

**AGENDA**  
**SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING**

**10:00 A.M. – FEBRUARY 17, 2021**

<https://clarkcountynv.webex.com/clarkcountynv/onstage/g.php?MTID=eea66572619ce8053f9560216591ba669>

6000 E. Rochelle Ave, Las Vegas, NV 89122

Phone: **702-455-7390**

**ALL ITEMS LISTED ON THIS AGENDA ARE FOR ACTION BY THE BOARD OF DIRECTORS, UNLESS OTHERWISE INDICATED. ITEMS MAY BE TAKEN OUT OF ORDER. THE BOARD OF DIRECTORS MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, AND/OR MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSIONS RELATING TO AN ITEM ON THE AGENDA AT ANY TIME. COPIES OF WRITTEN MATERIALS PROVIDED TO THE BOARD MEMBERS IN ADVANCE OR AT THE MEETING MAY BE OBTAINED FROM JASON MANZO, SNACC OFFICE, 6000 EAST ROCHELLE, LAS VEGAS, NV OR BY CALLING (702) 455-7390.**

**COMMENTS BY THE GENERAL PUBLIC**

**NO ACTION MAY BE TAKEN:** At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

**ITEM NO.**

1. FOR POSSIBLE ACTION: Approve the February 17, 2021 agenda with the inclusion of tabled and/or reconsidered items, emergency items, and/or deletion of items, and approve the minutes of the December 9, 2020 meeting.
2. FOR DISCUSSION: Receive the Administrator's report with the inclusion of the SNACC monthly financial reports and budget variances for October, November and December and system reports for December 2020 and January 2021.
3. FOR POSSIBLE ACTION: Approve the Genesis Essential Service Agreement quote for the coverage dates of April 1, 2021 through March 31, 2022.

**COMMENTS BY THE GENERAL PUBLIC**

**NO ACTION MAY BE TAKEN:** At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

**NEXT MEETING DATE/ADJOURN**

**AFFIDAVIT OF POSTING**

This is a public meeting. In conformance with the Nevada Open Meeting Law, this agenda has been posted in the following locations:

Clark County Government Center  
Clark County Water Reclamation District  
Clark County Courthouse Annex  
Las Vegas Valley Water District

<https://notice.nv.gov/>

**PLEASE POST**

**Chairman:** Scott Mazick **Vice Chairman:** Chris Vasquez  
**Board Members:** Wendy Lotman, Larry Haydu, Bill Baltas, Vince Albowicz,  
Kirk Moore, Frank Milligan, Brian Nebeker & Brad Adams

# Southern Nevada Area Communications Council Agenda Item

<b>Issue:</b> Approve the February 17, 2021 agenda with the inclusion of tabled and/or reconsidered items, emergency items, and/or deletion of items, and approve the minutes of the December 9, 2020 meeting.	<b>Date:</b> February 17, 2021
<b>Petitioner:</b> Jason Manzo, Acting SNACC Administrator	<b>Agenda Item:</b> 1
<b>Recommendation - FOR POSSIBLE ACTION:</b> Approve the February 17, 2021 agenda with the inclusion of tabled and/or reconsidered items, emergency items, and/or deletion of items, and approve the minutes of the December 9, 2020 meeting. and/or take action as necessary.	

**Fiscal Impact:**

None

**Background:**

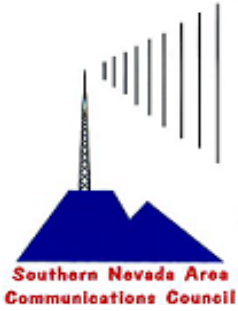
The Southern Nevada Area Communications Council operates an 800 megahertz (MHz) Public Safety radio communications system in the Clark County /Las Vegas urban area. This will be a reoccurring item.

**Respectfully Submitted:**



\_\_\_\_\_  
Jason Manzo

Acting SNACC Administrator



# Southern Nevada Area Communications Council

## MEETING MINUTES

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Date: December 9, 2020

Location: Southern Nevada Area Communication Council Headquarters – **VIA WEBEX**  
6000 E. Rochelle Ave  
Las Vegas, NV 89122

Time: 10:00 A.M.

Board members present:	Scott Mazick, Chair	Chris Vasquez, Vice Chair
	Frank Milligan	Vince Albowicz
	Brad Adams	Kirk Moore
	Larry Haydu	Bill Baltas
	Wendy Lotman	Brian Nebeker

### Call to Order

### Public Comment:

### Introduction of the Board:

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussions relating to an item at any time

**1. Approve the December 9, 2020 agenda and the minutes from the November 10, 2020 meeting. (*FOR POSSIBLE ACTION*):**

- A motion was made to approve; motion passed unanimously.

**2. Nominate and vote on a chairman and vice chairman. (*FOR POSSIBLE ACTION*):**

- **Frank Milligan** – The current Chair and Vice chair have done a great job leading us, if no one else opposes, I would like to nominate Scott and Chris as the Chair and Vice Chair for the next year.
- Motion was made to approve; motion passed unanimously.
- **Scott Mazick** – I do want to thank all of the Board for all of the support, the Board is very engaged. Also, I would like to thank Chris, as Frank said, he is a huge benefit to our team. I appreciate Jason, you and your team. I look forward to a prosperous 2021.

**3. Receive the Administrator’s Report with the inclusions of SNACC monthly Financial and system reports for the month of November 2020. (FOR DISCUSSION):**

## **SNACC ADMINISTRATOR’S REPORT**

**DECEMBER 9, 2020**

The Hoover Dam project has been completed. Motorola finished on 11/10/2020. The Hoover Dam Security Force completed their testing and signed off on the project on 11/20/2020. SNACC submitted our billing to the Department of the Interior on 11/23/2020 for \$559,335.00.

We have begun programing the new APX radios for Las Vegas Fire & Rescue. There is a total of 378 radios to be programmed.

We updated the SNACC System Compatible Radios policy per item #7 of the November 10, 2020 board meeting. We emailed this to all our users. If anyone did not receive the updated policy, please call our office to receive a copy.

### **SYSTEM REPORTS**

#### **NOVEMBER 2020**

Airtime – 2,650.6 (Hours)

Push to Talks – 1,939,729

Busies – 37 (1.47 minutes)

*These reports can be found on the SNACC Website: <http://SNACCOnline.com>*

- **Scott Mazick** – Have you received a payment from the Department of Interior?
- **Jason Manzo** – We had a conference call with the federal side and Clark County Finance, we went over the request and they told us that if there were any issues, they would email us. So far, they have not emailed us. I will be following up with them on Monday.
- **Scott Mazick** – As far as the financial report, I want to thank Candis for working with Jason and I look forward to the reports when you are able to get them to us.
- **Candis Ware** – Thank you.

**4. Approve the amendment of the Suncoast Agreement. (FOR POSSIBLE ACTION):**

- **Jason Manzo** – The original contract is for five years and we have been working with our legal and their legal and their contractor. Boyd Gaming hired a consultant and we created a first amendment, it went to their district attorney, then to our district attorney. The only difference is there will be a fiscal impact of \$350/ monthly - \$150 goes to Boyd Gaming and \$200 a month goes to the consultant. We have two other sites where we house equipment. I do not think this amount is out of line, I think this is a great location for adding and keeping our equipment.
- **Scott Mazick** – Any questions from the Board? This would be an unbudgeted item this current fiscal year was not budgeted for this item.
- **Jason Manzo** – No, this was not budgeted for this fiscal year, but it will be on the final budget for next year.
- **Terrance Holmes** – This was not a budgeted item, where does the money come from?
- **Jason Manzo** – Yes, so there is money there for this, we just have to get the funds appropriated for this.
- **Terrance Holmes** – Okay, I was just wondering. Thank you.
- A motion was made to approve; motion passed unanimously.

**5. Approve Change Order #12 of the P25 SNACC contract with Motorola which includes the change in services for System Upgrade Assurance and Maintenance for consoles. (FOR POSSIBLE ACTION):**

- **Jason Manzo** – This is a change order to capture additional consoles to the Motorola: \$1,053,821.22 – this total is for infrastructure, SUA, and Maintenance for year 7 (2020) through year 12 (2026) of the Motorola contract.  
Year 7 through Year 12 will include eleven additional consoles for SUA billing in December of 2020 (11 consoles x \$1799.54=\$19,794.94).  
Year 7 through year 12 will include seven additional consoles for maintenance in March of 2021 (7 consoles x \$1286=\$9002, this will increase by 3%/yearly moving forward).
- **Vince Albowicz** – I have some concerns since the additional console was not budgeted for.
- **Jason Manzo** – I am working with Boulder City Police Department and Finance on this.
- A motion was made to approve; motion passed unanimously.

**6. Authorize Acting Administrator to spend up to \$30,000 for a new Uninterrupted Power Supply for the Brooks Site. (FOR POSSIBLE ACTION):**

- **Scott Mazick** – This approval is just for this purchase? Moving forward we will be reverting back to the authorized amount of \$7,500. I am assuming that the acting Administrator will report back when the purchase is made.
- **Jason Manzo** – That is correct.
- A motion was made to approve; motion passed unanimously.

**COMMENTS BY THE GENERAL PUBLIC:**

None

**NEXT MEETING DATE/ADJOURN:**

Next SNACC meeting: February 17, 2020

Meeting adjourned at 10:28 A.M.

Respectfully submitted:

Scott Mazick, Chairman

Attachments

# Southern Nevada Area Communications Council Agenda Item

<b>Issue:</b> Receive the Administrator's report with the inclusion of the SNACC monthly financial reports and budget variances for October, November and December and system reports for December 2020 and January 2021.	<b>Date:</b> February 17, 2021
<b>Petitioner:</b> Jason Manzo, Acting SNACC Administrator	<b>Agenda Item:</b> 2
<b>Recommendation - FOR DISCUSSION:</b> Receive the Administrator's report with the inclusion of the SNACC monthly financial reports and budget variances for October, November and December and system reports for December 2020 and January 2021 and/or take action as necessary.	

**Fiscal Impact:**

None

**Background:**

The Board gave the request to the SNACC Administrator, on August 2015, to have the SNACC Budget presented in his Administrator's Report on a monthly basis. This was requested to inform the Board on the monthly SNACC expenses and to show what is currently available. This report includes any current system issues, deficiencies and/or updates.

**Respectfully Submitted:**

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**Jason Manzo**  
Acting SNACC Administrator

# **SNACC ADMINISTRATOR'S REPORT**

## **FEBRUARY 17, 2021**

We have received payment from the Bureau of Reclamation for \$559,335.00 for the Hoover Dam site.

We had our kick-off meeting for the Over the Air Programming and Device Management Services project with Motorola. This project should be completed around late March.

Aviat– I will be receiving the statement of work from Aviat this week and will be reviewing with the Technical Working Group.

Brooks UPS- This is scheduled to be replaced on February 25<sup>th</sup>. Working with the vendor and electrician they believe they can complete the work without disrupting power to the prime site.

SNACC UPS- We have ordered new batteries for the UPS at SNACC for the master site. The vendor should have them in 5-7 business days.

Monthly Patches - For dispatch consoles the monthly patches are pushed out the second Monday of every month. We have been asking the dispatch centers to assist us and reboot their consoles. It is crucial for all dispatch centers to reboot their consoles every third week of the month. This is crucial because if a console is not rebooted the security updates are not implemented making our network vulnerable.

### **BUDGET VARIANCES:**

#### ***OCTOBER 2020***

1. Overtime – 18% - \$1344.58 – Jose worked overtime for Hoover Dam project
2. Call backs – 6.7% - \$165.38 – There was a call back for Jose to assist the City of Henderson Fire Department
3. Minor Equipment and tools – 7.5% - \$288.54 – HD Supply
4. Office Supplies – 19.4% - \$291.23 – Staples order
5. Print/Production – 10.2% - Konica Minolta printier
6. Clark County Agreement – 20.6% - \$10,177.00



## **NOVEMBER 2020**

1. Cleaning Custodial – 12.9% - \$350 – Mr. Janitorial
2. Equipment Maintenance and Repair – 9.1% - \$1139.20 – DP Air
3. Capital Lease Interest – 52.7% - \$46,041.08 – Motorola for our P25 System
4. Capital Lease Payment – 49.5% - \$245,249.83 – Motorola payment for our P25 System.
5. Vehicle Maintenance – 5.8% - \$1170.38 – Preventative Maintenance on one of the SNACC Vehicles.
6. Print/Production – 10.7% - \$169.98 – Konica Minolta Printer

## **DECEMBER 2020**

1. Call back – 9% - \$223.88 – Jose had a call because Clark County OEM assistance on new year eve.
2. Operating and Cleaning Supplies – 7.3% - \$51.25 – Brady Industries order for disinfectant, paper towels, and restroom spray.
3. Print/Production – 10.3% - \$163.40 – Konica Minolta Printer

## **SYSTEM REPORTS**

### **DECEMBER 2020**

Airtime – 2,648 (Hours)  
Push to Talks – 1,940,820  
Busies – 28 (.98 minutes)

### **JANUARY 2020**

Airtime – 2,628 (Hours)  
Push to Talks – 1,932,599  
Busies – 35 (.94 minutes)

**FUND 2520.000**

**Southern Nevada Area Communications Council**

**SNACC BUDGET REPORT: OCTOBER 2020**

<b>CATEGORY</b>	<b>BUDGET</b>	<b>ACTUALS YTD</b>	<b>OCTOBER ACTUALS</b>	<b>% REMAINING</b>
Annual Radio Fees and Buy Ins Billed	3,108,757.00	(12,860.00)		
Cost Recovery Billed (Console SUA II and Maintenance)	367,422.00			
Interest	30,338.00	94,905.35	4,247.78	
<b>TOTAL REVENUES</b>	<b>3,506,517.00</b>	<b>82,045.35</b>	<b>4,247.78</b>	<b>-</b>
Salaries & Benefits	490,113.00	254,442.46	30,671.65	48.1%
Overtime	7,500.00	3,050.13	1,344.58	59.3%
Call Back	2,500.00	1,578.88	165.38	36.8%
Professional services	2,350.00	2,350.00		0.0%
Cleaning/Custodial	2,720.00	800.00		70.6%
Equipment maintenance and repair	12,500.00	4,774.63		61.8%
Console SUAII	210,773.00			100.0%
Console maintenance	156,650.00			100.0%
Infrastructure SUAII	298,881.00			100.0%
Infrastructure maintenance	476,424.00			100.0%
Site rentals	10,266.00	9,766.88		4.9%
Office space (Water Reclamation)	12,000.00	12,000.00		0.0%
Business liability insurance	24,500.00	24,459.48		0.2%
Operating and cleaning supplies	705.00			100.0%
Office supplies	1,500.00	291.23	291.23	80.6%
Minor equip (tools, cables)	3,850.00	288.54	288.54	92.5%
Computers and supplies	4,500.00			100.0%
Electricity for repeater sites	16,000.00	3,906.13	719.51	75.6%
Capital lease interest	87,349.00			100.0%
Capital lease principal	495,233.00			100.0%
Travel/Training	8,500.00			100.0%
Vehicle Maint.	20,000.00	4,677.38	1,038.92	76.6%
Telecommunications	9,880.00	2,168.13	160.03	78.1%
Print/Reproduction	1,600.00	485.59	163.40	69.7%
CC Agreement, ERP, IT Support, etc.	48,763.00	20,354.00	10,177.00	58.3%
Capital Projects	653,333.00	26,362.00		96.0%
<b>TOTAL EXPENSES</b>	<b>3,058,390.00</b>	<b>371,755.46</b>	<b>45,020.24</b>	<b>87.8%</b>

Appropriated EFB	4,131,685.00			100.0%
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<b>Beginning FY fund balance</b>	<b>4,180,825</b>
<b>Fund balance as of report date:</b>	<b>3,360,167</b>
<b>Estimated FY21 ending fund balance:</b>	<b>4,628,952</b>

**FUND 2520.000**

**Southern Nevada Area Communications Council**

**SNACC BUDGET REPORT: NOVEMBER 2020**

CATEGORY	BUDGET	ACTUALS YTD	NOVEMBER	
			ACTUALS	% REMAINING
Annual Radio Fees and Buy Ins Billed	3,108,757.00	(12,860.00)		
Cost Recovery Billed (Console SUA II and Maintenance)	367,422.00			
Interest	30,338.00	89,923.92	4,981.43	
<b>TOTAL REVENUES</b>	<b>3,506,517.00</b>	<b>77,063.92</b>	<b>4,981.43</b>	<b>-</b>
Salaries & Benefits	490,113.00	281,015.75	26,573.29	42.7%
Overtime	7,500.00	3,407.70	357.57	54.6%
Call Back	2,500.00	1,585.49	6.61	36.6%
Professional services	2,350.00	2,350.00		0.0%
Cleaning/Custodial	2,720.00	1,150.00	350.00	57.7%
Equipment maintenance and repair	12,500.00	5,913.83	1,139.20	52.7%
Console SUAll	210,773.00			100.0%
Console maintenance	156,650.00			100.0%
Infrastructure SUAll	298,881.00			100.0%
Infrastructure maintenance	476,424.00			100.0%
Site rentals	10,266.00	9,766.88		4.9%
Office space (Water Reclamation)	12,000.00	12,000.00		0.0%
Business liability insurance	24,500.00	24,459.48		0.2%
Operating and cleaning supplies	705.00			100.0%
Office supplies	1,500.00	291.23		80.6%
Minor equip (tools, cables)	3,850.00	288.54		92.5%
Computers and supplies	4,500.00			100.0%
Electricity for repeater sites	16,000.00	4,371.43	465.30	72.7%
Capital lease interest	87,349.00	46,041.08	46,041.08	47.3%
Capital lease principal	495,233.00	245,249.83	245,249.83	50.5%
Travel/Training	8,500.00			100.0%
Vehicle Maint.	20,000.00	5,847.76	1,170.38	70.8%
Telecommunications	9,880.00	2,701.57	533.44	72.7%
Print/Reproduction	1,600.00	655.57	169.98	59.0%
CC Agreement, ERP, IT Support, etc.	48,763.00	20,354.00		58.3%
Capital Projects	653,333.00	26,362.00		96.0%
<b>TOTAL EXPENSES</b>	<b>3,058,390.00</b>	<b>693,812.14</b>	<b>322,056.68</b>	<b>77.3%</b>

Appropriated EFB	4,131,685.00			100.0%
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<b>Beginning FY fund balance</b>	<b>4,180,825</b>
<b>Fund balance as of report date:</b>	<b>3,043,643</b>
<b>Estimated FY21 ending fund balance:</b>	<b>4,628,952</b>

**FUND 2520.000**

**Southern Nevada Area Communications Council**

**SNACC BUDGET REPORT: DECEMBER 2020**

<b>CATEGORY</b>	<b>BUDGET</b>	<b>ACTUALS YTD</b>	<b>DECEMBER ACTUALS</b>	<b>% REMAINING</b>
Annual Radio Fees and Buy Ins Billed	3,108,757.00	(2,431,380.88)	2,431,380.88	
Cost Recovery Billed (Console SUA II and Maintenance)	367,422.00	(12,860.00)		
Interest	30,338.00	86,262.53	3,661.39	
<b>TOTAL REVENUES</b>	<b>3,506,517.00</b>	<b>(2,357,978.35)</b>	<b>2,435,042.27</b>	<b>-</b>
Salaries & Benefits	490,113.00	305,888.13	24,872.38	37.6%
Overtime	7,500.00	3,445.92	38.22	54.1%
Call Back	2,500.00	1,809.37	223.88	27.6%
Professional services	2,350.00	2,350.00		0.0%
Cleaning/Custodial	2,720.00	1,150.00		57.7%
Equipment maintenance and repair	12,500.00	5,913.83		52.7%
Console SUAll	210,773.00			100.0%
Console maintenance	156,650.00			100.0%
Infrastructure SUAll	298,881.00			100.0%
Infrastructure maintenance	476,424.00			100.0%
Site rentals	10,266.00	9,766.88		4.9%
Office space (Water Reclamation)	12,000.00	12,000.00		0.0%
Business liability insurance	24,500.00	24,459.48		0.2%
Operating and cleaning supplies	705.00	51.25	51.25	92.7%
Office supplies	1,500.00	291.23		80.6%
Minor equip (tools, cables)	3,850.00	288.54		92.5%
Computers and supplies	4,500.00			100.0%
Electricity for repeater sites	16,000.00	4,600.81	229.38	71.2%
Capital lease interest	87,349.00	46,041.08		47.3%
Capital lease principal	495,233.00	245,249.83		50.5%
Travel/Training	8,500.00			100.0%
Vehicle Maint.	20,000.00	6,756.31	908.55	66.2%
Telecommunications	9,880.00	2,839.63	138.06	71.3%
Print/Reproduction	1,600.00	820.17	164.60	48.7%
CC Agreement, ERP, IT Support, etc.	48,763.00	20,354.00		58.3%
Capital Projects	653,333.00	26,362.00		96.0%
<b>TOTAL EXPENSES</b>	<b>3,058,390.00</b>	<b>720,438.46</b>	<b>26,626.32</b>	<b>76.4%</b>

Appropriated EFB	4,131,685.00			100.0%
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<b>Beginning FY fund balance</b>	<b>4,180,825</b>
<b>Fund balance as of report date:</b>	<b>3,355,823</b>
<b>Estimated FY21 ending fund balance:</b>	<b>4,628,952</b>

**Southern Nevada Area Communications Council  
Agenda Item**

<b>Issue:</b> Approve the Genesis Essential Service Agreement quote for the coverage dates of April 1, 2021 through March 31, 2022.	<b>Date:</b> February 17, 2021
<b>Petitioner:</b> Jason Manzo, Acting SNACC Administrator	<b>Agenda Item:</b> 3
<b>Recommendation - FOR POSSIBLE ACTION:</b> For the Board to approve the Genesis Essential Service Agreement quote for the coverage dates of April 1, 2021 through March 31, 2022 and/or take action as necessary.	

**Fiscal Impact:** \$8003

**Background:**

This is a tool that SNACC utilizes daily, this agreement includes telephone, remote support, system analysis, software updates, and upgrades.

**Respectfully Submitted:**

  
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**JASON MANZO**  
Acting SNACC Administrator

# QUOTATION



Questions?

## Essential Service Agreement

Kim.Corso@genesisworld.com

**QUOTE #:** SNACCO1182021A

End User: **SNACC - Southern Nevada Area Communication. #0727**  
Quoted To: **End User**  
Attn: **Stacy Taylor**

Quotation date: **1/18/2021**  
Valid Through: **4/18/2021**  
Dates Covered: **4/1/2021 - 3/31/2022**  
Term Length: **1 Year**

**SUMMARY** - Essential Service Agreement includes telephone and remote support, system analysis, software updates and upgrades from 8:00 am-5:00 pm CST Mon. - Fri. System down emergencies are supported 24/7. On- site work, training, and hardware are excluded but can be quoted upon request.

Details:	Qty	Per Year	Extended
1 <b>GW3-ATIA for single zone</b> also includes: CloneWatch/ SAM	1	\$8,003	\$8,003
<b>Total...</b>			<b>\$8,003</b>

### Purchase Instructions:

- PRICES:** All prices are expressed in U.S. Dollars and are payable in U.S. Dollars. Please make all checks and wire transfers payable to GenCore Candeo, Ltd. Contact Genesis for Bank Wire Transfer Instructions.
- TAXES:** The above quoted price does not include any applicable state or local taxes. If applicable, they will be calculated at the time of purchase and reflected on your invoice.
- PAYMENT TERMS:** Submit Purchase Order to: [Orders@genesisworld.com](mailto:Orders@genesisworld.com) Net 30 days. Please remit payment to: GenCore Candeo, Ltd., 5800 Eagles Nest Blvd., Tyler, Texas 75703
- SUPPORT:** Full list of provisions for the Genesis Essential Service Agreement are available upon request.

*\*\*I hereby agree to the above stated prices, terms and conditions set forth by The Genesis Group.\*\**

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Customer Signature (not required if issuing a Purchase Order)

\_\_\_\_\_  
Date