



Southern Nevada Area Communications Council

MEETING MINUTES

Date: August 28, 2019

Location: Las Vegas Valley Water District
Mead 1 Conference Room
1001 S. Valley Boulevard
Las Vegas, NV 89107

Time: 10:00 A.M.

Board members present:

Jeff Buchanan, Chair	Chris Vasquez, Vice Chair
Frank Milligan	Scott Mazick
Brad Adams	Wendy Lotman
Brian Nebeker	Bill Baltas
Isaac Henn	

Call to Order

Public Comment:

- Jeff Buchanan - I just want to welcome you Isaac Henn to the Board. Henderson is a big part that makes SNACC go round, Dane was an intricate part also, so welcome.

Introduction of the Board:

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussions relating to an item at any time

- 1. Approve the August agenda with the inclusion of tabled and/or reconsidered items, emergency items, and/or deletion of items, and approve the minutes of the June 6, 2019 meeting. (*FOR POSSIBLE ACTION*):**
 - A motion was made to approve; motion passed unanimously.
- 2. Receive the Administrator's Report with the inclusion of the Strategic Plan Updates, SNACC Monthly Budget Report for the month of June and July 2019. (*FOR DISCUSSION*):**

SNACC Administrators Report

August 28, 2019

Technical Items:

- SNACC technicians replaced UPS batteries at the Elkhorn site.
- SNACC is presently reprogramming all of the Fire Department radios. This is to make update to the fleetmap and add Battalion 7.
- Clark County is in the process of replacing their microwave system. This is causing some temporary outages to various SNACC sites. We have been notifying and working with customers that will be affected.
- We are beginning investigations into a microwave upgrade project. This is necessary due to the age of the equipment and the advancement in technology. (Analog operations to Ethernet operations).

SNACC Business:

- SNACC has two new members representing the City of Henderson, (Primary) Captain Isaac Henn of the Henderson Police Department and (Alternate) Fire Department Logistics Division Chief, Richard Johnson.
- SNACC is very close to a completing an agreement with the Bureau of Reclamation on installing a site at Hoover Dam for Public Safety users.
- Daniela volunteered for Clark County at the 84th Annual NACo Annual Conference & Exposition on July 14th, 2019.
- Jason attended the APCO conference in Baltimore this year. He will have a brief update at the next board meeting.
- SNACC is continuing to work with UNLV to come on to the SNACC system.
- Las Vegas Metropolitan Police Department and SNACC are continuing to work with one another on a daily basis with subscriber updates/changes.

Open Receivables (Over 90 days Past Due):

Name	Account	Invoice	Amount	Inv. Date	Description	Due Date	Days past due
Lake Mead Nation Park Svc	10002933	90180967	21,594.52	6/3/2015	SNACC - SUA II	7/3/2015	1480
Lake Mead Nation Park Svc	10002933	90196632	21,594.52	5/18/2016	SNACC - SUA II	6/17/2016	1147
Lake Mead Nation Park Svc	10002933	90214861	21,594.52	6/13/2017	SNACC - SUA II	7/13/2017	709
Lake Mead Nation Park Svc	10002933	90228635	21,594.51	5/3/2018	SNACC - SUA II	6/3/2018	444
Lake Mead Nation Park Svc	10002933	90238232	21,594.48	12/19/2018	SNACC - SUA II	1/19/2019	251

Budget Variances for June 2019

BUDGET LINE ITEMS	Budget Amount	ACTUALS YTD	JUNE ACTUALS	Last month's Remaining %	% Current	Justification
Cleaning/Custodial	\$2,720.00	\$2,510.00	\$420.00	23.2%	7.7%	Mr. Janitorial Services

Equipment maintenance and repair	\$13,500.00	\$6,388.00	\$1,487.50	63.7%	52.7%	DP Air - SNACC PM - performed service on Liebert HVAC equipment, inspected filters, belts, pulleys, sheaves, bearings, motors, drains, relays, contactors, circuit boards, humidifiers, reheat elements, coils, piping, safeties, condensate pans, condensing units, ambient thermostats, fan speed controls, and compressions for proper operations, check amp draws, temp split and electrical connections.
Operating and cleaning supplies	\$750.00	\$315.86	\$149.95	77.9%	57.90%	Brady Industries - toilet paper, paper towels, kleenex, seat covers
Computers and supplies	\$17,500.00	\$13,904.02	\$1,584.99	29.6%	20.5%	3sixty mission critical - Batteries for Elkhorn
Electricity for repeater sites	\$22,000.00	\$18,892.07	\$1,640.13	21.6%	14.1%	NV Power, City of Boulder
Vehicle Maintenance	\$20,000.00	\$17,157.93	\$4,200.12	35.2%	14.2%	May 2019 Automotive - Jason's vehicle had some work done.
Data circuit and tele-communication charges	\$ 7,260.00	\$ 8,230.57	\$ 857.56	-1.3%	-13.4%	Verizon wireless, Airwatch license, United Teleservice, Inc.
Print/Reproduction	\$ 1,600.00	\$ 1,770.27	\$ 155.23	-0.9%	-10.6%	Konica Minolta copier charge May 2019

Budget Variances for July 2019 (Beginning of fiscal year):

BUDGET LINE ITEMS	Budget Amount	ACTUALS YTD	JULY ACTUALS	Beginning of the Fiscal Year %	% Current	Justification
Overtime	\$ 7,500.00	\$ 720.35	\$ 720.35	100%	90.4%	* Jason and Jose worked overtime during our upgrade from 7.14 to 7.17
Business Liability Insurance	\$23,000.00	\$22,367.92	\$22,367.92	100%	2.7%	Assurance LTD, Pool Insurance for SNACC
Travel/Training	\$10,000.00	\$1,278.48	\$1,278.48	100%	87.2%	* Sheraton - Jason's trip to APCO *Skillpath Seminars - Daniela will be attending SKILL PATH classes in September
CC Agreement, ERP, IT Support, etc.	\$48,981.00	\$9,964.00	\$9,964.00	100.0%	79.70%	Fiscal Year 2020 1st Quarter SNACC chargeback for Clark County services.

System Reports – JUNE 2019:

Airtime – 2,777.2 (Hours)

Total PTT's – 2,143,258

Detailed Busies – 42 (1.10 Minutes)

System Reports – JULY 2019:

Airtime – 2,895.4 (Hours)

Total PTT's – 2,232,351

Detailed Busies – 28 (.95 Minutes)

These reports can be viewed online at: <http://SnaccOnline.com>

- Jeff Buchanan – If you look at the first page, it gives the fund balance for the previous year, I do believe I am reading that right, I am trying to figure out if the fund balance dropped a bit. Was there an overall deficit there?
- Scott Mazick – Are we still presenting our budget in November?
- David Goss – Yes, we will approve it before December.
- Jeff Buchanan – We have the Capital Project budgeted for \$490,000, we only spent \$41,000 for the year, could you give us some feedback? What is the status there? Are there projects that are in motion right now?
- David Goss – We purchased the Aeroflex Monitor. There are other projects we are waiting on quotes on. We need to replace batteries on some of our sites.
- Jeff Buchanan – Thanks for the explanation, for the budget year, we budgeted \$490,000 and we only spent the \$41,000 can you tell us what we are doing
- David Goss – We were anticipating updating our microwaves. This will also include the TDMA transition and the site at Hoover Dam, even though, the Bureau of Reclamation will be paying us back for the site being put up.
- Jeff Buchanan – Apologies for the continuous questions, we put up another \$100,000. It looks like our budget looks like there would have been a completion this last year. If it was Microwave, what was the disruption obstacle that prevented us from doing this last fiscal year that we are putting it on for this fiscal year?
- David Goss – (Distorted audio)
- Jason Manzo – Originally, Motorola told us that we had to have our microwaves updated by version 7.17, this is why we put the microwave project is on hold.
- Scott Mazick – this was all supposed to be purchased in May 2020 – so we have numerous projects that were not completed in fiscal year 2019.
- Jason Manzo – The projects are being worked on, we are currently waiting for one quote to be corrected.

3. For the Board to vote on the status of National Park Service remaining on the SNACC System or be removed due to non-payment of the SUA II (Software Upgrade Agreement). (FOR POSSIBLE ACTION):

- Jeff Buchanan – First and foremost, I want to say how much we appreciate the partnership with the National Park Service, this Board truly wants to promote interoperability, and the increase use on this radio system. Yet this group is also in charge of 10,000 users and members be consistent with policies and procedures. This has caused a great deal of concern from the Board and the Administrator. I just want to make it clear that there is no one on this Board that views this relationship as anything other than valuable and we want to

continue to promote interoperability. This Board is also in charge of maintaining \$2.5 to \$3 million of fiscal responsibility. Dave I would love it if you and Jason can update us with a timeline of communications with this particular issue:

- David Goss and Jason: presented a powerpoint with a timeline of all of the communications that he has had with the National Park Service from 2014 to 2019.

(See attached PowerPoint)

- Jeff Buchanan – Are there any members of SNACC that have not paid their fees?
- David Goss – No, all of our users have paid.
- Jeff Buchanan – Is there anything that we missed?
- David Goss – I do not believe so, this is year of us working with them. I think that it is no one’s fault, only the fact that they have had so many changes in personnel. Our biggest issue is that we have come to a point where we need to collect if we want them to stay on the system and be upgraded.
- Chris Vasquez – What would the repercussions be if they are removed from the system.
- David Goss – They will no longer be able to dispatch, they will not be able to dispatch on the SNACC side.
- Chris Vasquez – So they will not lose their communications?
- David Goss – No, they will not.
- Jason Manzo – They will lose recording on their conventional system.
- Chris Vasquez – They will lose all interoperability talkgroups on the SNACC system like NCore, SNACC IOP Channels, but not their own communications?
- David Goss – Yes.
- Adam Kelsey, Chief Ranger - I would like to thank Dave for inviting us today. I did bring the Administrative Officer and the Contracting Officer for NPS today. I think maybe starting from today and talking a little about how we got here, but not too much today since that has already been hatched out. We have an agreement in hand today that is signed by our agency that can pay SNACC today, moving forward from this point on. The issue with the turnover and some of the things that have been a problem for us is that in the Federal system there is no way to make a verbal agreement in exchange for money. We have to have a contract mechanism to be able to do that. We have not been able to come up with anything. We have had ideas on how to do that, but a lot just fell flat, but none have been resolved. With this team recently, we were able to determine that the correct contracting agreement which is a cooperative management assistance agreement that allows us to pay the next five years to SNACC moving forward. We are still at a point where we have not come up with a solution to pay back pay for the previous years. I appreciate Dave’s timeline, I have been part of these conversations over the years as personnel has changed. I am trying get this on the right path with the intent to be partners and have that interoperability, which is very important to me as the Chief ranger. We have 8.5 million visitors that come to the park, 260 employees that require our services. The technical information that was discussed by the Board is new to me. It was explained to me, and I am not a technical person, that it was our radio back backbone and without it we would not be able to use our radio system. To me it was pretty dyer to make this work. We have a twenty five year communications manager, Bill Tynon, who made a handshake deal with SNACC in 2013. By the time I got involved, Bill had left and I

received a bill. I was not a member of SNACC, I have never been told I would have to pay anything, so I was in shock. In 2016, it was clear that this was something that we needed and wanted and we were going to work on getting this resolved. If you look back, you can see that we were trying to get a mechanism with Hoover Dam to increase interoperability operations, with the bridge jumpers and fires that happen in the area, we did not elect to move out of that. It was BOR (Bureau of Reclamation) the Federal contracting mechanism does not allow for this. The ratification process to do that was looked into and it was extremely difficult and went all the way up to the Director level for the agency in Washington, D.C. and it was sort of unprecedented to try to do that, given the history with SNACC. I feel like we are at a point where we are able to resolve this for the next five years. We are five years in essentially, we anticipate we will be able to do this again after the next five years. But as far as any back pay, there is no resolution that we have not found anything that will be supported by the Federal mechanism.

- Jeff Buchanan – If I hear correctly, this group has found a way to move forward from this point on. The limitation for this happening four to five years ago, the people could not come up with a solution.
- Adam Kelsey – I think the limitation from maybe from two to three years, I think the personnel changes enhanced that. Before five years ago, we were not at the table when these decisions were made by SNACC. We were joined when we built our new center were on a handshake to become partners. We looked at working with another agency, but when we replaced Bill Tynon with Will Kenyon, it was given to him to try to resolve and try to find a contracting mechanism to make it work. My ultimate opinion, it got hung up on the back pay issue, that was the real fault, that should have been resolved to begin with. So that is where all the momentum when. That is my take on it.
- Jeff Buchanan - I appreciate your detail. I get the first 2014 to 2015, that is 36 months. I am struggling to come to a resolution, what was the biggest limiting factor?
- Adam Kelsey - The biggest limiting factor was personnel issues. I'd say the second probably the most important factor was, we thought we had solutions that would get us to the end point, one was the deal with BOR contract and also the funding for those that don't know, we provide public safety for the Hoover Dam, they no longer have their own police department. We figured this contracting mechanism would work. It was not us that chose to leave that contract, when it got to their budget folks, they did not like that and said we needed to come up with our own agreement. Again, it does not address the back pay issue. Does that answer your question?
- Jeff Buchanan - Yes, I think so. Does your superintendent know what is going on? Does she know that there was bargaining going on? Is she in complete understanding of the total picture of this project?
- Adam Kelsey - The superintendent that got this letter had been on the job for a week. She has been here for the past 2-3 months now. Prior to that we have had a series of actings. There has been a lot of reorganization here. There are moving a lot of people around, I am sure you have all heard this on the news. I took it upon myself to resolve this, I did not have much support since there were so many people moving around.
- Jeff Buchanan - Does Margaret Goodro have a complete understanding of what is going on now?
- Adam Kelsey - Yes, she does.
- Jeff Buchanan - What are her thoughts, we have a huge obstacle here, right? We have current members that have been paying. You are giving excellent detail. The 36 months to me feels like a long time, I think that the appropriate measure would have been to bring it to

the Board 36 months ago. As we try to look through this obstacle, I think in partnership, every last measure be taken. You mentioned the director. Has the director been involved? Why wouldn't you take it to the very highest level to exhaust every last measure.

- Adam Kelsey - I do not have an answer for that. I can say that we still want to resolve this. And continue the discussions to resolve the back pay. A firm example, if we could be charged separately for the equipment upgrade, if SNACC could re-invoice us for some of those things, so it doesn't appear that we received something in the past, we will be able to pay. I'd like the Board to work with their legal folks to see if there is a way to help us so we can get there. I feel like we can on our end as long as it is very clear that it is for something to move forward on. It is not because of the lack of will and it is not that we feel we do not owe.
- Jeff Buchanan - I think we have to take caution now. The last thing I would do as a Chair representing the Board is put ourselves in a pickle legally. We want to be very careful as we take steps forward. I think you have brought some interesting points, let's have some discussions about this.
- Scott Mazick - SUA II agreement, when that contract was signed, with all the entities was that a large contract that included everybody? Or are there separate contracts?
- David Goss - it is one contract with SNACC, SNACC would pay the SUA up front and every agency would pay us back.
- Scott Mazick - So somewhere there is a legal document that binds, in my case the RTC, of ten years of SUA payments.
- David Goss - Yes
- Scott Mazick - is that the case with all of the members of the Board?
- David Goss - yes, because our that contract is for us updating the system.
- Scott Mazick - And so do we have that same contract with the RTC and the rest of the members with the NPS?
- David Goss - I would have to go back and see the full contract, NPS would be included with their dispatch center.
- Jason Manzo - The SUA is for the members that have dispatch centers.
- Scott Mazick - My question, there is a contract in place with my agency and SNACC, does NPS have that same agreement in place with SNACC and Motorola for SUA II? Is there a legal binding document in place between those entities.
- Jason Manzo - This goes back to that October 22, 2014 meeting, when the SUA came to be. The Board agreed that the SUA would fall under SNACC, SNACC would pay it and then the dispatch centers would reimburse SNACC.
- Wendy Lotman - Is this because SNACC pays it annually, in theory it is a 10 year contract. And right now we are billing it annually, but in reality you can bill my agency once for the entire contract to pay SNACC back. So my question is, we know the total amount for the ten years. Is there potential for that 10 year to be paid up front? Is there a possibility that anyone can pay like in this situation five years up front?
- David Goss - I understand what you are saying.
- Steven Sweikert - I don't believe it's addressed but cooperative agreement so I think it is a matter that is up in the air.
- Jeff Buchanan - Which by that token, would it give this Board this flexibility?
- Steven Sweikert - I don't know the answer to that.
- Adam Kelsey - Regardless of what the email said, Bill Tynan was the contact, we were not a voting member addressed the SUA II. We were not in the original agreement. This all happened after the upgrade, we were working with SNACC with a handshake deal. You are asking about the contract mechanism. It made it difficult to this process to get where we need to get to.

- Jeff Buchanan - I appreciate that Chief, but I just want to make sure. If I didn't misunderstand, you clearly stated you want to make your agency whole, however you are struggling with the mechanism.
- Adam Kelsey - I think it is important to note, Mark Hnat had no right to say that we have the money to pay. These are congressionally appropriated dollars. I think it is incorrect. As a cop, I want to be able to make this right, if there is a solution, I want to make sure I am at the table to make this right. I don't want to give an impression that there is something out there that we aren't doing. If there can be a different way of being billed from SNACC that would resolve this.
- Jeff Buchanan - I think your point was outstanding. I would like to hear more exploration, if I am hearing you correctly, these ten year fees are not forced to be paid annually you could still put it in your portion of your fees then there could be a mechanism. I appreciate you sitting up here and giving excellent detail, but that is why I was very specific in saying *making this whole*, if that is the intent, and we find a mechanism, then I think if it is possible. Teri would you be able to speak to that?
- Teri Breier - This is a ten year agreement between Motorola and SNACC. But it is billed on an annual basis, but if SNACC could work with the Federal government we could come up with something that is agreeable I think that would work.
- David Goss - We have the computers sitting at our office right now, if you pay for the computers, you would be paying back the SUA. You can pay the first five years and that would clear it all up.
- Adam Kelsey - Again, I am a cop. That makes sense to me, but I think that this conversation needs to leave the room. Purchasing officers need to work that out.
- Jeff Buchnan - That means a lot to me personally and to this Board. Here is what I would like to do, I know we are still on a time crunch here but I think if we can do some exploration and see if there are other mechanisms that we can put into place, that we have another meeting and call it an emergency meeting, we can discuss this further based on all the great conversation and potential opportunities.
- Steven Sweikert - There would have to be an emergency meeting for the Board to vote on a contract that would allow for the back pay.
- Jeff Buchanan - I would look to Dave, Steven, and Chief. When would we have that meeting?
- Scott Mazick - Would it be September 10?
- Dave Goss - That would be up to Motorola.
- Scott Mazick - Very valued partners
- Dustin Newsom - We will work to make that happen to fit your timeline. Do we have a date in mind that we would be trying to meet? That would go a long way for us.
- David Goss - Mid September
- Jeff Buchanan - Chief, would that work for you?
- Adam Kelsey - I appreciate your consideration, the 23rd of September.
- Chris Vasquez - We are in the middle of this upgrade, we do not want to hold that up any longer. I know there is a 7.17 training day within the next two weeks. How are we standing on that? It took us a year to get a date to get us to 7.17, we need to make sure we are not stalling Motorola.
- Jason Manzo - We are 7.17 already, with the exception of National Park Service.
- Jeff Buchanan - I heard September 23rd and end of September.

- Lila Klein - I am the Administrative Officer, I am responsible for all of the financial and budget operations at the park. What I'm prepared to do today is, do a miscellaneous obligation in our financial system to cover the cost of the computers Mr. Goss, as soon as we get an updated invoice, I personally will send them out to get that paid, you will be paid within two weeks. But I have to have that invoice.
- Chris Vasquez - Would that throw up a red flag?
- Lila Klein - We have our cooperative management agreement, since it is not signed yet by you, it is easy for me to do these things and incorporate it to pay for that hardware that we need to have to continue operations.
- Jeff Buchanan - Thank you very much. So that to me sounds like September 23, can we do it in the afternoon? How is the Board looking for September 23 at 1:00PM.
- Motion was made to have this item moved to September 23rd to re-address this. Motion passed unanimously.
- Chris Vasquez - Under your new agreement, we have not seen it, you have to understand that you are paying McIntosh for maintenance, the SUA does not include maintenance. I just want to make sure you are aware that you still have to maintain the equipment.
- Jeff Buchanan - Let me wrap that discussion up by saying thank you to the entire team that came from the park service, to Dave, Jason, and Daniela. For the people that weren't in understanding of this big concern, I think this brought so much clarity. Motorola, thank you for being the great partner that you always are, thanks for everybody for working through that very thorny issue. I am very confident that we will get to a resolution that works for everybody.
- David Goss - Because of the past balances, if this should happen again the OPS/GOV working group has been working on creating a policy to bring to the Board for approval in October.
- Jeff Buchanan - This is an opportunity for this Board to improve and so we have used it as such to create a policy and procedure for the future to give us stronger direction and clear picture on where to go.

COMMENTS BY THE GENERAL PUBLIC:

NEXT MEETING DATE/ADJOURN:

Next SNACC meeting: Emergency SNACC Board Meeting will be on September 23, 2019 and the next regular SNACC Board meeting will be held on October 16, 2019.

Meeting adjourned at.

Respectfully submitted:

Jeff Buchanan, Chairman
Attachments