

**AGENDA**  
**SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING**

**1:30 P.M. – FEBRUARY 15, 2023**

**Las Vegas Valley Water District**

**1001 S. Valley View Boulevard, Mead 3, Las Vegas, NV 89153**

*<https://protect-us.mimecast.com/s/MPTIC310OMH9yM6XSg5s3t?domain=teams.microsoft.com>*

Dial In – 323-776-6758

ID: 426629191#

**ALL ITEMS LISTED ON THIS AGENDA ARE FOR ACTION BY THE BOARD OF DIRECTORS, UNLESS OTHERWISE INDICATED. ITEMS MAY BE TAKEN OUT OF ORDER. THE BOARD OF DIRECTORS MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, AND/OR MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSIONS RELATING TO AN ITEM ON THE AGENDA AT ANY TIME. COPIES OF WRITTEN MATERIALS PROVIDED TO THE BOARD MEMBERS IN ADVANCE OR AT THE MEETING MAY BE OBTAINED FROM JASON MANZO, SNACC OFFICE, 6000 EAST ROCHELLE, LAS VEGAS, NV OR BY CALLING (702) 455-7390.**

**COMMENTS BY THE GENERAL PUBLIC**

**NO ACTION MAY BE TAKEN:** At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

**ITEM NO.**

1. **FOR POSSIBLE ACTION:** Approve the February 15, 2023 agenda and the minutes from the December 14, 2022 meeting.
2. **FOR DISCUSSION:** Receive the administrator's report with the inclusion of the SNACC monthly financial reports and budget variances for the month of December 2022 and January 2023 and system reports for the months of December 2022 and January 2023.

**COMMENTS BY THE GENERAL PUBLIC**

**NO ACTION MAY BE TAKEN:** At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Southern Nevada Area Communications Council.

**NEXT MEETING DATE/ADJOURN**

**AFFIDAVIT OF POSTING**

This is a public meeting. In conformance with the Nevada Open Meeting Law, this agenda has been posted in the following locations:

Clark County Government Center  
Clark County Water Reclamation District  
Clark County Courthouse Annex  
Las Vegas Valley Water District  
<https://notice.nv.gov/>

**PLEASE POST**

**Chairman:** Scott Mazick **Vice Chairman:** Chris Vasquez  
**Board Members:** Wendy Lotman, Ed Babauta, Terrance Holmes, Vince Albowicz,  
Isaac Henn, Frank Milligan, Mitchell Maciszack & Brad Adams

# Southern Nevada Area Communications Council Agenda Item

<b>Issue:</b> Approve the February 15, 2023 agenda and the minutes from the December 14, 2022 meeting.	<b>Date:</b> February 15, 2023
<b>Petitioner:</b> Jason Manzo, SNACC Administrator	<b>Agenda Item:</b> 1
<b>Recommendation - FOR POSSIBLE ACTION:</b> That the Board approve the February 15, 2023 agenda and the minutes from the December 14, 2022 meeting and/or take action as necessary.	

**Fiscal Impact:**

None

**Background:**

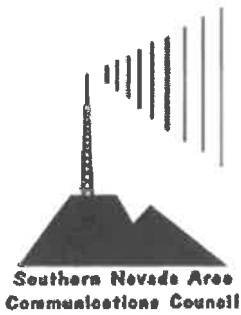
The Southern Nevada Area Communications Council operates an 800 megahertz (MHz) Public Safety radio communications system in the Clark County /Las Vegas urban area. This will be a reoccurring item.

**Respectfully Submitted:**

---

**Jason Manzo**

**SNACC Administrator**



# Southern Nevada Area Communications Council

## MEETING MINUTES

---

Date: December 14, 2022

Location: Southern Nevada Area Communications Council  
6000 E. Rochelle Ave  
Las Vegas, NV 89122

Time: 1:30 P.M.

Board members present:

Scott Mazick, Chair	Chris Vasquez, Vice Chair
Frank Milligan	Ed Babauta
Terrance Holmes	Wendy Lotman
Jeff Schell	Issac Henn
Brad Adams	

### Call to Order

**Public Comment:** NONE GIVEN

Unless otherwise stated, items may be taken out of the order presented on the agenda, and two or more items may be combined for consideration. The Board may also remove an item from the agenda or delay discussion relating to an item at any time

1. Approve the October 20, 2021 agenda and the minutes from the December 14, 2022 meeting. (**FOR POSSIBLE ACTION**)
  - Motion was made to approve; motion passed unanimously.
2. For the Board to elect a new chairman and vice chairman for 2023 effective immediately. (**FOR POSSIBLE ACTION:**)
  - Motion was made to elect Scott Mazick as chairman and Chris Vasquez as vice chairman for SNACC in 2023, effective immediately; motion passed unanimously.

3. Receive the Administrator's report with the inclusion of the SNACC monthly financial reports and budget variances for the month of October and November 2022 and system reports for the months of October and November 2022. (FOR DISCUSSION):

## SNACC ADMINISTRATOR'S REPORT

DECEMBER 14, 2022

### SNACC UPDATES:

SNACC has been tracking interference that has been affecting the Apex Site after North Las Vegas started having issues. After seeing the issues around a cell tower, we reached out to AT&T and Verizon. Both AT&T and Verizon are seeing the same issues and are also looking into this.

We received the new antennas for our Low Potosi site. We were using a single dual transmit and receive antenna. The single dual antenna has been replaced with two antennas one for transmit and one for receive.

We had our quarterly PM's for the SNACC owned HVAC units at Arden Peak, Red Mtn, Brooks, and SNACC HQ buildings.

### BUDGET VARIANCES:

Oct 2022

1. Callbacks – 8.1% - \$202.95 – Overtime for SNACC employees
2. Equipment Maintenance Repair – 13.3% - \$1,661.84 – Nationwide Power Solutions
3. Vehicle Maintenance – 10% - \$2,000.35 -
4. Telecommunications – 7.1% - \$672.55 – United TeleService and Telecom
5. Print/Production – 22.3% - \$468.09 - Konica Minolta

Nov 2022

1. Cleaning/custodial – 12.9% - \$350.00 – Mr. Janitorial
2. Electricity – 12.2% - \$1,945.05 – Nevada Power Company/Boulder City Power

### SYSTEM REPORTS:

Oct 2022

1. Airtime – 1,588.84 (Hours)
2. Push-To-Talks – 868,969
3. Detailed Busies – 91 (7.57 Minutes)

Nov 2022

1. Airtime – 1,410.4 (Hours)
2. Push-To-Talks – 764,933
3. Detailed Busies – 69 (1.84 Minutes)

These reports can be found on the SNACC Website: <http://SNACCOnline.com>

**4. Approve Motorola Change Order #14 of the Master Contract with Motorola, to include a new dispatch center and six consoles/AIS (Archive Interface Server) at the Las Vegas Courthouse. (FOR POSSIBLE ACTION):**

- Jason Manzo – This was to add the Las Vegas Courthouse to the master contract for SUA and Maintenance, SNACC will process the invoice and then bill the Las Vegas Courthouse for their consoles and AIS. The total for these additional consoles is \$127,029.30 from year 9 thru the end of the contract. This will all be reimbursed to SNACC.

**COMMENTS BY THE GENERAL PUBLIC:**

**NEXT MEETING DATE/ADJOURN:**

Next SNACC meeting is on February 15, 2023.  
Meeting adjourned at 2:20 p.m.

Respectfully submitted:

Scott Mazick, Chairman  
Attachments

# Southern Nevada Area Communications Council Agenda Item

<b>Issue:</b> Receive the Administrator's Report with the inclusion of the SNACC monthly financial reports and budget variances for the month of December 2022 and January 2023 and system reports for the months of December 2022 and January 2023.	<b>Date:</b> February 15, 2023
<b>Petitioner:</b> Jason Manzo, SNACC Administrator	<b>Agenda Item:</b> 2
<b>Recommendation - FOR DISCUSSION:</b> That the Board receive the Administrator's Report with the inclusion of the SNACC monthly financial reports and budget variances for the month of December 2022 and January 2023 and system reports for the months of December 2022 and January 2023.	

**Fiscal Impact:**  
None

**Background:**  
The Board gave the request to the SNACC Administrator, on August 2015, to have the SNACC Budget presented in his Administrator's Report monthly. This was requested to inform the Board on the monthly SNACC expenses and to show what is currently available.

**Respectfully Submitted:**

---

**Jason Manzo**  
SNACC Administrator

# SNACC ADMINISTRATOR'S REPORT

*FEBRUARY 15, 2023*



## *SNACC Updates:*

On Monday December 26<sup>th</sup>, 2022, we received reports from two agencies that they were having issues with their radios trying to affiliate to Simulcast. We noticed one of the Simulcast sites was getting interference every few seconds. We discovered that a casino had just tuned on a new BDA (Bi-Directional Amplifier). We reached out to the vendor that installed the BDA to turn the uplink power down to correct the problem.

Working with Aviat we have finalized the equipment configuration for our new Microwaves. Aviat has put in to have the equipment built. I am now waiting for an estimated time to build and deliver the equipment to SNACC

On Wednesday February 8<sup>th</sup> we did our 3<sup>rd</sup> HVAC preventative maintenance for the 4 sites that SNACC has AC units.

While doing the HVAC maintenance we discovered one of the site's copper grounding had been cut and removed from the outside of the building. SNACC is working to get a quote to replace the grounding.

SNACC is working with Genesis to correct a problem for reporting system statistics. This is covered under the Genesis maintenance. Currently we are using the built-in reporting tool from Motorola.

We have started the year preventative maintenance that will be done at each of the RF sites and dispatch sites. There are 23 RF sites that will receive preventative maintenance and 19 dispatch sites.

The replacement vehicle came in for the 2007 Dodge Ram 2500. It was replaced with a 2022 Ford F250. The cost came to \$47,426.30. This was first approved in fiscal year 2022 but because of production issue we had to roll the PO into fiscal year 2023.

SNACC has renewed the DiagnostX Extended Annual Maintenance for \$4,443.32. This equipment is used to capture radio push to talk data at a site and analyze it to see if the radio is on frequency. This cost remained flat from last year.

SNACC has renewed the Genesis Essential Service Agreement which includes telephone and remote support, system analysis, software updates and upgrades for \$8,403.00. This software allows us to run in-depth status reports on the system. Lasts yeas cost was \$8003.00



## **Budget Variances:**

### **December 2022:**

1. Cleaning custodial - \$700 – 25.7% Mr. Janitorial
2. Equipment maintenance - \$1,751 – 14% - Nationwide Power Solutions, Inc.
3. Electricity - \$1,268.38 – 7.9%
4. Capital lease interest - \$26,552.59 – 55.3% - Motorola
5. Capital lease principal - \$264,738.32 – 49.5% - Motorola Lease Payment
6. Vehicle maintenance - \$4,827.99 – 24.1% - Maintenance and gas for vehicles and generators.
7. Print/production - \$152.83 – 7.2% - Konica Minolta

### **January 2023:**

1. Site rentals - \$7,303.02 – 50.5% - Rack space at Apex site
2. Electricity - \$1,273.91 – 7.9% - Nevada Power Company/ Boulder City
3. Telecommunications - \$1,673.04 – 16.9% - Telecom Fees (Phones, T1's, cell phones, etc.)
4. Print/production - \$405.15 – 19.3% - Konica Minolta
5. CC Agreement, ERP, IT Support, etc. - \$6,576 – 13.9% - FY 23 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Quarter SNACC

## **System Reports:**

### **December**

1. Airtime: 3,786 (Hours)
2. Push-To-Talks: 2,080,301
3. Detailed busies: 339

### **January**

1. Airtime: 3,827 (Hours)
2. Push-To-Talks: 2,129,294
3. Detailed busies: 353

***These reports can be found on the SNACC website: <http://snacconline.com>***

**FUND 2520.000**

**Southern Nevada Area Communications Council**

**SNACC BUDGET REPORT: December FY 2023**

CATEGORY	BUDGET	ACTUALS YTD	December	
			ACTUALS	% REMAINING
Annual Radio Fees and Buy Ins Billed	2,805,138.00	(2,708,294.26)	(1,875.00)	
Cost Recovery Billed (Console SUA II and Maintenance)	420,082.00			
Interest	46,404.00	(221,108.72)	(8,807.66)	
<b>TOTAL REVENUES</b>	<b>3,271,624.00</b>	<b>(2,929,402.98)</b>	<b>(10,682.66)</b>	<b>-</b>
Salaries & Benefits	482,673.00	208,098.71	27,700.59	56.9%
Overtime	7,500.00	3,040.37	185.73	59.5%
Call Back	2,500.00	816.71		67.3%
Professional services	1,780.00			100.0%
Cleaning/Custodial	2,720.00	1,750.00	700.00	35.7%
Equipment maintenance and repair	12,500.00	5,755.34	1,751.00	54.0%
Console SUAll	230,568.00			100.0%
Console maintenance	174,002.00			100.0%
Infrastructure SUAll	298,881.00			100.0%
Infrastructure maintenance	495,526.00			100.0%
Site rentals	14,466.00			100.0%
Office space (Water Reclamation)	12,000.00	12,000.00		0.0%
Business liability insurance	23,000.00	34,179.60		-48.6%
Operating and cleaning supplies	705.00			100.0%
Office supplies	5,900.00			100.0%
Minor equip (tools, cables)	13,264.00	6,096.00	6,096.00	54.0%
Computers and supplies	4,500.00			100.0%
Electricity	16,000.00	7,341.86	1,268.38	54.1%
Capital lease interest	47,996.00	26,552.59	26,552.59	44.7%
Capital lease principal	534,586.00	264,738.32	264,738.32	50.5%
Travel/Training	10,000.00	1,164.37		88.4%
Vehicle Maint.	20,000.00	11,920.01	4,827.99	40.4%
Telecommunications	9,881.00	1,687.31		82.9%
Print/Reproduction	2,100.00	924.95	152.83	56.0%
CC Agreement, ERP, IT Support, etc.	47,391.00	18,760.00		60.4%
Capital Projects	3,487,500.00			100.0%
<b>TOTAL EXPENSES</b>	<b>5,957,939.00</b>	<b>604,826.14</b>	<b>333,973.43</b>	<b>89.8%</b>

Appropriated EFB	1,690,402.00			100.0%
------------------	--------------	--	--	--------

<b>Beginning FY fund balance</b>	<b>4,770,226</b>
<b>Fund balance as of report date:</b>	<b>6,887,253</b>
<b>Estimated FY23 ending fund balance:</b>	<b>2,083,911</b>

**FUND 2520.000****Southern Nevada Area Communications Council****SNACC BUDGET REPORT: January FY 2023**

<b>CATEGORY</b>	<b>BUDGET</b>	<b>ACTUALS YTD</b>	<b>January ACTUALS</b>	<b>% REMAINING</b>
Annual Radio Fees and Buy Ins Billed	2,805,138.00	(2,920,507.80)	(212,213.54)	
Cost Recovery Billed (Console SUA II and Maintenance	420,082.00			
Interest	46,404.00	(232,600.90)	(11,492.18)	
<b>TOTAL REVENUES</b>	<b>3,271,624.00</b>	<b>(3,153,108.70)</b>	<b>(223,705.72)</b>	<b>-</b>
Salaries & Benefits	482,673.00	239,920.02	31,821.31	50.3%
Overtime	7,500.00	3,410.20	369.83	54.5%
Call Back	2,500.00	816.71		67.3%
Professional services	1,780.00			100.0%
Cleaning/Custodial	2,720.00	2,100.00	350.00	22.8%
Equipment maintenance and repair	12,500.00	5,755.34		54.0%
Console SUAII	230,568.00			100.0%
Console maintenance	174,002.00			100.0%
Infrastructure SUAII	298,881.00			100.0%
Infrastructure maintenance	495,526.00			100.0%
Site rentals	14,466.00	7,303.02	7,303.02	49.5%
Office space (Water Reclamation)	12,000.00	12,000.00		0.0%
Business liability insurance	23,000.00	34,179.60		-48.6%
Operating and cleaning supplies	705.00			100.0%
Office supplies	5,900.00			100.0%
Minor equip (tools, cables)	13,264.00	6,096.00		54.0%
Computers and supplies	4,500.00			100.0%
Electricity	16,000.00	8,615.77	1,273.91	46.2%
Capital lease interest	47,996.00	26,552.59		44.7%
Capital lease principal	534,586.00	264,738.32		50.5%
Travel/Training	10,000.00	1,164.37		88.4%
Vehicle Maint.	20,000.00	11,920.01		40.4%
Telecommunications	9,881.00	3,360.35	1,673.04	66.0%
Print/Reproduction	2,100.00	1,330.10	405.15	36.7%
CC Agreement, ERP, IT Support, etc.	47,391.00	25,336.00	6,576.00	46.5%
Capital Projects	3,487,500.00			100.0%
<b>TOTAL EXPENSES</b>	<b>5,957,939.00</b>	<b>654,598.40</b>	<b>49,772.26</b>	<b>89.0%</b>
Appropriated EFB	1,690,402.00			100.0%
<b>Beginning FY fund balance</b>	<b>4,770,226</b>			
<b>Fund balance as of report date:</b>	<b>7,043,028</b>			
<b>Estimated FY23 ending fund balance:</b>	<b>2,083,911</b>			