

AGENDA
SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL
BOARD OF DIRECTORS
SPECIAL MEETING

1:30 P.M. – MAY 18, 2022

<https://clarkcountynv.webex.com/clarkcountynv/j.php?MTID=m4a7d7a6db0fde2027622e3a2b48051e9>

Dial In Meeting Information:

1-408-418-9388

Access Code: 2495-287-3328

ALL ITEMS LISTED ON THIS AGENDA ARE FOR ACTION BY THE BOARD OF DIRECTORS, UNLESS OTHERWISE INDICATED. ITEMS MAY BE TAKEN OUT OF ORDER. THE BOARD OF DIRECTORS MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, AND/OR MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSIONS RELATING TO AN ITEM ON THE AGENDA AT ANY TIME. COPIES OF WRITTEN MATERIALS PROVIDED TO THE BOARD MEMBERS IN ADVANCE OR AT THE MEETING MAY BE OBTAINED FROM JASON MANZO, SNACC OFFICE, 6000 EAST ROCHELLE, LAS VEGAS, NV OR BY CALLING (702) 455-7390.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

ITEM NO.

1. **FOR POSSIBLE ACTION:** Approve the May 18, 2022 agenda and the minutes of the April 20, 2022 meeting.
2. **FOR POSSIBLE ACTION:** Approve the Fiscal Year 2023 SNACC Budget, presented by Jason Manzo.

COMMENTS BY THE GENERAL PUBLIC

NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

NEXT MEETING DATE/ADJOURN

AFFIDAVIT OF POSTING

This is a public meeting. In conformance with the Nevada Open Meeting Law, this agenda has been posted in the following locations:

Clark County Government Center
Clark County Water Reclamation District
Clark County Courthouse Annex
Las Vegas Valley Water District
<https://notice.nv.gov/>

PLEASE POST

Chairman: Scott Mazick **Vice Chairman:** Chris Vasquez
Board Members: Wendy Lotman, Brian O'Neal, Terrance Holmes, Vince Albowicz,
Isaac Henn, Frank Milligan, Mitchell Maciszack & Brad Adams

Southern Nevada Area Communications Council Agenda Item

Issue: Approve the May 18, 2022 agenda and the minutes of the April 20, 2022 meeting.	Date: May 18, 2022
Petitioner: Jason Manzo, SNACC Administrator	Agenda Item: 1
Recommendation - FOR POSSIBLE ACTION: For the Board to approve the May 18, 2022 agenda and the minutes of the April 20, 2022 meeting meeting and/or take action as necessary.	

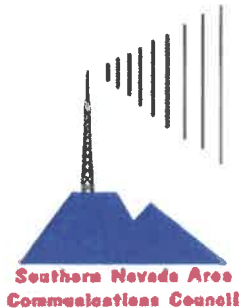
Fiscal Impact:
None

Background:
The Southern Nevada Area Communications Council operates an 800 megahertz (MHz) Public Safety radio communications system in the Clark County /Las Vegas urban area. This will be a reoccurring item.

Respectfully Submitted:



Jason Manzo
SNACC Administrator



Southern Nevada Area Communications Council

MEETING MINUTES

Date: April 20, 2022

Location:

Southern Nevada Area Communications Council
6000 E. Rochelle Ave
Las Vegas, NV 89122

Time: 1:30 P.M.

Board members present:

Scott Mazick, Chair
Frank Milligan
Terrance Holmes
Henry Blackeye
Tim White

Chris Vasquez, Vice Chair
Brian O'Neal
Wendy Lotman
Isaac Henn
Vince Albowicz

Call to Order

Public Comment: NONE GIVEN

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time

1. **Approve the April 20, 2022 agenda and the minutes from the February 16, 2022 meeting.**
 - Motion was made to approve, motion passed unanimously.
2. **Receive the Administrator's report with the inclusion of the SNACC monthly financial reports and budget variances for the month of January and February 2022 and system reports for the months of February and March 2022. (FOR DISCUSSION)**

These reports can be found on the SNACC Website: <http://SNACCOOnline.com>

3. For the Board to set a date for all SNACC users to be TDMA (Time Division Multiple Access) ready. (FOR DISCUSSION/ACTION)

- **Scott Mazick** - The Board is directing the Administrator to create a plan on how the switch is flipped and a timeline. Simulcast re-design would impact this change. Plans are being worked on. The plan needs to be worked on and presented to the Board for the decision to be made. We also need a plan for all of those agencies that are not ready to fully go TDMA.
- **Jason Manzo** - Yes, we will create a questionnaire for those agencies.
- **ITEM TABLED FOR THE NEXT REGULAR SNACC BOARD MEETING.**

4. Approve Nationwide Power quote to replace Toshiba unit at Elkhorn. (FOR POSSIBLE ACTION)

- A motion was made to approve, motion passed unanimously.

COMMENT BY THE GENERAL PUBLIC:

- **Dane Mattoon, Motorola Solutions, Senior Account Executive –**

NEXT MEETING DATE/ADJOURNED:

Next meeting is scheduled for May 18, 2022, for a Special meeting to approve the SNACC Fiscal Year 2023 Budget.

The next regular meeting is scheduled for June 22, 2022.

Meeting adjourned at 2:37pm

**Southern Nevada Area Communications Council
Agenda Item**

Issue: Approve the Fiscal Year 2023 SNACC Budget, presented by Jason Manzo.	Date: May 18, 2022
Petitioner: Jason Manzo, SNACC Administrator	Agenda Item: 2
Recommendation - FOR POSSIBLE ACTION: For the Board to Approve the Fiscal Year 2023 SNACC Budget, presented by Jason Manzo and/or take action as necessary.	

Fiscal Impact:
None

Background:
This item is submitted annually to the Board for approval of the final operating and capital budget.

Respectfully Submitted:



Jason Manzo
SNACC Administrator

Southern Nevada Area Communications Council

Fiscal Year 2023

Final Budget

Presented May 18, 2022

SNACC – FY23 BUDGET: REVENUES

FY 22 Revenues - Budgeted

Radio Fees	\$ 2,924,141
Reimbursement of Console SUA II & Maintenance	\$ 420,318
Total	\$ 3,344,459

FY 23 Revenues

Radio Fees	\$ 2,804,902
Reimbursement of Console SUA II & Maintenance	\$ 420,318
Total	\$ 3,225,220

- Fiscal year 2023 revenues ~
 - Annual fee is increased 5.7% to \$311.62 per radio
 - Reimbursement of console maintenance is increased 3% in response to the annual escalation rate as contracted with Motorola

SNACC – FY23 BUDGET: SALARIES and BENEFITS

FY22 Salaries, Wages, and Benefits (Budgeted)

Salaries	\$	307,185
Benefits	\$	144,903
Overtime	\$	7,500
Call Back	\$	2,500
Total	\$	462,088

FY23 Salaries, Wages and Benefits

Salaries	\$	338,873
Benefits	\$	153,800
Overtime	\$	7,500
Call Back	\$	2,500
Total	\$	502,673

- Fiscal year 2023 salaries and benefits budget ~
 - Salaries and Benefits are increased due to Merit and COLA from Labor Contract.

SNACC – FY23 BUDGET: SERVICES AND SUPPLIES

FY22 Services and Supplies

FCC licensing assistance	\$	1,780
Repair, maintain, clean facilities	\$	2,720
Air Conditioning Service & Repairs	\$	9,000
UPS maintenance	\$	5,400
Rack Space Rental at Apex and Suncoast	\$	8,466
Lease of SNACC offices	\$	12,000
Elkhorn lease	\$	6,000
Business Insurance	\$	23,000
Data Circuit charges	\$	5,320
Keys	\$	205
Office, cleaning supplies	\$	6,400
Hardware and supplies	\$	13,264
Computer equipment and software	\$	4,500
Electricity	\$	16,000
Staff Travel/Training	\$	10,000
Support, incl Administrative Support Agrmnt	\$	48,763
Telecommunications	\$	4,560
Printing	\$	2,100
Automotive	\$	20,000
Total	\$	199,478

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- Fiscal year 2023 services and supplies budget ~

SNACC – FY23 BUDGET: SUAll and MAINTENANCE

FY22 SUAll and Maintenance

SUAll for Consoles (reimbursed)	\$ 230,568
Maintenance for Consoles (reimbursed)	\$ 174,002
SUAll for system infrastructure	\$ 298,881
Maintenance for system infrastructure	\$ 495,526
Total	\$ 1,198,977

FY23 SUAll and Maintenance

SUAll for Consoles (Reimbursed)	\$ 230,568
Maintenance for Consoles (Reimbursed)	\$ 189,751
SUAll for system infrastructure	\$ 298,870
Maintenance for system infrastructure	\$ 510,392
Total	\$1,229,582

- Fiscal year 2023 SUAll and Maintenance ~
 - Infrastructure and console maintenance increases are at the contracted annual escalation rate of 3%.

SNACC – FY23 BUDGET: CAPITAL

FY22 Capital - Budgeted

Capital lease interest	\$	68,048
Capital lease principal	\$	514,533
Microwave upgrade	\$	1,900,000
Replace Vehicle 14236	\$	75,000
Arden Site AC/Genesis/Device Mgmt	\$	92,500
Total		\$ 2,557,582

FY23 Capital - Budgeted

Capital lease interest	\$	47,996
Capital lease principal	\$	534,586
Microwave upgrade	\$	1,900,000
Simulcast	\$	1,500,000
Total	\$	3,982,582

- Fiscal year 2023 capital budget
- Status of Capital Lease Agreement
 - Original amount of issue in fiscal year 2015: \$4,795,356
 - Final payment date: December of 2024
 - Principal balance at end of fiscal year 2022: \$1,375,782
 - Principal balance at end of fiscal year 2023: \$841,196

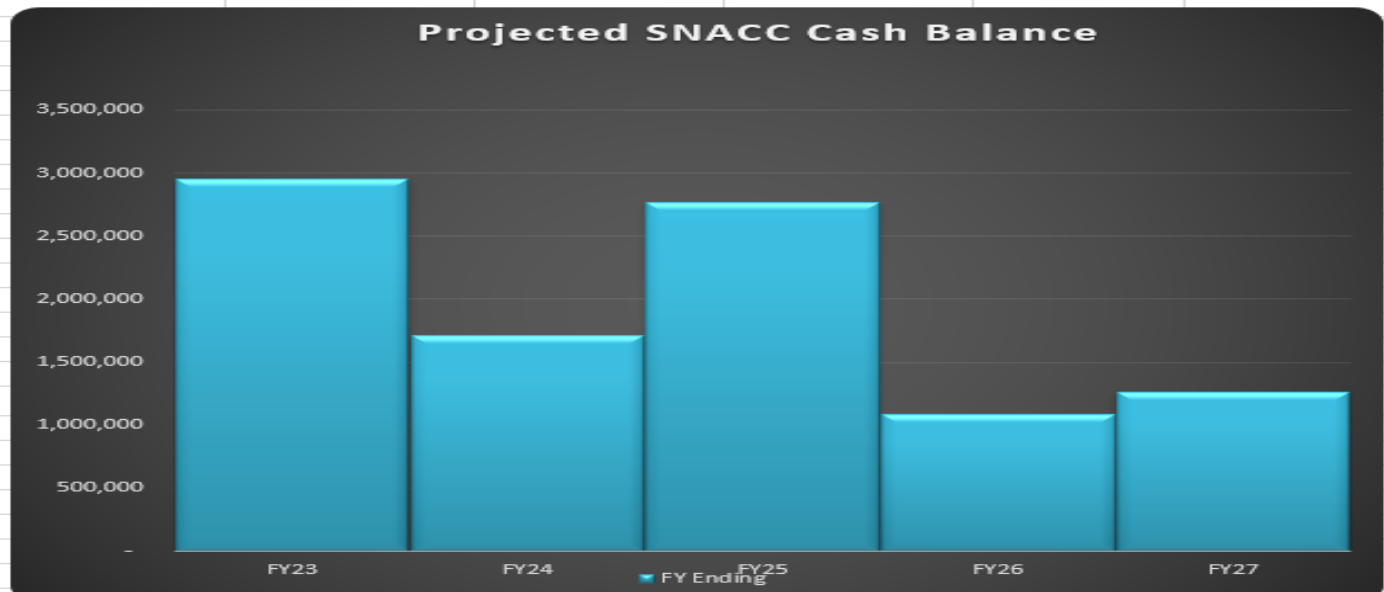
SNACC – FY23 BUDGET: FUTURE CAPITAL PROJECTS

5 YEAR CAPITAL PLAN	FY23	FY24	FY25	FY26	FY27
Microwave upgrade	\$1,900,000				
Simulcast Redesign Project	\$1,500,000	\$2,000,000			
Device Management - licenses for 3,000 addt'l radios		\$ 75,000	\$ 75,000		
Replace vehicle # 15722			\$ 75,000		
Device Mangement - licenses for 10,000 radios				\$1,250,000	
Brooks Site Air Conditioners (2x4 Ton Units)				\$ 20,000	
TDMA Migration				\$2,000,000	\$1,500,000
	<u>\$3,400,000</u>	<u>\$2,075,000</u>	<u>\$150,000</u>	<u>\$3,270,000</u>	<u>\$1,500,000</u>

- Proposed Future Capital Projects ~
 - Device Management: This allows for firmware upgrades and is used in conjunction with OTAP. This also automatically tracks codeplug data for each radio on the system.
 - Simulcast Redesign Project – This allows SNACC to expand and align our current radio coverage in the Las Vegas Valley to keep pace with the current growth trend.
 - Microwave Upgrade Project: Budgeted amount is \$1.9 – Microwaves are at end of life and need to be upgraded to maintain compatibility to the SNACC System. Microwaves have to be upgraded before the next system upgrade which will be taking place in September 2022.

SNACC – FY23 BUDGET: CASH BALANCE

Projected Cash Balance	FY23	FY24	FY25	FY26	FY27
	projected	projected	projected	projected	projected
Cash Balance (carried forward)	5,586,882	2,947,327	1,709,324	2,768,528	1,084,552
Revenue	3,344,459	3,535,093	3,736,593	3,949,579	4,174,705
Expense	2,001,431	2,115,513	2,236,097	2,363,555	2,498,277
Capital (incl. lease)	3,982,583	2,657,583	441,292	3,270,000	1,500,000
FY Ending	2,947,327	1,709,324	2,768,528	1,084,552	1,260,980



- SNACC fund projected cash balance ~
 - With the current capital plan, anticipated cash balance will decline through fiscal year 2027 with an exception in fiscal year 2024 and 2027.

SNACC – FY23 BUDGET: AGENCY BILLINGS

SNACC FY23 BILLABLE RADIO INVENTORY					
Member	# Radios	FY 23 Fee	Member	# Radios	FY23 Fee
American Medical Reponse	141	43,939.09	Henderson Office of Health and Safety	10	3,116.25
Boulder City Fire	38	11,841.74	Henderson Police Department	1011	315,052.61
Boulder City Marshals	6	1,869.75	Henderson Utilities	54	16,827.74
Boulder City PD	104	32,408.97	Las Vegas Valley Water Department	558	173,886.60
Clark County School District Attendance Officers	31	9,660.37	SNWA	366	114,054.65
Clark County School District Police	381	118,729.03	Las Vegas Animal Control	32	9,971.99
Clark County Water Reclamation	152	47,366.96	Las Vegas Convention & Visitors Authority	2	623.25
Clark County Department of Aviation	998	311,001.49	Las Vegas Court Marshals	36	11,218.49
Clark County Boulder City Constable	5	1,558.12	Las Vegas Detention & Enforcement	207	64,506.32
Clark County Building & Fire Prevention	50	15,581.24	Las Vegas Fire Department	675	210,346.70
Clark County Coroner	1	311.62	Las Vegas Marshals	184	57,338.95
Clark County Family Services	13	4,051.12	Las Vegas Parking Enforcement	38	11,841.74
Clark County Fire Department	551	171,705.23	Las Vegas Water Pollution Facility (WPCF)	2	623.25
Clark County Constable - Henderson	5	1,558.12	Medic West	93	28,981.10
Clark County - Henderson Justice Court Marshals	12	3,739.50	Mercy Air Arizona	4	1,246.50
Clark County IT	9	2,804.62	Mercy Air Nevada	25	7,790.62
Clark County Juvenile Justice	2	623.25	MGM Resorts International	1	311.62
Clark County Office of Emergency Management	16	4,986.00	Moapa Valley Fire District	1	311.62
Community Ambulance	175	54,534.33	North Las Vegas Fire Department	205	63,882.10
CrossRoads of Southern Nevada	1	311.62	North Las Vegas Police Department	929	289,494.98
Elite Medical Center	1	311.62	Nye County IT	169	52,663.78
Dignity Health - St. Rose Micro	5	1,558.12	Nye County IT VHF	395	23,700.00
Guardian Elite Medical Services	26	8,102.24	OptimuMedicine	6	1,869.75
Healthcare America - SHS_ALIANTE ER	1	311.62	Pahrump Valley Fire Department	35	10,906.87
Healthcare America - SHS_LAKES ER	1	311.62	Pahrump Valley Fire Department VHF	24	1,440.00
Healthcare America - SHS_LAS VEGAS ER	1	311.62	Paiute Tribal Police	34	10,595.08
Healthcare America - SHS_SKYE CANYON ER	1	311.62	RTC	1074	334,684.97
Healthcare America - SHS_SUNRISE ER	2	623.25	Southern Nevada Health District	75	23,371.86
Henderson Alternative Sentencing	9	2,804.62	Nevada Gaming Control Board	82	25,553.23
Henderson Attorney	5	1,558.12	United States Air Force - Nellis	3	934.87
Henderson Business License	7	2,181.37	Universal Health Services - Blue Diamond	1	311.62
Henderson Code Enforcement	10	3,116.25	Universal Health Services - Green Valley	1	311.62
Henderson Fire	270	84,138.68	Universal Health Services - Valley Vista	1	311.62
Henderson Jail	75	23,371.86	University Housing & Residential Life- UNLV	24	7,478.88
Henderson Marshals	26	8,102.24	University Parking and Transportation Services	26	8,102.12
			University Police Services	208	64,816.96

- Agency billings for fiscal year 2023 ~
 - Fees shown above are based on current inventory as of the date of this report. These numbers are provided for budgeting purposes only and are subject to change as inventory numbers change.

End