water District. Also, the December meeting will be held early in the month to avoid not having a quorum.
- Motion was made to approve; motion passed unanimously.

**COMMENTS BY THE GENERAL PUBLIC:**

Curtis Steadman from Motorola Solutions – Between January and February we will be testing WAVE for Las Vegas Metropolitan Police Department. It took about six to eight months. Once SNACC is 7.17 we will be able to test as well.

Chris Vasquez of North Las Vegas Police Department – Introduced his new boss, Captain Jacky Gravatt of North Las Vegas Police Department.

**NEXT MEETING DATE/ADJOURN:**

Next SNACC meeting: February 20, 2019

Meeting adjourned at 10:50 A.M.

Respectfully submitted:

Dane Mattoon, Chairman  
Attachments

